

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county

☒ SALE at the earliest auction \*

☐ DONATION to a non-county entity

☐ DESTRUCTION due to  
Public Health / Safety

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
	see attached spreadsheet			Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working

### Parties involved:

**FROM** (Transferor Department): 570 Corrections

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

LC Marshall

Print Name

Signature

December 9, 2011

Date

**Contact Person:**

Emily Hajda

Print Name

+1 (512) 943-1324

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

[illegible]

ALL INSIGNIAS HAVE BEEN REMOVED - NOT SUITABLE FOR REISSUE

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☒ SALE at the earliest auction \*

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☐ DESTRUCTION due to  
Public Health / Safety
**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Panasonic Typewriter (date put into service 11/12/1985)	sn: 4A22520	2257_CNV	Non-Working

**Parties involved:****FROM** (Transferor Department): Dept, 562 DPS/ABC**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Sgt. Michael J. Smith

Vickie Leggitt

Print Name

Print Name

Signature

December 9, 2011

930-3984

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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Category Code	Asset Number	Dept	Asset Id	Description	Tag Number	Serial Number	Date in Service	Units Assigned	Book Cost
EQUIPMENT TYPE	31009	562	31009	PANASONIC TYPEWRITER	2257_CNV	4A22520	11/12/1985	1	\$644.00

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 ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	See Attached			

### Parties involved:

**FROM** (Transferor Department): Williamson County EMS

**Transferor - Elected Official/Department Head/Authorized Staff:**

Kenny Schell, Director

Print Name

Signature

December 15, 2011

Date

**Contact Person:**

Danny Johns, Logistics Commander

Print Name

+1 (512) 943-1283

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee):

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

**Contact Person:**

Print Name

Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Monitor	CN-0D5421-46633-597-05DU		Unknown
1	Dell Monitor	CN-0CC352-64180-C8E-1JSL		Non-working
1	NEC Monitor	58J02460NA		Unknown
2	Dell Docking Stations	5u184A03		Unknown
1	Dell Docking Station	7345U		Unknown
1	HP Printer	VNB3Q12016		Unknown
1	Motion Computing Tablets		C01683	Non-working
1	Motion Computing Tablets		C01694	Non-working
1	Motion Computing Tablets		C01697	Non-working
15	Linksys Wireless Routers	WRT54G3G-AT		Unknown
1	Toshiba Satellite		C01552	Unknown
1	Aopen: CD recorder	23722935LX		Unknown
1	Sony DVD Rom	WGcG0107715		Unknown
1	Panasonic Laptop		C1705	Unknown
1	Omni Laptop	N6SD814404379		Unknown
1	Dell Latitude		C01259	Unknown
1	Dell Latitude		C01272	Unknown
1	Dell Latitude		C01257	Unknown
1	Dell Latitude		C01266	Unknown
1	Dell Latitude		C01275	Unknown
1	Dell Latitude		C01273	Unknown
1	Dell Latitude		C01582	Unknown
1	Panasonic Laptop	CF-48X4VN UKM		Unknown
1	ABC Laminator	MGG9499		Unknown
Box	Various Laptop Batteries	Motion Tablet/Others		Unknown

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 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☐ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	metal rack			
3	bullet containers			

### Parties Involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Elections

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Dark wood desks			
1	Gray file cabinet			

### Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Elections

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Public Health / Safety

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Wood printer stand			

### Parties involved:

FROM (Transferor Department):

Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

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Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being  
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