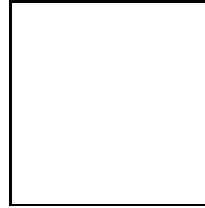


From: Harvard Kennedy School Executive Education [mailto:finance_execed@hks.harvard.edu]
Sent: Thursday, March 17, 2011 4:48 PM
To: Kay Eastes
Subject: Harvard Kennedy School Executive Education Invoice - Payable Upon Receipt



John F. Kennedy School of Government, Harvard University
Invoice
Payable Upon Receipt

Bill to:
Kay Eastes
Williamson County Elections Department
P.O. Box 209
Georgetown, Tx
United States of America

Invoice Number: 558162
Invoice Date: 17 Mar 2011
Tuition Due: US \$ 11200.00

PO Number:

Invoice Item	Description	Participant	Amount
Program Tuition	Senior Executives in State and Local Government, 11 Jul 2011- 29 Jul 2011	Richard Barron	US \$ 11200.00

Payment Procedure (Payable in U.S. Dollars Only)

Harvard Tax I.D. Number: 042-103-580

COMPANY OR BANK CHECK

Payable to: President and Fellows of Harvard College
Send check to:
Finance Office
Harvard Kennedy School
Executive Education, Mail Box 120
79 JFK Street
Cambridge, MA 02138 USA

Must Include: Invoice Number 558162,
Participant's Name, and Executive Education
program name.

CREDIT CARD : Visa, Mastercard, and American
Express

Card #:

BANK WIRE TRANSFER

Bank of America, 100 Federal Street, Boston, MA, 02110
Bank Acct #: 89893825
ACH Transfer Number: 011 000 138
ABA / USAWIRE Transfer Number: 026 009 593
SWIFT Code #: BOFAUS3N
Acct Name: President and Fellows of Harvard College

Must Include: Invoice Number 558162

Please forward the bank transfer details
to finance_execed@hks.harvard.edu so that we may
readily identify your payment.

US Government Employees using the Central Contractor Database

(CCR) to remit payment must go to www.ccr.gov and search by DUNS# 120240697 for relevant information.

Expiration Date: ____/____/____

Cardholder Name: _____

Fax this invoice with the credit card number and expiration date to 617-495-2267 or **call** the Executive Education Finance office at 617-495-2652 to remit payment. Do not send credit card payment details via email.

Withdrawal Policy

Withdrawal requests must be sent in writing to the program director. Participants who withdraw less than two weeks prior to the start date of the program are obligated to pay the full amount of the tuition.