

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	See attached list			

Parties involved:

FROM (Transferor Department): Auditor's Office

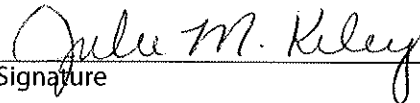
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Julie Kiley

Michelle McMinn

Print Name

Print Name



+1 (512) 943-1562

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Qty	Description	Serial Number	County Tag
1	Dell Optiplex 740	14LK2F1	C01739
1	Dell Optiplex 740	FT67ZD1	C01715
1	Dell Optiplex 740	831JFD1	C01642
1	Dell Optiplex 740	C3LK2F1	C01738
1	Dell Optiplex 740	G2LK2F1	C01737
1	Dell Inspiron 8600 Laptop	JQRQV51	C00590
1	BC Personal UPS Power Protection	9333BY0BC423400837	
2	mice		
6	keyboards		
3	computer speakers		
2	Dell computer monitors	CN-0Y4299-71618-488-BDJU	
		CN-0Y4299-71618-488-BDC4	
1	docking station		
1	surge protector		
	miscellaneous cords		
	small box of old computer manuals, discs and cords		
2	chairs		

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Leather Duty Belt with accessories	N/A	N/A	Working
1	Leather / Nylon work boots	5.11	N/A	Working
1	Nylon Jacket	5.11	N/A	Working
1	Ballistic vest sized to fit	American Body Armor	N/A	Working
2	Name tag & "NAVY" Service pin	N/A	N/A	Working

Parties involved:**FROM** (Transferor Department): Constable Precinct ONE
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Robert Woodring

Print Name

Signature

Contact Person:

Robert Woodring

Print Name

244-8650

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Constable Precinct Two**Transferee - Elected Official/Department Head/**
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Randolph Doyer

Print Name

Signature

Contact Person:

Randolph Doyer

Print Name

260-4270

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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