

December 22, 2010

Ms. Cheryl Schneider
Williamson County (Regional Animal Shelter)
1855 SE Inner Loop
Georgetown, TX 78626

Dear Ms. Schneider:

PetSmart Charities Grant Committee has reviewed your recent grant application. We are happy to be able to offer your organization a grant of **\$48,000.00** over two years. Enclosed are a Grant Agreement and Grant Statement that must be signed and returned to PetSmart Charities in order for funds to be issued.

Please note that the format of our overall grant agreement has changed from what you may have seen previously. It is now in **two** parts, **both** of which require your signature:

1. **Grant Agreement** – This remains in effect for the life of the grant relationship between PetSmart Charities and your organization. Once this agreement is signed, any future grants will merely need an additional Grant Statement to be written and signed, documenting the next specific project being funded. The Grant Agreement serves as the “master contract” governing all Grant Statements.
2. **Grant Statement** – This contains the terms and any special conditions that apply to the current grant, including the grant purpose and reporting requirements particular to this project. This remains in effect only for the life of this particular grant and its reporting requirements.

Both documents must be signed in order for the grant to be paid. If you have any questions about these materials, please contact Karin Bishop, Senior Grants Manager (623-587-2386). Before you sign these documents, make sure you agree with their terms. Changes to the use of grant money from the purpose defined in the Grant Statement are not allowed unless approved by PetSmart Charities in advance and in writing.

If the officers of the organization agree with the conditions, please have the executive director, president, CEO or equivalent authority with authorization to sign on behalf of the organization sign the Grant Agreement and Grant Statement and return them to PetSmart Charities in one of the following ways:

1. Via fax to Brenda Najera’s attention at 623-580-6561. If you choose to fax the document, please e-mail Brenda to confirm its receipt. Her e-mail address is bnajera@petsmartcharities.org.
2. Via “PDF” to Brenda Najera via e-mail, at bnajera@petsmartcharities.org.
3. Via regular mail to PetSmart Charities, Inc., Attn: GRANTS, 19601 N. 27th Ave., Phoenix AZ 85027.

After the executed Grant Agreement and Grant Statement have been received, reviewed and signed by a Director of PetSmart Charities, a check will be issued. You will also receive a complete media kit with your grant check. **Please do not pursue media coverage about this grant until you have received and reviewed the media kit.**

We look forward to hearing about the success of your program.

Sincerely,



Bryan Kortis
Program Manager
bkortis@petsmartcharities.org