

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	see attached spreadsheet			Working
				Working
				Working
				Working
				Working

Parties involved:**FROM** (Transferor Department): 560 Law Enforcement
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

LC Marshall

Paul Swisher

Print Name

Print Name

Signature

December 22, 2010 +1 (512) 943-1349

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

[illegible]

ALL INSIGNIAS HAVE BEEN REMOVED - NOT SUITABLE FOR REISSUE

Williamson County

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- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	2nd page list items for auction.....			Non-Working
	***** all insignias have been removed *****			Non-Working
				Non-Working
				Non-Working

Parties involved:**FROM** (Transferor Department): 570 Corrections**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

L.C. Marshall

Tammy Hill #12015

Print Name

Print Name

Signature

January 6, 2011

+1 (512) 943-1324

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

[illegible]

Williamson County

Asset Status Change Form

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The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dymo Label Writer 400 Turbo Printers	SN93089-2278832		Working
1	Dymo Label Writer 400 Turbo Printers	SN93089-2279085		Working
1	Dymo Label Writer 400 Turbo Printers	SN93089-2278831		Working
1	Dymo Label Writer 400 Turbo Printers	SN93089-2278372		Working
1	Dymo Label Writer 400 Turbo Printers	SN93089-2279078		Working

Parties involved:
FROM (Transferor Department): Elections 492

Transferor - Elected Official/Department Head/
Authorized Staff:
Contact Person:

Rick Barron

Candi Zaccheus

Print Name

Print Name

Signature

Date

943-1629

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Juvenile

Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Robyn Murray

Robyn Murray

Print Name

Print Name

943-3220

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____



Williamson County

Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
1MELM62W8VH631088		SO (560)		SA9752
Vehicle Identification Number		Department		Door Number
BD6N597	1997	MERCURY	COUGAR	RED
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach: 1. A Damage to County Property Incident Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input checked="" type="checkbox"/> High Mileage: List actual mileage 95,869				
<input checked="" type="checkbox"/> Not mechanically sound Cooling system and engine failure				
<input checked="" type="checkbox"/> Other: Explain Seized vehicle, total mileage driven in 14 months is 1,462 miles, over \$700 dollars spent on maintenance in that time, and an estimated \$800.00 required for current needed repairs.				
3) Elected Official/Department Head/Authorized Staff				
Print LC Marshall		Signature J. Marshall		Date 12-14-10

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)	
<input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments:
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department:
<input type="radio"/> OTHER	Elected Official/Department Head/Authorized Staff or Donee Representative:
	Print Name:
	Signature and Date:
	Contact name and Number:
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard	
<input type="checkbox"/> Forward forms and reports to County Auditor's Office	
Print Mike Fox	Signature [Signature] Date 1-6-11