

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Konica Monolta: model # 2480 MF			Working

Parties involved:**FROM** (Transferor Department): Parks Dept/Air Check
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Gary Boyd

Benita Bonner

Print Name

Print Name

Signature

February 2, 2011

Date

+1 (512) 260-4267

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Tony Hill

Print Name

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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 ☐ DESTRUCTION due to Public Health / Safety
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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
21	s/s tactical shirts (faded, ink stains, and buttons missing)	n/a	n/a	Non-Working
105	BDU's (faded, holes, and buttons missing)	n/a	n/a	Non-Working
	***** all insignias have been removed *****			Non-Working
				Non-Working

Parties involved:
FROM (Transferor Department): 570 Corrections

Transferor - Elected Official/Department Head/
Authorized Staff:
Contact Person:

L.C. Marshall

Tammy Hill #12015

Print Name

Print Name

Signature

January 31, 2011

Date

+1 (512) 943-1324

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	TOSHIBA TV	8385178538B		Non-Working
2	Computer Speakers	CN04N567482202AA0759		Non-Working
5	High Back Executive Chairs			Non-Working
				Non-Working

Parties involved:

FROM (Transferor Department): Juvenile Detention

Transferor - Elected Official/Department Head/

Authorized Staff:

Kurt Hundl or Sal Lopez

Print Name

[Signature]

Signature

1-20-11

Date

Contact Person:

Cheryl Wright

Print Name

943-3252

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Handcuffs	Model 500		Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working

Parties Involved:

FROM (Transferor Department): Juvenile Detention

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Kurt Hundl or Sal Lopez

Print Name

Signature

Contact Person:

Cheryl Wright

Print Name

943-3252

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
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Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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1	HP LaserJet 3015 Fax	Q2669A		Working
1	Dell Monitor	CN-0Y4299-71618-58T-BDK2		Working
1	Dell Computer	J0HVF1	C01898	Working
1	Dell Computer	2DB3N81	C00950	Working

Parties involved:**FROM** (Transferor Department): County Court of Law #2**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Tim L. Wright

Kevin J. Kracht

Print Name

Print Name

Signature

Date

+1 (512) 943-1410

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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1	Heater for under desk	Heat Runner	na	Non-Working
1	Paper shredder	Champion	na	Non-Working

Parties involved:**FROM** (Transferor Department): Parks Department
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Jim Rodgers

Print Name

Signature

Contact Person:

Benita Bonner

Print Name

+1 (512) 260-4267

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
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Authorized Staff OR Donee - Representative:** (If being
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Tony Hill

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

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