

Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 TRADE-IN for new assets of similar type for the county
 DESTRUCTION due to Public Health / Safety
 SALE at the earliest auction *
 DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	5 drawer vertical filing cabinet	n/a	A109690	Working
1	4 drawer vertical filing cabinet	n/a	A106147	Working
1	4 drawer vertical filing cabinet	n/a	A107084	Working
1	4 drawer vertical filing cabinet	n/a	n/a	Working
12	chairs (11 desk/ 1 guest)	n/a	n/a	Working

Parties involved:

FROM (Transferor Department): CSCD/Adult Probation

Transferor - Elected Official/Department Head/ Authorized Staff:

Marty Griffith

Print Name

Marty Griffith
Signature

Contact Person:

Kathy Blankenship

Print Name

943-3517

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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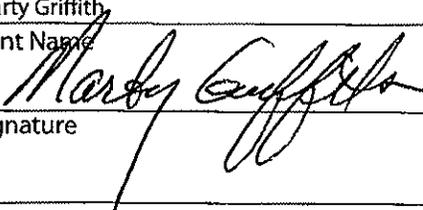
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	2 drawer lateral filing cabinet	n/a	A103350	Working
1	4 drawer lateral filing cabinet	n/a	A109041	Working
1	4 drawer lateral filing cabinet	n/a	A104029	Working
1	4 drawer vertical filing cabinet	n/a	A109677	Working
1	5 drawer vertical filing cabinet	n/a	A109678	Working

Parties involved:

FROM (Transferor Department): CSCD/Adult Probation

Transferor - Elected Official/Department Head/Authorized Staff:

Marty Griffith
 Print Name _____
 Signature  _____
 Date _____

Contact Person:

Kathy Blankenship
 Print Name _____
 943-3517
 Phone Number _____

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name _____
 Signature _____
 Date _____

Contact Person:

Print Name _____
 Phone Number _____

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Williamson County
Asset Status Change Form

SEP 23 2010

Print Form

AUDITOR'S OFFICE
 WILLIAMSON COUNTY TEXAS

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- TRANSFER bet ween county departments
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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Brother Facsimile Transceiver Model/Ses	U60737E4K726447	N/A	Working
1	Canon F132500 MP6412 Scanner/Printer	NUN03784	WZ259	Working
2	Dell Laptop Docking Stations	LN-046795-42940-793-00W13 CN-064043-42940-4CG-00F8	N/A	Working
1	Altec Lansing Computer ^{BX 1121} Speaker Set	71990 FA450083155	NA	Not working Working

Parties involved:

FROM (Transferor Department):

(500) COUNTY SHERIFF

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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	2nd page lists items for auction....			
	***** all insignias have been removed *****			

Parties involved:

FROM (Transferor Department): 570 Corrections

Transferor - Elected Official/Department Head/Authorized Staff:

L.C. Marshall
 Print Name
L.C. Marshall
 Signature

Contact Person:
 Tammy Hill #12015
 Print Name
 +1 (512) 943-1324
 Date 9-17-10 Phone Number

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 SEP 22 2010
 AUDITOR'S OFFICE
 WILLIAMSON COUNTY TEXAS

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name _____ Print Name _____
 Signature _____ Date _____ Phone Number _____

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Blue rolling office chairs			working
2	Gray chairs			working

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Tony Hill
 Print Name

 Signature

Contact Person:

Tony Hill
 Print Name
9-23-10 943-3314
 Date Phone Number

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SEP 28 2010

**AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**

TO (Transferee Department/Auction/Trade-in/Donee): 570-Jail

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

JC Marshall
 Print Name

 Signature 9-27-10 943-1343
 Date Phone Number

Contact Person:

Toni Mace
 Print Name
943-1343
 Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	see attached spreadsheet			

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Tony Hill

Print Name

Signature

Contact Person:

Tony Hill

Print Name

Phone Number

9-22-10

943-3314

TO (Transferee Department/Auction/Trade-in/Donee): RCS

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Patrick Cobb

Print Name

Signature

Contact Person:

MICHAEL WRIGHT

Print Name

Phone Number

33753

x 31438

x 31206

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1	Motorola Maxtrac D45MWA5GC6AK	481SWH5986	n/a	non-working
4	Motorola single Charger NTN7212B	n/a	n/a	non-working
1	Motorola MTS 2000	466AWG5245	n/a	non-working
1	Motorola MTS 2000	466CDG0242	n/a	non-working
1	Motorola MTS 2000	466AWA4636	n/a	non-working

1	Motorola Hand Held Radio (obsolete)	n/a	n/a	non-working
1	Regency Micro-com Hand Held Radio (obsolete)	n/a	n/a	non-working

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1	Black chair			

Parties involved:

FROM (Transferor Department): IT

Transferor - Elected Official/Department Head/Authorized Staff: Tony Hill

Contact Person: _____

Print Name: Tony Hill Date: 9-22-10 Phone Number: 943-3314

Signature: _____ Date: _____ Phone Number: _____

TO (Transferee Department/Auction/Trade-in/Donee): Purchasing

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.) Kerstin Hancock

Contact Person: Kerstin Hancock

Print Name: Kerstin Hancock Date: 9/22/10 Phone Number: 812-943-1546

Signature: _____ Date: _____ Phone Number: _____

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