

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Tower - Works but "Blue Screen" appears randomly and fre	Service Tag: 5Z74N81, Product Key: KCVCR-PQ8	C00962	Working
1	Dell Tower - Works but "Blue Screen" appears randomly and fre	Service Tag: HX74N81, Product Key: VFVMR-WX	C00964	Working

Parties involved:

FROM (Transferor Department): Williamson County Clerk

Transferor - Elected Official/Department Head/**Authorized Staff:**

Nancy E. Rister

Print Name

Signature

Contact Person:

Carolyn Deibler

Print Name

+1 (512) 943-1521

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/**Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Computer Tower (black and gray) with Cord and Instructions	Service Tag: 6LV5P61, Product Key: PDGJH-3CK	Wilco #C007	Working
1	Dell Computer Tower (black and gray) with Cord and Instructions	Service Tag: 6DV5P61, Product Key: KBVFV-4DM	Wilco #C007	Working
1	Dell Optiplex GX520 Computer Tower (black) with Cord	Service Tag: 8DB3N81, Product Key: W7WJ3-Y6Q	Wilco #C009	Working
1	Dell Optiplex GX520 Computer Tower (black) with Cord	Service Tag: DDB3N81, Product Key: TPF6K-TC3	Wilco #C009	Working
1	Dell Optiplex GX620 Computer Tower (black) Memory Card has	Service Tag: JY74N81, Product Key: XBRP8-8WW	Wilco #C009	Working

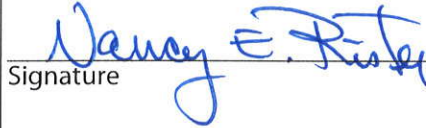
Parties involved:

FROM (Transferor Department): Williamson County Clerk

Transferor - Elected Official/Department Head/**Authorized Staff:**

Nancy E. Rister

Print Name



Signature

Date

Contact Person:

Carolyn Deibler

Print Name

+1 (512) 943-1521

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	APC Battery Backup Plus Surge Protection	#BB0522037426		Non-Working
1	Epson FX-880+/FX-1180+ User's Guide with CD	#4014600-00		Working
10	Miscellaneous Electrical Cords			Working
5	Plastic Equipment Covers	4 Large and 1 Medium		Working
2	Dell Mouses - PS/2 Versions	Beige: #0038994 and Black: DP/N: #OW1668, P/N#		Non-Working

Parties involved:**FROM** (Transferor Department): Williamson County Clerk**Transferor - Elected Official/Department Head/****Authorized Staff:**

Nancy E. Rister

Print Name

Signature

Contact Person:

Carolyn Deibler

Print Name

+1 (512) 943-1521

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	see attached spreadsheet			

Parties involved:**FROM** (Transferor Department): Lott Training/Law Enforcement (560)**Transferor - Elected Official/Department Head/****Authorized Staff:**

Chief LC "Tony" Marshall

Print Name

Signature

February 13, 2012

Date

Contact Person:

Paul Swisher

Print Name

+1 (512) 943-1349

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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[illegible]

ALL INSIGNIAS HAVE BEEN REMOVED - NOT SUITABLE FOR REISSUE

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 ☐ TRADE-IN for new assets of similar type for the county
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

☒ DESTRUCTION due to
Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Box Starter velcro shoes			Non-Working
1	Bag black/blue slip on shoes and shower sandals			Non-Working
1	Box velcro shoes and shower sandals			Non-Working
1	Box velcro shoes			Non-Working

Parties involved:

FROM (Transferor Department): Juvenile Services Detention

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Frances Jansen

Print Name

Signature

Contact Person:

Cheryl Wright

Print Name

+1 (512) 943-3252

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Destruction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date Phone Number

Contact Person:

Print Name

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Steel folding chair	OM001CHO		Non-Working
1	Karaoke Machine	STVG700 7000211005269		Non-Working
1	DVD Player	LDV4200 KK3932559		Non-Working
1	TV	DS19230 B3100290728022		Non-Working
1	Foosball Table			Non-Working

Parties involved:
FROM (Transferor Department): Juvenile Services Detention
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Frances Jansen

Print Name

Signature

Contact Person:

Cheryl Wright

Print Name

+1 (512) 943-3252

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction/Disposal
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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☒ SALE at the earliest auction *

☐ DONATION to a non-county entity

☐ DESTRUCTION due to
Public Health / Safety
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	2 drawer steel rolling filing cabinet			Non-Working
1	10-key calculator	1225 605420		Non-Working
1	APC Back Up Battery	XS1500 BX1500LCD 8B0734R14507		Non-Working
1	APC Back Up Battery	BX1500G 4B1120P57078		Non-Working
1	Scanner	HP4570C CN32TT6453		Non-Working

Parties involved:**FROM** (Transferor Department): Juvenile Services Detention
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Frances Jansen

Print Name

Signature

Contact Person:

Cheryl Wright

Print Name

+1 (512) 943-3252

Date Phone Number

TO (Transferee Department/Auction/Trade-In/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
7	Stacking Trays			Working
1	Radio battery	NNTN4437B		Non-Working
2	Laptop batteries			Non-Working

Parties involved:**FROM** (Transferor Department): Mobile Outreach Team**Transferor - Elected Official/Department Head/****Authorized Staff:**

Annie Burwell

Print Name

Annie Burwell

Signature

Contact Person:

Jeanne Williby

Print Name

+1 (512) 943-3588

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
3	office chairs: brown, blue, + red			

Parties involved:**FROM** (Transferor Department):Auction**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):Road + Bridge**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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