

# Williamson County

## Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments    ☐ TRADE-IN for new assets of similar type for the county    ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*    ☐ DONATION to a non-county entity

**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 1        | Desk, laminate w/ left return            |   |                | Working                                       |
|          |  |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |

**Parties involved:**
**FROM** (Transferor Department): Infrastructure - Road & Bridge

URS (210)

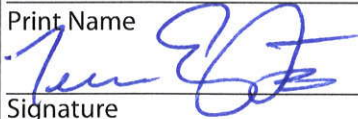
**Transferor - Elected Official/Department Head/**
**Authorized Staff:**
**Contact Person:**

Terron Evertson

Lisa Pohlmeier

Print Name

Print Name



August 8, 2011

943-3364

Signature

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

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Print Form

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 3        | Motorola hand held radios                |   |                | Working                                       |
| 1        | Small portable TV w/ VCR                 |   |                | Working                                       |
| 6        | Boxes computer accessories               |   |                | Non-Working                                   |
| 1        | Box telephones                           | don't know working status                         |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |

**Parties involved:****FROM** (Transferor Department): Infrastructure - Road & Bridge

URS (210)

**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Terron Evertson

Lisa Pohlmeier

Print Name

Print Name

Signature

August 8, 2011

943-3364

Date Phone Number

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Print Name

Print Name

Signature

Date Phone Number

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 6        | Black vinyl chairs                       |   |                | Working                                       |
| 2        | Fabric Chairs                            |   |                | Working                                       |
| 2        | Wood chairs                              |   |                | Working                                       |
| 1        | Wood chair                               |   |                | Non-Working                                   |
| 1        | Printer Cart                             |   |                | Working                                       |

**Parties involved:**
**FROM** (Transferor Department): Infrastructure - Road & Bridge

URS (310)

**Transferor - Elected Official/Department Head/**
**Authorized Staff:**
**Contact Person:**

Terron Evertson

Lisa Pohlmeier

Print Name

Print Name

Signature

August 8, 2011

943-3364

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 1        | Desk - Lt Return                         |   |                | Working                                       |
| 1        | Wood desk, laminate top                  |   |                | Working                                       |
|          |  |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |

**Parties involved:****FROM** (Transferor Department): Infrastructure - Road & Bridge

URS (210)

**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

Terron Evertson

Lisa Pohlmeier

Print Name

Print Name

Signature

August 8, 2011

943-3364

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative:** (If being  
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**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.)           | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 1        | IBM Selectric III Typewriter                       |   | A1020107       | Non-Working                                   |
| 1        | IBM Selectric II Typewriter                        |   | A1021028       | Non-Working                                   |
| 1        | HP Desk Jet 870-C Printer                          |   | A108770        | Non-Working                                   |
| 1        | Panasonic Typewriter                               |   | A102041        | Non-Working                                   |
| 1        | Box Misc electronics-Clock Radio, Message Recorder |   |                | Non-Working                                   |

**Parties involved:**
**FROM** (Transferor Department): District Clerk

(450)

**Transferor - Elected Official/Department Head/**
**Authorized Staff:**

Lisa David

Print Name



Signature

**Contact Person:**

Teresa Maskunas

Print Name

+1 (512) 943-1212

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

|  |      |            |                |              |
|--|------|------------|----------------|--------------|
| 1) Identify Vehicle:   |      |            |                |              |
| 2FAFP71W44X119488  |      | 0511 551   |                | 1A0421       |
| Vehicle Identification Number  |      | Department |                | Door Number  |
| 1110191  | 2004 | FORD       | CROWN VICTORIA | BLACK/WHITE  |
| License Plate Number   | Year | Make       | Model          | Color        |
| 2) Reason for Status Change:   |      |            |                |              |
| <input type="checkbox"/> Accident  |      |            |                |              |
| <u>Attach:</u>   |      |            |                |              |
| 1. Williamson County Fleet Incident/Crash/Vandalism Report                   |      |            |                |              |
| 2. The Official Accident Report  |      |            |                |              |
| 3. A Vehicle Insurance / Litigation Release Form                             |      |            |                |              |
| <input type="checkbox"/> High Mileage: List actual mileage _____             |      |            |                |              |
| <input type="checkbox"/> Not mechanically sound _____                        |      |            |                |              |
| <input checked="" type="checkbox"/> Other: Explain REPLACED WITH NEW VEHICLE |      |            |                |              |
| 3) Elected Official/Department Head/Authorized Staff                         |      |            |                |              |
| Print ROBERT CHODY   |      | Signature  |                | Date 7/25/11 |

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

|  |  |
|--|--|
| 1) Method of Status Change: This vehicle is to be considered for: (Select one)   |  |
| <input checked="" type="checkbox"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation       | <input type="checkbox"/> TRANSFER between county departments                     |
| <input type="checkbox"/> TRADE-IN for new assets of same general type for the county                                       | Comments: _____  |
| <input type="checkbox"/> SALE to a government entity / civil or charitable organization in the county at fair market value | Receiving Department: _____  |
| <input type="checkbox"/> OTHER _____   | Elected Official/Department Head/Authorized Staff or Donee-Representative: _____ |
|  | Print Name: _____  |
|  | Signature and Date: _____  |
|  | Contact name and Number: _____   |
| 2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard   |  |
| <input type="checkbox"/> Forward forms and reports to County Auditor's Office  |  |
| Print Mike Fox III   | Signature  Date 8-8-11   |



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

|   |      |                     |           |             |
|---|------|---------------------|-----------|-------------|
| 1) Identify Vehicle:  |      |                     |           |             |
| 1FTNF20L1YED55316   |      | 210                 | URS       | UB0030      |
| Vehicle Identification Number   |      | Department          |           | Door Number |
| 1091752   | 2000 | FORD                | F250 RCAB | WHITE       |
| License Plate Number  | Year | Make                | Model     | Color       |
| 2) Reason for Status Change:  |      |                     |           |             |
| <input type="checkbox"/> Accident   |      |                     |           |             |
| Attach:   |      |                     |           |             |
| 1. Williamson County Fleet Incident/Crash/Vandalism Report  |      |                     |           |             |
| 2. The Official Accident Report   |      |                     |           |             |
| 3. A Vehicle Insurance / Litigation Release Form  |      |                     |           |             |
| <input type="checkbox"/> High Mileage: List actual mileage _____  |      |                     |           |             |
| <input type="checkbox"/> Not mechanically sound _____   |      |                     |           |             |
| <input checked="" type="checkbox"/> Other: Explain We are requesting an increase in fleet size by placing this unit back in service. This unit will be used as a backup while the new units are being converted to propane. |      |                     |           |             |
| 3) Elected Official/Department Head/Authorized Staff  |      |                     |           |             |
| Print TERRON EVERTSON   |      | Signature Terra Ets |           | Date 8/5/11 |

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

|   |  |
|---|--|
| 1) Method of Status Change: This vehicle is to be considered for: (Select one)  |  |
| <input type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation                  | <input type="radio"/> TRANSFER between county departments                        |
| <input type="radio"/> TRADE-IN for new assets of same general type for the county                                       | Comments: _____  |
| <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value | Receiving Department: _____  |
| <input checked="" type="radio"/> OTHER Transfer from Auction to URS   | Elected Official/Department Head/Authorized Staff or Donee-Representative: _____ |
|   | Print Name: _____  |
|   | Signature and Date: _____  |
|   | Contact name and Number: _____   |
| 2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard  |  |
| <input type="checkbox"/> Forward forms and reports to County Auditor's Office   |  |
| Print Mike Fox  | Signature [Signature] Date 8-8-11  |





# Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

|  |                |         |             |             |
|--|----------------|---------|-------------|-------------|
| 1) Identify Vehicle:   |                |         |             |             |
| 00350278   | 210            | URS     | UF0002/1802 |             |
| Vehicle Identification Number  | Department     |         | Door Number |             |
| 9032576  | 2000           | CIMLINE | 225D M/A    | RED         |
| License Plate Number   | Year           | Make    | Model       | Color       |
| 2) Reason for Status Change:   |                |         |             |             |
| <input type="checkbox"/> Accident  |                |         |             |             |
| Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report   |                |         |             |             |
| 2. The Official Accident Report  |                |         |             |             |
| 3. A Vehicle Insurance / Litigation Release Form   |                |         |             |             |
| <input type="checkbox"/> High Mileage: List actual mileage _____   |                |         |             |             |
| <input type="checkbox"/> Not mechanically sound _____  |                |         |             |             |
| <input checked="" type="checkbox"/> Other: Explain We are asking to increase our fleet size and place this unit back in service. Due to the increasing scope of road maintenance it is necessary to retain the crack sealer. |                |         |             |             |
| 3) Elected Official/Department Head/Authorized Staff   |                |         |             |             |
| Print  | TERRON EVERSON |         | Signature   | Date 8/5/11 |

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

|  |  |        |
|--|--|--------|
| 1) Method of Status Change: This vehicle is to be considered for: (Select one)   |  |        |
| <input type="checkbox"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation                  | <input type="checkbox"/> TRANSFER between county departments                       |        |
| <input type="checkbox"/> TRADE-IN for new assets of same general type for the county                                       | Comments: _____  |        |
| <input type="checkbox"/> SALE to a government entity / civil or charitable organization in the county at fair market value | Receiving Department: _____  |        |
| <input checked="" type="checkbox"/> OTHER Transfer from Auction to URS   | Elected Official/Department Head/Authorized Staff or Donee - Representative: _____ |        |
|  | Print Name: _____  |        |
|  | Signature and Date: _____  |        |
|  | Contact name and Number: _____   |        |
| 2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard   |  |        |
| <input type="checkbox"/> Forward forms and reports to County Auditor's Office  |  |        |
| Print  | Signature  | Date   |
| Mike Fox II  | [Signature]  | 8-8-11 |