FrmAudASCF01 revision 8/24/09

# **Williamson County**Asset Status Change Form

Print Form

○ TRANS	FER bet ween county departments TRADE-IN for new the earliest auction *	w assets of similar type for the county	O DEST Publi	RUCTION due to c Health / Safety
Asset Li	ist:			
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
1	Fujitsu Duplex Scanner	105688	OBABII	Non-Working
	Bostitch Electric Stapler	N/A	NA	Non-working
Parties i	involved:			
FROM (T	ransferor Department): Auditor's Office			
Print Nan Signature	lie M. Keley 11-0-11	Print Name  943-1574  Phone Number		
<b>TO</b> (Trans	sferee Department/Auction/Trade-in/Donee):	tion		
Authoriz	ee - Elected Official/Department Head/ red Staff OR Donee - Representative: (If being for Sale or Trade-in, no signature is necessary.)	Contact Person:		
Print Nan	ne	Print Name		
Signature	e Da	Phone Number		
* If the aboasset(s). A	ove asset(s) is (are) listed for sale at auction and no bids list of the (these) asset(s) to be donated or disposed of	are made, the Purchasing Director ma will be sent to the Auditor's Office wit	ay dispose of o	or donate this (these) nation or disposal.
	Forward to Cou	nty Auditor's Off	fice	
This Chan	ge Status was approved as agenda item # in C	Commissioner's Court on	***	
If for Sale.	the asset(s) was(were) delivered to warehouse on	by		

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### Asset Status Change Form

	owing asset(s) is(are) considered for: (select one)			
	FER bet ween county departments ( TRADE-IN for new a the earliest auction * ( DONATION to a not	DESTRUCTION due to Public Health / Safety		
			***	
Asset Li	ist:			
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
	see attached spreadsheet			Non-Working
				Non-Working
Parties i	nvolved:			***
FROM (T	ransferor Department): 560 Law Enforcement			8
Transfer Authoriz	or - Elected Official/Department Head/ ed Staff:	Contact Person:		
Chief LC "	Tony" Marshall	Paul Swisher		
Print Nan	ne Mushell	Print Name		
Signature	November 1, 2011	+1 (512) 943-1349		
Signature	Date	Phone Number		
<b>TO</b> (Trans	feree Department/Auction/Trade-in/Donee): AUCTION			
Transfere	ee - Elected Official/Department Head/ ed Staff OR Donee - Representative: (If being			
	for Sale or Trade-in, no signature is necessary.)	Contact Person:		
Print Nan	ne	Print Name		
Signature	Date	Phone Number		
If the abo	ve asset(s) is (are) listed for sale at auction and no bids are	made, the Purchasing Director may	dispose of o	or donate this (these)
asset(s). A I	ist of the (these) asset(s) to be donated or disposed of will	be sent to the Auditor's Office with a	date of do	nation or disposal.
	Forward to Count	ty Auditor's Offi	ce	
Γhis Chang	ge Status was approved as agenda item # in Com			
	the asset(s) was(were) delivered to warehouse on	hv		

Quantity	Description (year, make, model, etc.)	Manufacturer ID # (serial, service tag, or VIN)	County Tag#	Condition of Assets (working, non- working, unk)	
1	Dell Dimension 4600 computer	GJ01F41	n/a	working	
1	Dell Dimension 4600 computer	GLYSK51	C00463	working	
2	Dell 17" CRT monitors	n/a	n/a	working	
1	Dell Latitude D810 laptop	85DXK91	C01108	working	
1	Sanyo TRC-6400 dictating/transcribing system	P5520404	n/a	working	
5	Sanyo TRC-6400 dictating/transcribing system	P2116257	n/a	working	
10	Gray Plastic storage bins	n/a	n/a	working	
1	Lasko white, plastic desk fan	n/a	n/a	working	
2	Small wooden tables	n/a	n/a	non-working	
11	Small wooden printer stand	n/a	n/a	non-working	
3	Dell keyboards	n/a	n/a	non-working	
1	5 ft Animal Catch pole	n/a	n/a	non-working	
11	Emerson AT1120 microwave	81152584	n/a	non-working	
1	Dell 17" flat panel monitor	1704FPT	n/a	non-working	
1	Stalker Basic Hand held radar	4388	BC01473	non-working	
1	Stalker Basic Hand held radar	5173	BC01516	non-working	

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#### Asset Status Change Form

	owing asset(s) is(are) considered for: (select o FER bet ween county departments <i>(</i> TRADE-IN for		sets of similar type for the county	© DEST	RUCTION due to	
SALE a	t the earliest auction * C DONATION to	a non-	county entity	Publi	RUCTION due to c Health / Safety	
Asset Li	ist:			<b>~</b>	•	
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)			Condition of Assets (Working, Non- Working)	
	Taser X26 (unserviceable) X00-115137		5137	7 Non-Working		
	Taser X26 (unserviceable)	X00-04	4940		Non-Working	
			CAN ACCIDITATION - MACCIONALISMO CONTRACTOR - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 - 100 -		Non-Working	
					Non-Working	
					Non-Working	
arties	involved:					
<b>ROM</b> (T	ransferor Department): 560 Law Enforcement					
	or - Elected Official/Department Head/					
uthoriz	zed Staff:		Contact Person:			
	Tony" Marshall		Paul Swisher			
Print Name			Print Name			
			+1 (512) 943-1349			
Signatur	e	Date	Phone Number			
	sferee Department/Auction/Trade-in/Donee): Destru	ıction				
	ee - Elected Official/Department Head/	Ction				
	zed Staff OR Donee - Representative: (If being		<i>c</i>			
pprovea	for Sale or Trade-in, no signature is necessary.)		Contact Person:			
Print Nar	me		Print Name			
Signature Date			Phone Number			
If the abo	ove asset(s) is (are) listed for sale at auction and no b	ids are	made, the Purchasing Director may	dispose of o	or donate this (these	
	list of the (these) asset(s) to be donated or disposed					
11	Forward to Co.	unf	y Auditor's Offi	CO		
	i di wai a to co	MIII	y Additor 3 Offi			



# Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

								1
1)		ntify Vehicle:						
		G1WF55K539279111				Sheriff's Office (560)		SA0310
	Ve	nicle Identifica	tion Number			Department		Door Number
		3L911		2003	Chevrolet		Impala	Black
	Lic	ense Plate Nur	mber	Year	Make		Model	Color
2)	Rea	son for Status	Change:					
	$\Gamma$	Accident						
	Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report 2. The Official Accident Report 3. A Vehicle Insurance / Litigation Release Form							
		High Mileage	: List actual milea	age	7645	7		
	Γ-	Not mechanic		<i></i>	1010			
	X		Transfer to MOT	(341)				
	1/	Other, Explain	Transfer to WOT	(341)				
3)	Ele	ted Official/D	epartment Head	/Authori	zed Staff		111	
	Pri	nt LC "Tony"	Marshall		Signature	Tempse	Da Da	ote Oct 12, 2011
	o be completed by <b>Fleet</b> : Forward to Fleet Services Manager - Mike Fox  ) Method of Status Change: This vehicle is to be considered for: (Select one)  SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation  TRADE-IN for new assets of same general type for the county  SALE to a government entity / civil or charitable  Receiving Department: M.D.T. (341)							departments
	<u></u>	organization in the county at fair market OTHER			e value	Representativ	e:	d/Authorized Staff or Donee -
	`					Print Name:	ANNIE	BURWELL
						Signature and Date:	XMM & Bu	endl
						Contact name and Number:	2	
2)	Γ		ed for Auction an s and reports to				3-2	
Pri	nt	Mikel	FOXIA		Signature	2 The	Di	ate 18-19-11