

[AGENCY NAME]

[DATE]

Dear Judge Gattis:

This letter serves as notice that [AGENCY NAME] would like to participate in the Williamson County Public Safety Technology Program (PSTP). This letter is intended to show [AGENCY NAME'S] intent to participate as well as the intent to enter into an inter-local agreement addressing participation in the PSTP projects.

Our agency understands that participation may include use of County software and systems including (depending on the specifics for our agency):

- Mobile Data Software
- Mobile Field Reporting Software
- Law Enforcement Records Management Software
- CAD Resource Monitor Software
- OpsCAD Monitor Website
- NetMotion VPN Software
- Paging software
- Trouble ticket / issue website
- Firehouse Data hosting and data from CAD
- USB GPS Devices
- Training on software systems

Many details, including roles and responsibilities, service specifics, agency funding, support procedures, and others are still being formulated. Our agency understands there are many issues related to our agency's participation. To that end, we will, in good faith, work with the County toward an inter-local agreement and a service-level-agreement detailing the services and support expectations for the software and hardware systems.

In the interim, the [CITY | ESD | DEPARTMENT] will work with the County's Technology Services Department to get software installed and coordinate key dates for testing, training, and go-live.

With these understandings, the [CITY | ESD | DEPARTMENT] requests access to the systems mentioned above.

Sincerely,

[AUTHORIZED OFFICIAL]