

PARSONS

106 East Sixth Street • Suite 200 • Austin, TX 78701 • (512) 472-0800 • www.parsons.com

May 24, 2011

Mr. Jonathan Harris
Williamson County Purchasing Department
301 SE Inner Loop, Suite # 106
Georgetown, TX 78626

Re: **Williamson County Emergency Services Operations Center**
Additional Service Request No. 1
Addition of a Crawl Space based on Geotechnical Investigation recommendation
Project No. 446431

Dear Jonathan:

The Agreement dated December 4, 2010 between Williamson County Texas and Parsons allows for the consideration of Additional Services for work in excess of reasonably contemplated scope and significant changes in the scope of the project.

Parsons received information from the Geotechnical Engineering Investigation, after starting design of the facility, that the soils on the site selected by Williamson County were highly expansive and that the recommendation is to isolate the structure of the building from the expansive soils. As such, Parsons will need to add to the design of the structural system a mechanically ventilated crawl space. Other electrical and mechanical engineering items were impacted by the recommendation from the Geotechnical Engineer. There was no prior information or understanding that such poor soil existed on the site to cause the significant engineering required to respond to the soils condition.

Parsons is requesting Williamson County's approval of Additional Service No. 1 in the amount of Sixteen Thousand Seven Hundred Eighty Two Dollars (\$16,782) for the performance of the services related to the findings of the Geotechnical Engineering report.

Summary of Costs

Discipline	Fee
Architectural	\$3,427
Structural	\$10,690
Electrical	\$544
Mechanical	\$2,122
Total	\$16,782

Any additional expenses are included in the fee amount.

Mr. Jonathan Harris
May 24, 2011
Page 2

Current Fee Summary

ORIGINAL CONTRACT SUM:	<u>\$1,200,000</u>
Previous Additional Services Additions:	<u>(\$0.00)</u>
Previous Additional Services Deductions:	<u>(\$0.00)</u>
ADJUSTED CONTRACT SUM:	<u>\$1,200,000</u>
This Addition / Deduction:	<u>\$16,782</u>
ADJUSTED MAXIMUM CONTRACT SUM:	<u>\$1,216,782</u>

Accepted this _____ day of _____, 2011. Parsons is authorized to commence performance of the Additional Services on _____, 2011.

APPROVED BY WILLIAMSON COUNTY

Signature: _____
Name: _____
Title: _____

* * * * *

Should there be any questions, please do not hesitate to contact me or Bill Spence at 512 501-3745.

Sincerely,



Dan Alexander, AIA
Vice President

xc: John Sneed, Bill Spence, File

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June 3, 2011

Mr. Jonathan Harris
Williamson County Purchasing Department
301 SE Inner Loop, Suite # 106
Georgetown, TX 78626

Re: **Williamson County Emergency Services Operations Center**
Additional Service Request No. 2
Geologic Assessment
Project No. 446431

Dear Jonathan:

The Agreement dated December 4, 2010 between Williamson County Texas and Parsons allows for the consideration of Additional Services for work in excess of reasonably contemplated scope and significant changes in the scope of the project.

The performance of a geologic assessment is a state requirement. It is a line item in the budget under "Other Fees and Project Requirements" and is part of the TCEQ fees related to environmental quality.

Parsons is requesting Williamson County's approval of Additional Service No. 2 in the amount of Three Thousand Nine Hundred Dollars (\$3,900) for the performance of the services related to the Geologic Assessment.

Summary of Costs

Discipline	Fee
Geologist	\$3,600
Parsons	\$300
Total	\$3,900

Any additional expenses are included in the fee amount.

The services are fully described in the following documents: Fugro Proposal to Perform a Geologic Assessment dated May 24, 2011.

Mr. Jonathan Harris
June 3, 2011
Page 2

Current Fee Summary

ORIGINAL CONTRACT SUM:	<u>\$1,200,000</u>
Previous Additional Services Additions:	<u>\$16,782</u>
Previous Additional Services Deductions:	<u>(\$0.00)</u>
ADJUSTED CONTRACT SUM:	<u>\$1, 216,782</u>
This Addition / Deduction:	<u>\$3,900</u>
ADJUSTED MAXIMUM CONTRACT SUM:	<u>\$1,220,682</u>

Accepted this _____ day of _____, 2011. Parsons is authorized to commence performance of the Additional Services on _____, 2011.

APPROVED BY WILLIAMSON COUNTY

Signature: _____
Name: _____
Title: _____

* * * * *

Should there be any questions, please do not hesitate to contact me or Bill Spence at 512 501-3745.

Sincerely,



Dan Alexander, AIA
Vice President

xc: John Sneed, Bill Spence, File

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June 3, 2011

Mr. Jonathan Harris
Williamson County Purchasing Department
301 SE Inner Loop, Suite # 106
Georgetown, TX 78626

Re: **Williamson County Emergency Services Operations Center**
Additional Service Request No. 3
Surveying Services
Project No. 446431

Dear Jonathan:

The Agreement dated December 4, 2010 between Williamson County Texas and Parsons allows for the consideration of Additional Services for work in excess of reasonably contemplated scope and significant changes in the scope of the project.

The performance of a survey of the site is required to complete related design services. It is a line item in the budget under "Other Fees and Project Requirements". This service has already been performed based on a notice to proceed from Williamson County dated March 29, 2011.

Parsons is requesting Williamson County's approval of Additional Service No. 3 in the amount of Nineteen Thousand Dollars (\$19,000) for the performance of the surveying services.

Summary of Costs

Discipline	Fee
Surveyor	\$18,270
Parsons	\$730
Total	\$19,000

Any additional expenses are included in the fee amount.

The services are fully described in the following documents: Baker-Aicklen Proposal to Perform Surveying Services dated March 11, 2011.

Mr. Jonathan Harris

June 3, 2011

Page 2

Current Fee Summary

ORIGINAL CONTRACT SUM:	<u>\$1,200,000</u>
Previous Additional Services Additions:	<u>\$20,682</u>
Previous Additional Services Deductions:	<u>(\$0.00)</u>
ADJUSTED CONTRACT SUM:	<u>\$1,220,682</u>
This Addition / Deduction:	<u>\$19,000</u>
ADJUSTED MAXIMUM CONTRACT SUM:	<u>\$1,239,682</u>

Accepted this _____ day of _____, 2011. Parsons is authorized to commence performance of the Additional Services on _____, 2011.

APPROVED BY WILLIAMSON COUNTY

Signature: _____

Name: _____

Title: _____

* * * * *

Should there be any questions, please do not hesitate to contact me or Bill Spence at 512 501-3745.

Sincerely,



Dan Alexander, AIA
Vice President

xc: John Sneed, Bill Spence, File

July 22, 2011

Mr. Jonathan Harris
Williamson County Purchasing Department
301 SE Inner Loop, Suite # 106
Georgetown, TX 78626

Re: **Williamson County Emergency Services Operations Center**
Additional Service Request No. 4
Reprographics Services
Project No. 446431

Dear Jonathan:

The Agreement dated December 4, 2010 between Williamson County Texas and Parsons allows for the consideration of Additional Services for work in excess of reasonably contemplated scope and significant changes in the scope of the project.

Reprographics for Schematic Design is required to complete related design services. It is a line item in the budget under "Other Fees and Project Requirements". This service has already been performed based on a notice to proceed from Williamson County dated March 29, 2011.

Parsons is requesting Williamson County's approval of Additional Service No. 4 in the amount of Nineteen Thousand Dollars (\$19,000) for the performance of the surveying services.

Summary of Costs

Discipline	Fee
Reprographics	\$457.76
Parsons	\$0.00
Total	\$457.76

Any additional expenses are included in the fee amount.

The services are fully described in the following documents: Invoice from Dynamic Reprographics dated March 31, 2011.

Mr. Jonathan Harris

July 22, 2011

Page 2

Current Fee Summary

ORIGINAL CONTRACT SUM:	<u>\$1,200,000</u>
Previous Additional Services Additions:	<u>\$39,682</u>
Previous Additional Services Deductions:	<u>(\$0.00)</u>
ADJUSTED CONTRACT SUM:	<u>\$1,239,682</u>
This Addition / Deduction:	<u>\$458</u>
ADJUSTED MAXIMUM CONTRACT SUM:	<u>\$1,240,140</u>

Accepted this _____ day of _____, 2011. Parsons is authorized to commence performance of the Additional Services on _____, 2011.

APPROVED BY WILLIAMSON COUNTY

Signature: _____

Name: _____

Title: _____

* * * * *

Should there be any questions, please do not hesitate to contact me or Bill Spence at 512 501-3745.

Sincerely,



Dan Alexander, AIA
Vice President

xc: John Sneed, Bill Spence, File



8613 Cross Park Drive
Austin, Texas 78754
Phone: 512-977-1800
Fax: 512-973-9966

Williamson County
301 SE Inner Loop, Suite 106
Georgetown, Texas 78626

Proposal No. 04.30112032
May 24, 2011

Attention: Robert Daigh, P.E.

**Proposal to Perform a Geologic Assessment
Williamson County Emergency Operations Center
Williamson County, Texas**

Gentlemen:

Fugro Consultants, Inc., proposes to conduct a geologic assessment at the above referenced location at the southwest quadrant of the intersection of Southwestern Boulevard and Georgetown Inner Loop to satisfy portions of the requirements set forth in 30 TAC 213.5 titled "Required Edwards Aquifer Plans, Notifications, and Exemptions." Specific issues that will be addressed are outlined in 30 TAC 213.5 (b)(3),(A),(B),(C),(D),(E).

Scope of Services

The scope of services for this project will be to provide a completed Texas Commission on Environmental Quality (TCEQ) Geologic Assessment form (TCEQ-0585) and Table (TCEQ-0505-Table) that will include the following:

- A geologic map at site plan scale showing the outcrop of surface geologic units, faults, fracture zones, and significant recharge features, specifically identifying caves, sinkholes, and other features including manmade features;
- A stratigraphic column showing formations, thicknesses, and members;
- A narrative description of surface geologic units, including a discussion of lithologic, stratigraphic, and structural features such as faults, fractures, and fracture densities;
- A narrative description of soil units and soil profiles including thickness and hydrologic characteristics; and



Williamson County
Mr. Robert Daigh, P.E.

May 24, 2011
Page 2 of 3

- A narrative description of all significant recharge features including type and location and size and character of the area draining to the recharge features.
- The locations of wells within boundaries specified in the abatement plan requirements.
- A physical subsurface investigation is not specified within the scope of work for this project. No subsurface exploration will be performed for this project. However, selected information obtained from our previous Geotechnical Investigation (Fugro Report 04.30101059) may be incorporated in this geologic assessment. Results of the geologic assessment be will assimilated and presented in a final report that can be included as part of the client's water pollution abatement plan for regulated activities as required by the TCEQ.

Special Considerations

In order to properly complete this project we will need to be provided with the following information:

- A site plan and survey map at the same scale that the applicant will use for the water pollution abatement plan (preferably in electronic format compatible with AutoCAD). It should be at a minimum scale of 1 inch = 400 ft and it should also show any 100-year floodplain, any existing buried utilities, and the location of all known wells (test holes, water, oil, unplugged, capped, and/or abandoned, etc).

Schedule

Following receipt of written authorization to proceed, receipt of the site location plan, and a site survey map, we estimated the time required to complete this project will be approximately 30 working days.

Cost Estimate

We propose to perform the described scope of services for a lump sum fee of \$3,600.00, (Three Thousand Six Hundred Dollars). Fees for supplemental investigations, if warranted, will be based on our current rate schedules.

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Williamson County
Mr. Robert Daigh, P.E.

May 24, 2011
Page 3 of 3

To indicate acceptance of this proposal, please have this proposal copy signed by a duly authorized person in the spaces provided, and return it to us for our files. Whoever signs this copy is identified as our Client as used throughout our Standard Terms and Conditions (Exhibit A) attached.

Sincerely,

FUGRO CONSULTANTS, INC.
TBPE Firm No. F-299

A handwritten signature in black ink, appearing to read "DRM", is written over a horizontal line.

David R. Mason, P.G.
Manager, Materials Engineering and Testing

H:\CMT\PROPS\2011\04.30112032 Proposal to Perform a Geologic Assessment WILCO Emergency Operations Center\04.30112032a Proposal for Geologic Assessment WILCO
Emergency Operations Center.DOC
Copies submitted: 1cc bdaigh@wilco.org
Cc: 1cc Bill.Spence@parsons.com
Attachments

CLIENT

Firm Name

Authorizing Signature

Typed Name & Title

Date



GENERAL CONDITIONS FOR TECHNICAL SERVICES

1. Parties to This Agreement
CLIENT as used herein is the entity who authorizes performance of services by Fugro Consultants, Inc. (FUGRO) under the conditions stated herein. FUGRO as used herein includes, Fugro Consultants, Inc., its employees and officers, and its subcontractors and sub-consultants (including affiliated corporations).
2. On-site Responsibilities and Risks
 - 2.1 Right-of-Entry. Unless otherwise agreed, CLIENT will furnish unfettered rights-of-entry and obtain permits as required for FUGRO to perform the fieldwork.
 - 2.2 Damage to Property. FUGRO will take reasonable precautions to reduce damage to land and other property caused by FUGRO's operations. However, CLIENT understands that damage may occur and FUGRO's fee does not include the cost of repairing such damage. If CLIENT desires FUGRO to repair and/or pay for damages, FUGRO will undertake the repairs and add the pre-agreed cost to FUGRO's fee.
 - 2.3 Toxic and Hazardous Materials. CLIENT will provide FUGRO with all information within CLIENT's possession or knowledge as to the potential occurrence of toxic or hazardous materials, or Biological Pollutants (as defined in 9. below) at the site being investigated. If unanticipated toxic or hazardous materials, or biological pollutants are encountered, FUGRO reserves the right to demobilize FUGRO's field operations at CLIENT's expense. Remobilization will proceed following consultation with FUGRO's safety coordinator and CLIENT's acceptance of proposed safety measures and fee adjustments.
 - 2.4 Utilities and Pipelines. While performing FUGRO's fieldwork, FUGRO will take reasonable precautions to avoid damage to subterranean and subaqueous structures, pipelines, and utilities. CLIENT agrees to defend, indemnify, and hold FUGRO harmless for any damages to such structures, pipelines, and utilities that are not called to FUGRO's attention and/or correctly shown on plans furnished to FUGRO.
 - 2.5 Site Safety. FUGRO is not responsible for the job site safety of others, nor does FUGRO have stop-work authority over work by others. However, FUGRO will conduct its work in a safe, workman-like manner, and will observe the work-site safety requirements of CLIENT that have been communicated to FUGRO in writing.
3. Standard of Care
 - 3.1 FUGRO will perform its services consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same location.
 - 3.2 CLIENT acknowledges that conditions may vary from those encountered at the location where borings, surveys, or explorations are made and that FUGRO's data, interpretations, and recommendations are based solely on the information available to FUGRO, and FUGRO is not responsible for the interpretation by others of the information developed.
4. Limitation of Remedies
To the greatest extent permitted by law, CLIENT's sole remedy against FUGRO for claims and liabilities in any way arising out of or directly or indirectly related to FUGRO's work for CLIENT will not exceed an aggregate limit of \$50,000 or the amount of FUGRO's fee, whichever is greater, regardless of the legal theory under which remedy is sought, whether based on negligence [whether sole or concurrent, active or passive], breach of warranty, breach of contract, strict liability or otherwise. In the event CLIENT does not wish to limit FUGRO's remedy to this sum, and if CLIENT requests in writing prior to acceptance of this Agreement, FUGRO agrees to negotiate a greater remedy amount in exchange for an increase in scope and fee appropriate to the project and remedy risks involved.
5. Invoices and Payment
At FUGRO's discretion, invoices will be submitted at the completion of task elements, or monthly for services rendered. Payment is due upon presentation of FUGRO's invoice and is past due thirty- (30) days from invoice date. CLIENT agrees to pay a financing charge of one percent (1%) per month (or the maximum rate allowable by law, whichever is less), on past due accounts, and agrees to pay attorney's fees or other costs incurred in collecting any delinquent amount.
6. Data, Records, Work Product and Report(s), and Samples
Data, Records, Work Product and Report(s) are FUGRO's property. All pertinent records relating to FUGRO's services shall be retained for a minimum of two (2) years after completion of the work. CLIENT shall have access to the records at all reasonable times during said period. FUGRO will retain samples of soil and rock for a minimum of 30 days after submission of FUGRO's report unless CLIENT advises FUGRO otherwise. Upon CLIENT's written request, for an agreed charge FUGRO will store or deliver the samples in accordance with CLIENT's instructions.
7. Indemnification
FUGRO and CLIENT shall indemnify each other from any claims, damages, losses, and costs, including, but not limited to, reasonable attorney's fees and litigation costs, to the proportionate extent caused by each party's own negligence, including the negligence of the indemnifying party, and its employees, affiliated corporations, officers, and sub-tier parties in connection with the project.
8. Consequential Damages
Notwithstanding any other provision of this Agreement, CLIENT and FUGRO waive and release any claim against the other for loss of revenue, profit or use of capital, loss of services, business interruption and/or delay, loss of product, production delays, losses resulting from failure to meet other contractual commitments or deadlines, downtime of facilities, or for any special, indirect, delay or consequential damages resulting from or arising out of this Agreement, or as a result of or in connection with the work, and whether based on negligence (whether sole or concurrent, active or passive), breach of warranty, breach of contract, strict liability or otherwise.
9. Biological Pollutants
FUGRO's scope of work does not include the investigation, detection, or design related to the presence of any Biological Pollutants. The term "Biological Pollutants" includes, but is not limited to, mold, fungi, spores, bacteria, and viruses, and the byproducts of any such biological organisms. CLIENT agrees that FUGRO will have no liability for any claim regarding bodily injury or property damage alleged, arising from, or caused directly or indirectly by the presence of or exposure to any Biological Pollutants. In addition, CLIENT will defend, indemnify, and hold harmless FUGRO from any third party claim for damages alleged to arise from or be caused by the presence of or exposure to any Biological Pollutants. If CLIENT requests in writing prior to acceptance of this Agreement, FUGRO will negotiate a greater limitation amount, and remove CLIENT's responsibilities, in exchange for an increase in fee to develop an expanded scope of work to provide biological pollutant protection.
10. Acceptance of Agreement
These GENERAL CONDITIONS have been established in large measure to allocate certain risks between CLIENT and FUGRO. FUGRO will not initiate service without formal agreement on the terms and conditions set forth in these GENERAL CONDITIONS. Acceptance or authorization to initiate services shall be considered by both parties to constitute formal acceptance of all terms and conditions of these GENERAL CONDITIONS. Furthermore, all preprinted terms and conditions on CLIENT's purchase order or purchase order acknowledgment forms are inapplicable to these GENERAL CONDITIONS and FUGRO's involvement in CLIENT's project.
11. Termination of Contract
CLIENT and FUGRO may terminate services at any time upon ten (10) days written notice. In the event of termination, CLIENT agrees to fully compensate FUGRO for services performed including reimbursable expenses to the termination date, as well as demobilization expenses. FUGRO will terminate services without waiving any claims or incurring any liability.



FEES FOR CONSTRUCTION MATERIALS TESTING SERVICES

1. Field Technicians	Regular Time ⁽¹⁾	Overtime ⁽²⁾
1.1 Technician (NICET Level I or equivalent)	\$43.00/hr	\$ 53.00/hr
1.2 Senior Technician (NICET Level II, TxDOT Level 1A/1B, Associate Welding Inspector, or equivalent)	\$48.00/hr	\$ 58.00/hr
1.3 Senior Supervising Technician (NICET Level III, TxDOT Level II, or equivalent)	\$85.00/hr	\$ 95.00/hr
1.4 Certified Welding Inspector	\$72.00/hr	\$ 82.00/hr
2. Field Testing and Equipment	Unit Rate	
2.1 Transportation (Minimum \$0.585/mile)	\$ 42.00/trip	
2.2 Nuclear Density Tests (In addition to technician time)	\$ 14.00/test	
2.3 Torque Wrench	\$ 20.00/day	
2.4 Dye Penetrant & Magnetic Particle Supplies	Cost + 15%	
2.5 Ultrasonic Testing Equipment	\$ 20.00/hr	
2.6 Asphalt Coring Equipment	\$ 20.00/hr	
2.7 Concrete Coring Equipment	\$ 20.00/hr	
2.8 Concrete Core Bit Charges	+ bit charge	
2.8.1 3 inch-diameter Core	\$ 2.00/inch	
2.8.2 4 inch-diameter Core	\$ 3.00/inch	
2.8.3 6 inch-diameter Core	\$ 5.00/inch	
(Other sizes quoted upon request)		
2.9 Floor Flatness/Floor Levelness equipment (ASTM E1155)	\$ 100.00/day	
2.10 Air Content of fresh concrete (ASTM C173, C231)	\$ 15.00/ea	
2.11 Unit Weight of fresh concrete (ASTM C138)	\$ 30.00/ea	
2.12 Soil-Lime Field Gradation (TEX-101-E, Part III)	\$ 30.00/ea	
3. Laboratory Testing - Soil		
3.1 Natural Moisture Content (TEX-103-E)	\$ 15.00/ea	
3.2 Atterberg Limits (TEX-104, 105, 106-E)	\$ 55.00/ea	
3.3 Sieve Analysis - Soil (Nos. 4, 40, and 200, ASTM D422)	\$ 55.00/ea	
3.4 Percent Passing No. 200 Sieve (TEX-111-E)	\$ 45.00/ea	
3.5 Moisture Density Relationship (ASTM D 698), (ASTM D 1557), (TEX-113-E), (TEX-114-E)	\$ 210.00/ea	
3.6 Texas Triaxial Compression Test on Base Material (TEX-117-E Part II)	\$1,050.00/set of 7	
3.7 Wet Ball Mill (TEX-116-E)	\$ 150.00/ea	
3.8 Permeability of Silt or Clay (ASTM D 5084)	\$ 250.00/ea	
3.9 Sample Remolding	\$ 50.00/ea	
3.10 Sample Preparation (Soils with P.I. > 25, or TEX-101-E)	\$ 50.00/sample	
3.11 Soil pH (TEX-128-E)	\$ 55.00/ea	
3.12 Soil-Lime pH series (6 points, TEX-121-E, Part III)	\$ 195.00/set	
3.13 Soluble Sulfates (TEX-145-E)	\$ 80.00/ea	
3.14 Hydrometer (ASTM D422)	\$ 200.00/ea	
4. Laboratory Tests - Concrete and Cement		
4.1 Concrete Mix Design	Quoted on Request	
4.2 Aggregate Sieve Analysis (ASTM C136)	\$ 50.00/ea	



4.3	Specific Gravity of Aggregate (ASTM C127, 128)	\$ 50.00/ea
4.4	Absorption of Aggregate (ASTM C127, 128)	\$ 50.00/ea
4.5	Unit Weight of Aggregate (ASTM C29)	\$ 50.00/ea
4.6	Concrete Cylinder Compressive Strength (ASTM C39)	\$ 17.00/ea
4.7	Beam Flexural Strength (ASTM C 78)	\$ 40.00/ea
4.8	Mortar Cube Compressive Strength (ASTM C780)	\$ 17.00/ea
4.9	Grout Specimen Compressive Strength (ASTM C1019)	\$ 40.00/ea
4.10	Concrete Masonry Unit Strength (ASTM C140)	\$ 75.00/ea
4.11	Concrete Masonry Unit Prism Strength (ASTM C1314)	\$ 150.00/ea
4.12	Drilled Core Compressive Strength (ASTM C42)	\$ 50.00/ea
5.	Laboratory Testing - Asphalt and Roofing	
5.1	Mix Design (Hveem or Marshall Method)	Quoted on Request
5.2	Molding Test Specimens, 3 per set (TEX-206-F), Bulk Density (TEX-207-F), and Stability (TEX-208-F)	\$ 110.00/set
5.3	Determine Maximum Theoretical Density (TEX-227-F)	\$ 60.00/ea
5.4	Stripping Test	\$ 75.00/ea
5.5	Asp Content (with correction) and Gradation (TEX-236-F, 200-F), oven	\$ 235.00/ea
5.6	Asp Content (w/out correction) and Gradation (TEX-236-F, 200-F), oven	\$ 200.00/ea
5.7	Bulk Specific Gravity of Asphalt Core (TEX-207-F)	\$ 40.00/ea
5.8	Roof Ballast Sieve Analysis	\$ 50.00/ea
5.9	Oven Dried Moisture Content of Roofing Materials	\$ 25.00/ea
5.10	Asphalt Content and Gradation (ASTM D2172), extraction	\$ 350.00/ea
6.	Laboratory Testing - Structural Steel	
6.1	Weld Procedure and Welder Qualification Testing Rates	Quoted on Request
6.2	Laboratory Density of Field Cut Fireproofing	\$ 40.00/ea
7.	Report Preparation	
Test report preparation, review, and initial electronic distribution will be invoiced at a flat rate of 5% of total fees invoiced. Special requests for archived report retrieval, re-distribution, faxing, hard-copy mailing, and preparation of engineered reports and submittals will be invoiced at the following rates:		
7.1	Word Processing	\$ 50.00/hr
7.2	Drafting	\$ 75.00/hr
7.3	Reproduction	\$ 0.15/copy
7.4	Postage	Cost
8.	Engineering Consultation	
8.1	Senior Consultant or Project Principal	\$ 165.00/hr
8.2	Project Manager	\$ 150.00/hr
8.3	Project Engineer, Laboratory Manager	\$ 135.00/hr
8.4	Geologist	\$ 120.00/hr
8.5	Graduate Professional	\$ 95.00/hr
9.	Outside Services	Cost + 15%
Notes: (1) Minimum call-out charge for CMT technician and equipment or sample pick-up is 2 hours. Minimum call-out charge for CWI technician is 4 hours. Charges are accrued portal to portal.		
(2) Overtime rates are applicable to time worked in excess of 8 hours per day, Monday through Friday; hours worked before 7:00 am and after 6:00 pm; and all hours worked on Saturdays, Sundays, and holidays.		