

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Sofa 7 ft. brown leather		A103870	

Parties involved:**FROM** (Transferor Department): Building Maintenance
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Gary Wilson

James Whetston

Print Name

Print Name

Signature

Date

+1 (512) 943-1599

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Computer Model WHL	Ser# 2J55321	C00674	Non-Working
1	Dell Key board DP/N 07N242	CN 07N242-38842-315-4Y12		
1	Dell Key board DP/N 07N242	CN 07N242-38842-285-4673		

Parties involved:

FROM (Transferor Department): Building Maintenance

Transferor - Elected Official/Department Head/**Authorized Staff:****Contact Person:**

Gary Wilson

James Whetston

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Computer, Dimension XPS M200s	SN: BJORK		
1	Monitor, Gateway 2000, M/N: Gateway 500Cs		A107779	
1	speaker set	02K0322		
1	Key Board, Turbo-Trak M/N: KB-80001R+	199040409051	A107780	
1	Mouse, Microsoft, P/N 92841			

Parties involved:
FROM (Transferor Department): Building Maintenance

Transferor - Elected Official/Department Head/
Authorized Staff:
Contact Person:

Gary Wilson

James Whetston

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Drill, RYOBI 18V SA1802			Non-Working
1	Recipricating saw, RYOBI, 18V RJC181			Non-Working
1	Circular Saw, RYOBI, R10633	G0341 45001		Non-Working
1	Light, RYOBI, 18V			Non-Working
2	Vacuum, RYOBI, 18V, VC180	G0447 75591, G0446 54058		Working

Parties involved:**FROM** (Transferor Department): Building Maintenance
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Gary Wilson

Print Name

Signature

Contact Person:

James Whetston

Print Name

+1 (512) 943-1599

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
53	4606IP black phones			Working
	****PLEASE SEE SERIAL NUMBERS ON NEXT PAGE****			

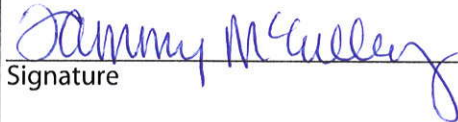
Parties involved:**FROM** (Transferor Department): ITS
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Tammy McCulley

Jayme Hill

Print Name

Print Name



April 12, 2011

943-1450

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction/Warehouse
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Tony Hill

Tony Hill

Print Name

Print Name

April 12, 2011

943-3314

Signature

Date Phone Number

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Auction Phones for 4-12

4606IP-(53 of these phones), Serial numbers below:

041641542083
A21659120302
041641542109
A21659120309
A21659120310
A21659020007
A2165912092
041641542127
041641542027
041641542107
02DR07307645
041641542039
041641542026
02DR08301103
041641542106
A21659120344
02DR08301139
02DR08300388
02DR08301353
02DR08301106
02DR08301110
02DR08301143
02DR07309544
02DR08301130
02DR08301348
02DR08300406
02DR08301097
02DR08301121
02DR08301081
02DR08301102
041641542041
02DR08301025
02DR08301107
02DR08300399
02DR08300040
041641542065
041641542050

02DR08300382
02DR08300379
041641542095
01DR16002107
02DR08300404
02DR08301111
02DR08301104
02DR08301074
A31656245925
02DR08301089
02DR08300405
A21659120318
02DR08301070
A21659120335
A21659120325
02DR08301096