

Williamson County

Asset Status Change Form

[Print Form](#)
The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
10	Ash Urn, Black metal (NEW) (20" H 10" dia.)	Safco 9698BL		Working
1	Ash Urn Side opening 38 gal (NEW)	Safco 9474BL		Working
1	Well Convertible Jet Pump Mod C48K2EC11C3 1hp 115/230V	Craftsman		
1	Drill, RYOBI 18V HP 1802M	SN: 534216		Non-Working
1	Trim saw, RYOBI 5.5 in Mod: R10632 (WORN OUT)120506	SN: 126508		

Parties involved:
FROM (Transferor Department): Building Maintenance

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Gary Wilson

James Whetston

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Asset List:

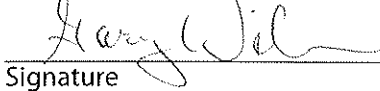
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Drill, cordless, RIGID w/ charger 2 batteries (worn out)	No serial Number		
1	Vacuum, RYOBI, 18V, VC180	SN: 401146		
2	Drill, cordless Dewalt kit w/charger and two batteries (worn out)	SN: 496608 and 288904		
1	Drill, cordless 14.4 v (worn)	SN: 20034049		
1	Coat & umbrella Rack 12 positions, Metal			

Parties involved:
FROM (Transferor Department): Building Maintenance

Transferor - Elected Official/Department Head/
Authorized Staff:

Gary Wilson

Print Name



Signature

10.31.11

Date

Contact Person:

James Whetston

Print Name

+1 (512) 943-1599

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Laptop XFR D630	9X19WH1	C02156	Working
1	Motorola XTL2500 Car Mount Radio	514CGF0433	n/a	Working
1	Motorola XTS5000R Handheld Radio w/ battery and charger	721CJZ0027	BC#02223	Working
1	Streamlight SL20 Flashlight	430199	n/a	Working
	First Aid Kit	n/a	n/a	Working

Parties involved:

FROM (Transferor Department): 560 Law Enforcement

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Chief LC "Tony" Marshall

Print Name

Signature

October 11, 2011

Date

Contact Person:

Paul Swisher

Print Name

+1 (512) 943-1349

Phone Number

RECEIVED

OCT 25 2011

TO (Transferee Department/Auction/Trade-in/Donee): MOT (341)

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Annie Burwell

Print Name

Signature

October 11, 2011

Date

Contact Person:

Annie Burwell

Print Name

+1 (512) 943-3544

Phone Number

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OCT 27 2011

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	metal filing cabinet			

Parties involved:

FROM (Transferor Department): Warehouse (auction)

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Hal Hawes Office

Lucille D'Elia

Print Name

Print Name

Signature

Date Phone Number

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