

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
16	Modified spot lights			Working
4	Boxes of C-9 incandescent christmas lights verious lengths			Working
1	Box of mini incandescent christmas lights			Working
1	Bag of red Christmas ball ornaments used			Working
2	Boxes of C-9 incandescent bulbs new			Working

Parties involved:**FROM** (Transferor Department): Building Maintenance**Transferor - Elected Official/Department Head/****Authorized Staff:**

Gary Wilson

Print Name

Signature

Contact Person:

James Whetston

Print Name

+1 (512) 943-1599

Date Phone Number

RECEIVED

JAN 10 2012

WILLIAMSON COUNTY, TEXAS

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

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 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	PHONE	LUCENT 97SP31306331		Not WORKING
1	PHONE ATTACHMENT	LUCENT 97SP31026983		WORKING
1	PHONE	LUCENT 97A561002213		NOT WORKING
1	NOKIA CELL PHONE	797553006879		NOT WORKING

Parties involved:

FROM (Transferor Department):

 County Attorney
 Transferor - Elected Official/Department Head/
 Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

 Transferee - Elected Official/Department Head/
 Authorized Staff OR Donee - Representative: (If being
 approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	TALL BLACK TV STAND			WORKING
1	DELL INSPIRON LAPTOP	00045417974801	C00821	WORKING
1	DELL INSPIRON LAPTOP	00045163537455	C00935	WORKING
1	DELL INSPIRON LAPTOP	00045417974824	C00823	WORKING

Parties involved:

FROM (Transferor Department):

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Jana Duty

Print Name

Signature

Vicki Vickers

Print Name

943-1112

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Signature

Print Name

Date Phone Number

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WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	LUCENT PHONE	97ASS1000063		NOT WORKING
1	LUCENT PHONE	969T70000730		NOT WORKING
1	MOBILE PHONE (ARAYA)	3001096036		NOT WORKING
1	3 DRAWER FILING CABINET (GREY)			WORKING

Parties involved:

FROM (Transferor Department):

County Attorney

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Signature

Print Name

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

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Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	CHAIR	M9Z1X5	100005	NOT WORKING
1	CHAIR	MWZ1X5		WORKING
1	CHAIR		A103651	WORKING
1	TU	11522017315165		NOT WORKING

Parties involved:

FROM (Transferor Department):

County Attorney

Transferor - Elected Official/Department Head/

Authorized Staff:

Jana Duty

Print Name

Signature

Contact Person:

Vicki Vickers

Print Name

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Print Name

Phone Number

RECEIVED

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WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	APPLE LAPTOP SILVER			WORKING
1	APPLE 85W PORTABLE POWER ADAPTER			WORKING
1	WHITE MASTER BLACK			WORKING
4	BLACK DELL AC ADAPTER			WORKING

Parties involved:

FROM (Transferor Department):

County Attorney

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Signature

Print Name

Date Phone Number

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TO (Transferee Department/Auction/Trade-in/Donee):

JAN 11 2012

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

WILLIAMSON COUNTY, TEXAS

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Chassis Opti Plex GX250		CO1482	NOT WORKING
1	Dell Chassis Opti Plex GX250		CO1126	NOT WORKING
1	OK Data Printer Micro Line 591		100079	NOT WORKING
1	OK Data Printer Micro Line 591N		10040	NOT WORKING
1	OK Data Printer Micro Line 591		100080	NOT WORKING

Parties involved:**FROM** (Transferor Department):

County Attorney

Transferor - Elected Official/Department Head/**Authorized Staff:****Contact Person:**

Print Name

Signature

Print Name

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP Printer LaserJet 450	3N1PDL05123	100341	WORKING
1	HP Printer LaserJet 4000		100090	WORKING
1	HP Printer LaserJet 4m	JPBH009666	100077	WORKING
1	HP Printer LaserJet 4000		100256	WORKING
1	HP Printer LaserJet 4000		100243	WORKING

Parties involved:

FROM (Transferor Department):

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	DELL BATTERY MODULES	DSNJP08J425292121AN7486 JP08T993483302840FMU		WORKING
4	PELCO SMALL SURVEILLANCE MONITERS	0501012533 0501012468 0501012531 0501012527		WORKING WORKING WORKING
1	DELL 8x CD-RW MODULE	0009J327383801BCP04K		NOT WORKING

Parties involved:

FROM (Transferor Department):

 Transferor - Elected Official/Department Head/
 Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
5	Door, wood 36" x 84"			Working
2	Door, wood 48" x 84"			Working
1	Door, with frame and 1/2 window residential			Working

Parties involved:**FROM** (Transferor Department): Building Maintenance**Transferor - Elected Official/Department Head/****Authorized Staff:**

Gary Wilson

Print Name

Signature

Contact Person:

James Whetston

Print Name

+1 (512) 943-1599

Date Phone Number

RECEIVED

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WILLIAMSON COUNTY, TEXAS

TO (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Bag of C-7 Incandescent bulbs used			Working
2	Boxes of LED "Cool White" Christmas light strands used			Working
30	White Globes			Working
				Working
				Working

Parties involved:**FROM** (Transferor Department): Building Maintenance
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Gary Wilson

Print Name

Signature

Contact Person:

James Whetston

Print Name

+1 (512) 943-1599

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
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Print Name

Signature

Contact Person:

Print Name

Date Phone Number

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If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____



Williamson County

Vehicle Status Change Form

sent
1/11/12

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
1FTPW14545KC97827		0553	3B0517	
Vehicle Identification Number		Department	Door Number	
AE1-1990	2005	FORD	F150 PICK UP TRUCK	WHITE
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach:				
1. Williamson County Fleet Incident/Crash/Vandalism Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input checked="" type="checkbox"/> High Mileage: List actual mileage 114,583				
<input type="checkbox"/> Not mechanically sound				
<input type="checkbox"/> Other: Explain				
3) Elected Official/Department Head/Authorized Staff				
Print THERESA LOCK		Signature	Date Dec 20, 2011	

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)		
<input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments	
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments:	
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department:	
<input type="radio"/> OTHER	Elected Official/Department Head/Authorized Staff or Donee Representative:	
	Print Name:	
	Signature and Date:	
	Contact name and Number:	
2) <input checked="" type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard		
<input checked="" type="checkbox"/> Forward forms and reports to County Auditor's Office		
Print Mike Fox	Signature	Date 1-5-12



Williamson County

Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

2FAFP71W26X125440

PCT. 3 CONSTABLE - 0553

3A0600

Vehicle Identification Number

Department

Door Number

227-972

2006

FORD

CROWN VICTORIA

WHITE

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach:

1. Williamson County Fleet Incident/Crash/Vandalism Report
2. The Official Accident Report
3. A Vehicle Insurance / Litigation Release Form

☐ High Mileage: List actual mileage _____

☐ Not mechanically sound _____

☒ Other: Explain TRANSFER TO PCT. 1 CONSTABLE

3) Elected Official/Department Head/Authorized Staff

Print THERESA LOCK, CHIEF DEPUTY

Signature

Date Sep 26, 2011

Robert Woodring, Chief Deputy Pct 1

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)

☐ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation

☐ TRADE-IN for new assets of same general type for the county

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

☐ OTHER _____

☒ TRANSFER between county departments

Comments: _____

Receiving Department: Constable Pct 1

Elected Official/Department Head/Authorized Staff or Donee Representative:

Print Name: Robert Woodring

Signature and Date: [Signature] 9-28-11

Contact name and Number: 244-8652

2) ☐ Vehicle Marked for Auction and moved to Auction Yard

☒ Forward forms and reports to County Auditor's Office

Print

Mike Fox

Signature

[Signature]

Date

9-28-11



Williamson County

Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

2FAP71W16X125431

Vehicle Identification Number

553 CONSTABLE PCT 3

Department

3A0602

Door Number

915-NRJ

License Plate Number

2006

Year

FORD

Make

CROWN VICTORIA

Model

WHITE

Color

2) Reason for Status Change:

☐ Accident

Attach:

1. Williamson County Fleet Incident/Crash/Vandalism Report
2. The Official Accident Report
3. A Vehicle Insurance / Litigation Release Form

☒ High Mileage: List actual mileage 94,850

☐ Not mechanically sound

☐ Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print THERESA LOCK

Signature

Date

1-05-2012

To be completed by **Fleet**: Forward to Fleet Services Manager - Mike Fox

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- ☐ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation
- ☐ TRADE-IN for new assets of same general type for the county
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value
- ☐ OTHER

☒ TRANSFER between county departments

Comments: REPLACE WRECKED VEHICLE

Receiving Department: 440 DISTRICT ATTORNEY

Elected Official/Department Head/Authorized Staff or Donee-Representative:

Print Name:

John Bradley

Signature and Date:

Bradley 1-8-12

Contact name JUDY KOCIAN
and Number: 943-1207

- 2) ☐ Vehicle Marked for Auction and moved to Auction Yard
- ☐ Forward forms and reports to County Auditor's Office

Print MIKE FOX III

Signature

Date

1-5-12