

# Williamson County

## Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments   
 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Casio DL-250LA Calculator	Q205213 Q2052413?		Non-Working
1	Casio DR-210HD Calculator	Q2261563		Non-Working
1	Casio DL-220L Calculator	Q2131740		Non-Working
1	Monroe 2725 Calculator	V220360		Non-Working
1	Sharp EL-1197P Calculator	2D050860		Non-Working

**Parties involved:****FROM** (Transferor Department): County Clerk**Transferor - Elected Official/Department Head/****Authorized Staff:**

Nancy E. Rister

Print Name

Signature

**Contact Person:**

Marilyn Cavender

Print Name

+1 (512) 943-1549

Phone Number

06/02/2011

Date

RECEIVED

JUN -9

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS**TO** (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Panasonic JE-720P Calculator	V220360	A105376	Non-Working
1	Archer AC Adapter	273-1454A		Working
1	Victor 1260-2 Calculator	78303015		Non-Working

**Parties involved:****FROM** (Transferor Department): County Clerk
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Nancy E. Rister

Print Name



Signature

06/02/2011

Date

**Contact Person:**

Marilyn Cavender

Print Name

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Trade-in Value \$300

**Asset List:**

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	see attached spreadsheet			Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working

**Parties involved:**
**FROM** (Transferor Department): 570 Corrections

**Transferor - Elected Official/Department Head/Authorized Staff:**
**Contact Person:**

LC Marshall

Emily Hajda

Print Name

Print Name

Signature

June 6, 2011

Date

+1 (512) 943-1324

Phone Number

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**TO** (Transferee Department/Auction/Trade-in/Donee): TRADE IN

GT Distributors

JUN 13 2011

**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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[illegible]

ALL INSIGNIAS HAVE BEEN REMOVED - NOT SUITABLE FOR REISSUE

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	*see attached spreadsheet*			Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working

**Parties involved:****FROM** (Transferor Department): 570 Corrections
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

LC Marshall

Print Name

Signature

June 2, 2011

Date

**Contact Person:**

Emily Hajda

Print Name

+1 (512) 943-1324

Phone Number

RECEIVED

JUN 13 2011

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being  
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Print Name

Signature

Date

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Point Blank Body Armor (out of warranty)	FT- 0501379506 BK-0501349482	BC 00984	Non-Working
1	Point Blank Body Armor (out of warranty)	FT- 0601368227 BK-0601368222	BC 01040	Non-Working
				Non-Working
				Non-Working
				Non-Working

**Parties involved:****FROM** (Transferor Department): 570 Corrections**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

LC Marshall

Emily Hajda

Print Name

Print Name

Signature

June 2, 2011 +1 (512) 943-1324

Date Phone Number

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AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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