

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments
 ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

☐ DESTRUCTION due to
 Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Panasonic KX-45001 Electronic Typewriter	OXK46A01329		Working
1	Panasonic KX-E45002 Display Unit	OXQ47A01771		Working
1	Canon P1212-DH Calculator	A204935		Non-Working
1	Printer Cabinet Stock #16452	B70B1W		
1	Panasonic KX-E7000 Electronic Typewriter	DGM37A39976	A106756	Working

Parties Involved:

FROM (Transferor Department): Justice of the Peace Precinct #3

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Melissa Goins

Melissa Goins

Print Name

Print Name



943-1508

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

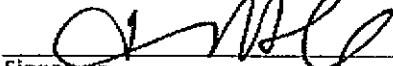
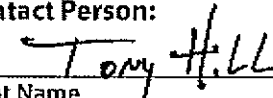
Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

943.3314

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Parasonic KX-ED12 Display Unit	94Q39A02151	A106755	Working
1	Emerson Television Model #EWC27T4	V49491670		Working
1	DeL Dimension 4700 Model #DMC	J7JBR61	C00578	Non-Working
1	Parasonic Omnimotion VHS Model #PV-M2023-PD	J3AA11758	A110547	Working
1	GBC Shredmaster Deluxe Personal Shredder Model #921S	S/N K006162	A111369	Working

Parties Involved:

FROM (Transferor Department): Justice of the Peace Precinct #3

Transferor - Elected Official/Department Head/
Authorized Staff:

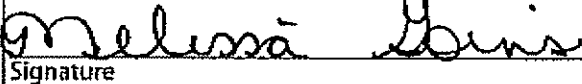
Contact Person:

Melissa Goins

Melissa Goins

Print Name

Print Name



943-1508

Signature

Date Phone Number

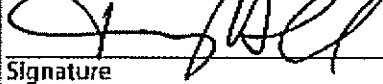
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Transferee - Elected Official/Department Head/
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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Torsion Jury Seat	FPTU8941510001		
1	Global Rolling File	UFT12LM		
1	HP Deskjet 6127 Model #VCVRA-0201	S/N MY4A4B04Y	100184	Working
1	Panasonic Typewriter KX-E7000	DGM37A39666	A106705	Non-Working
1	Panasonic KX-ED12 Display Unit	9AQ38A10652	A106704	Non-Working

Parties Involved:FROM (Transferor Department): Justice of the Precinct #3

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Melissa Goins

Melissa Goins

Print Name

Print Name



943-1508

Signature

Date Phone Number

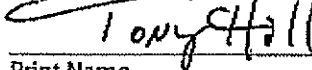
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Authorized Staff OR Donor - Representative: (If being

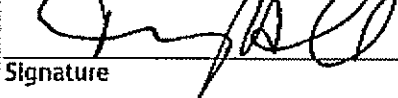
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Contact Person:



Print Name

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Public Health / Safety**Asset List:**

Quantity	Description (year, make, model, etc)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
1	Dell Dimension 4550 Model #DHM	DJ7CF21		Non-Working
1	Dell Keyboard Model #RT7D30	DSN TH-02R400-37171-2BC-4791		Working
1	Dell Monitor 1702FP	MX-08G152-47605-319-DH4L		Working
1	Dell Monitor 1704FP II Model #Dell L17BNS	SN-0411002003677		Working
1	Dell Dimension 4700 Model #DMC	53JBR61	C00577	Non-Working

Parties Involved:

FROM (Transferor Department): Justice of the Peace Precinct #3

Transferor - Elected Official/Department Head/
Authorized Staff:

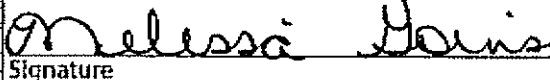
Contact Person:

Melissa Goins

Melissa Goins

Print Name

Print Name



943-1508

Signature

Date Phone Number

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Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being
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Contact Person:

Print Name

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
3	Desk Accessories - Front Loading Desk Trays - Black			
4	Rubbermaid Front Loading Desk Trays w/Organizer			
1	Eldon Office Products Pencil/Pen Holder - Maroon			
1	Eldon Office Products Paperclp Holder - Black			

Parties Involved:

FROM (Transferor Department): Justice of the Peace Precinct #3

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

Melissa Goins

Melissa Goins

Print Name

Print Name

Melissa Goins

943-1508

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-In/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-In, no signature is necessary.)

Contact Person:

Tony Hill

Tony Hill

Print Name

Print Name

[Signature]

943-3314

Signature

Date Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	BACK-UPS	APC	NA	Non-Working
1	SMALL PC	DELL SX260	C00043	Working
1	SMALL PC	DELL SX260	C00299	Working
1	SMALL PC	DELL SX260	C00041	Working
1	BOX OF NON IP PHONES	VARIOUS MODELS	NA	Working

Parties involved:**FROM** (Transferor Department): WILLIAMSON COUNTY TAX OFFICE**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Print Name

JEFF THIEL

Print Name

Signature

Date

9/22/10

943-3528

TO (Transferee Department/Auction/Trade-in/Donee):**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
7	MONITORS	DELL	NA	Working
1	LAPTOP	DELL	C00612	Working
1	SMALL PC	DELL SX260	C00244	Working
1	SMALL PC	DELL SX260	C00242	Working

Parties involved:**FROM** (Transferor Department): WILLIAMSON COUNTY TAX OFFICE**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Print Name

JEFF THIEL

Print Name

Signature

Date

9/22/10

943-3528

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	PC	DELL 4700 #C8FW761	NA	Working
1	PC	DELL 4600	C00302	Working
1	PC	DELL 4600	C00304	Working
1	PC	DELL 4600	C00323	Working
1	PC	DELL 4600	C00306	Working

Parties involved:**FROM** (Transferor Department): WILLIAMSON COUNTY TAX OFFICE**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Print Name

JEFF THIEL

Print Name

Signature

Date

943-3528

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	BOX OF KEYBOARDS	DELL/HP	NA	Working
1	BOX OF KVM SWITCH CABLES PS2	BELKINMINI VIEW	NA	Working
1	DESKJET PRINTER	HP 65522410QQ	NA	Working
4	PS2 KVM SWITCHES AND CABLES	BELKIN	NA	Non-Working
1	PRGRAMMABLE LED DISPLAY	PRO-LITE	NA	Working

Parties involved:**FROM** (Transferor Department): WILLIAMSON COUNTY TAX OFFICE**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Print Name

JEFF THIEL

Print Name

Signature

Date

9/21/10

943-3528

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	KEY BOARD HOLDER FOR DESK	UNKNOWN	NA	Working
				Working
				Working
				Working
				Working

Parties involved:
FROM (Transferor Department): WILLIAMSON COUNTY TAX OFFICE

Transferor - Elected Official/Department Head/
Authorized Staff:


Print Name



Signature

Contact Person:

JEFF THIEL

Print Name

943-3528

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Optiplex GX520	B4MX6B1	C1196	Non-Working
1	Dell Optiplex GX520	43MX6B1	C1195	Working
1	Dell Optiplex GX520	34MX6B1	C1193	Working
1	Dell Optiplex GX520	78MVVB1	C1342	Working
1	Dell Optiplex GX520	45MX6B1	C1194	Working

Parties involved:**FROM** (Transferor Department): JP2
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Edna Staudt

Print Name

Delma Doggett

Print Name

Signature

Date

+1 (512) 260-4218

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/**
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
8	Obstruction lighting L810	P/N 860-IR01-001	N/A	Working
1	Communication and Interface box	P/N 150/5345-43E S/N-A0251	N/A	Working
4	Junction Boxes	No part number faded from sun	N/A	Working
3	Tower lights with dome	P/N 303864/865	N/A	Working
	Mounting hardware and brakets			

Parties involved:
FROM (Transferor Department): WIRELESS
Transferor - Elected Official/Department Head/
Authorized Staff:
Contact Person:
Catherine L. Roberts

Print Name

Print Name

Carmel R. Davis

Signature

Date

9/27/10 943-3575

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION
Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Mail slot center			working
1	5 cu.ft. refrigerator	65-64337	A103726	working

Parties involved:FROM (Transferor Department): Auction
 Transferor - Elected Official/Department Head/
 Authorized Staff:

Contact Person:

Tony Hill
 Print Name

Tony Hill
 Print Name

Signature

9-28-10

943-3314

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Health Dept, CHSS Division, Round Rock "old Annex"

Transferee - Elected Official/Department Head/

 Authorized Staff OR Donee - Representative: (If being
 approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Gayle Lewis LBSW
 Print Name

Gayle Lewis glewis@wcchd.org
 Print Name

Gayle Lewis LBSW
 Signature

512-248-3252

Date Phone Number

@ RR "old" County
RR "old" ANNEX - 211 Commerce Blvd. RR, TX 78664

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Hanging Literature organizer			working

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Tony Hill
 Print Name
[Signature]
 Signature

Tony Hill
 Print Name
943-3314
 Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Extension Services

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Donna Colburn
 Print Name
[Signature]
 Signature

Donna Colburn
 Print Name
10/1/10 943-3300
 Date Phone Number

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Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____



Williamson County

Vehicle Status Change Form

to be completed by **department** releasing vehicle:

1) Identify Vehicle:

1FDWF36P57EB31853

EMS - 0540

ET0706

Vehicle Identification Number

Department

Door Number

1014076

2007

Ford

F350

White

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach:

1. Williamson County Fleet Incident/Crash/Vandalism Report
2. The Official Accident Report
3. A Vehicle Insurance / Litigation Release Form

☐ High Mileage: List actual mileage

91,678

☐ Not mechanically sound

☒ Other: Explain

Remount of ambulance #1 for FY'11
Chassis trade-in value is \$5000.00

Box 8073 MT

Elected Official/Department Head/Authorized Staff

Print Kenny Schnell

Signature

Date Oct. 1, 2010

to be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

Method of Status Change: This vehicle is to be considered for: (Select one)

- ☐ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation
- ☒ TRADE-IN for new assets of same general type for the county
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value
- ☐ OTHER

☐ TRANSFER between county departments

Comments:

Receiving Department:

Elected Official/Department Head/Authorized Staff or Donee - Representative:

Print Name:

Signature and Date:

Contact name and Number:

☐ Vehicle Marked for Auction and moved to Auction Yard

☐ Forward forms and reports to County Auditor's Office

int

Mike Fox

Signature

Date

10-4-10