

# Williamson County

## Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments   
 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	BROTHER ML 300 DISPLAY TYPEWRITER	M4E057318		Non-Working
1	HON CHAIR 7901 AG	MZH6GY		Working
1	HON CHAIR 7901 HH	QNY58		Working
1	HON CHAIR 7901 AG	C426AH		Non-Working

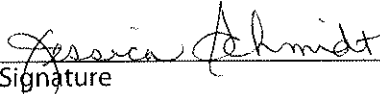
**Parties involved:****FROM** (Transferor Department): JP 4
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

JESSICA SCHMIDT

JESSICA SCHMIDT

Print Name

Print Name



+1 (512) 352-4159

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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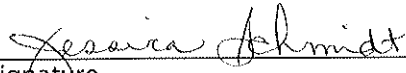
**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Dimension 4600 Computer	9J3VG41	C0090	Working
1	Dell Dimension 4600 Computer	FJ3VG41	C00393	Working
1	Dell Dimension 4600 Computer	4K3VG41	C00115	Working
1	Dell Dimension V350	01G89	C01431	Working

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1	Dell Dimension 4550	GOWQW21	C00621	Non-Working
1	Dell Dimension 4600	HK3VG41		Non-Working
1	Dell Dimension 4600	1L3VG41	C00385	Non-Working
1	Dell Dimension 4400	43WLG11		Non-Working
1	Dell Dimension 4600	HJ3VG41	C00391	Non-Working

**Parties involved:**

FROM (Transferor Department): JP 4

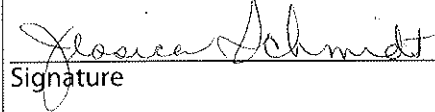
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

JESSICA SCHMIDT

JESSICA SCHMIDT

Print Name

Print Name



 May 26, 2011    +1 (512) 352-4159  
 Date    Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Fujitsu fi-5120C Scanner	049297	C00070	Non-Working
1	Fujitsu fi-5120C Scanner	049504	C00065	Non-Working
1	Epson Stylus C88+ Printer	JKDY312409		Non-Working
1	Epson Stylus C88+ Printer	JKDY351716		Non-Working

**Parties involved:**

FROM (Transferor Department): JP 4

**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

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Signature

May 26, 2011

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Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION

**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

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Signature

Date Phone Number

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6	Dell Keyboards	N/A	N/A	Working
4	Dell Mouse	N/A	N/A	Working
1	Pair of Dell Speakers for Computer	N/A	N/A	Working
1	Surge Protector	N/A	N/A	Working

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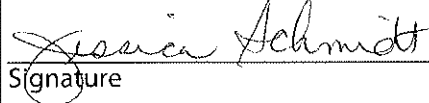
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