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## **Williamson County Trails Vision Plan**

Williamson County, Texas

c/o Jim Rodgers, Director  
Parks and Recreation Department

## **Proposed Scope of Services:**

### **Trail Planning**

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Tim A. Bargainer, ASLA, CLARB  
Director of Planning and Landscape  
Architecture

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July 6, 2011\

**Mr. Jim Rodgers, Director**  
**Williamson County Parks | Recreation Department**  
350 discovery blvd suite 207  
Cedar Park, Tx 78613  
512.260.4263

Re: Proposed scope and fee for the Williamson County Trails Vision Plan

## **ATTACHMENT A: SCOPE OF WORK**

The purpose of the services proposed herein is to provide trail planning and GIS mapping services necessary for the development of county-wide Trails Vision Plan, as a guiding instrument in the future growth of Williamson County, Texas. The work will be based on meetings and guidance provided to us by the Client

### **BASIC SERVICES**

Given the above-stated scope of work, we will provide the following basic services for all areas within the project:

#### **TRAIL PLANNING SERVICES**

The Consultant shall develop a county-wide trail vision plan proceeding as follows:.

1. Development of a Base Map utilizing GIS services necessary for conceptual development of a preliminary trail routing study, in a large format. Information on the base map shall consist of aerial photography overlaid with existing and proposed trails, transportation, parks, schools and primary destination points as acquired from the County and other municipal sources around the County.
2. Development of preliminary trail routing study. Study shall evaluate existing and proposed trail systems with the various municipalities and generally propose connections between the various trail systems so to create a contiguous county-wide system of trails within the unincorporated areas between the municipalities in Williamson County.
3. Facilitate an in-progress team meeting between the Consultant and County and to review and comment on the preliminary trail study of the proposed system.
4. Consultant shall subsequently revise and address comments from the meeting with the County so to develop conceptual "in-progress" exhibit satisfactory to present and discuss from with the CTRMA and/or there trail planning consultant.
5. Facilitate a team meeting between the Consultant, County and the director of the CTRMA and/or there trail planning consultant so to identify and incorporate any goals or comments of the CTRMA into the overall vision of the proposed trail system.
6. Consultant shall subsequently revise and address comments from the meeting with the CTRMA so to revise and address comments under the direction of the County and develop overall statement of the project goals for incorporation with the development of the county-wide trail vision plan. Upon approval the modifications and revisions the Consultant will incorporate the proposed trail plan into GIS deliverables and develop the final map product
7. Subsequently, Consultant shall meet with County and Commissioner pct 3 to review and discuss the proposed Trail Vision Plan. Any comments or direction from this meeting may be incorporated into the final plan suitable for delivery to the County as well as presentation to the Commissioners Court for adoption.
8. Presentation to Commissioners Court.

## DELIVERABLES

The Consultant shall deliver 1 large format illustrative board exhibit of the Trail Vision Plan in a layered pdf format for posting on the County's website. The trails will also be delivered to the County in a GIS format for inclusion in their GIS library.

## ATTACHMENT B: FEE SCHEDULE FOR BASIC SERVICES

### PROFESSIONAL FEES

#### Trail Planning Services

Service to be provided as a fixed fee of ..... \$10,000

#### TOTAL FEE FOR BASIC SERVICES (includes reimbursable expenses),

Maximum Fee ..... **\$10,000**

*The fees quoted assume*