

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Poweredge 2300	w63tay		Non-Working

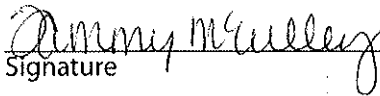
Parties involved:**FROM** (Transferor Department): ITS**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Tammy McCulley

Jayme Hill

Print Name

Print Name



3-28-2012 943-1450

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Tony Hill

Tony Hill

Print Name

Print Name

Signature

Date Phone Number

943-3314

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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☐ **TRANSFER** bet ween county departments

☐ **TRADE-IN** for new assets for the county

☒ **SALE** at the earliest auction

☐ **DONATION** to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Dell Dimension 4550	C49B821	C00179	Working
1	Dell Dimension 4550	J49B821	C00199	Working
1	Dell Optiplex 520	6DC1K91	C01091	Working
1	Dell Optiplex 520	9HC1K91	C01101	Working
1	Dell Optiplex 520	FGC1K91	C01082	Working
1	Dell Optiplex 520	3GC1K91		Working
1	Dell Optiplex 740	H5TQGC1	C01282	Working
1	Dell Optiplex 740	9STQGC1	C01264	Working

Parties involved:

FROM (Transferor Department): Juvenile Services Department

Transferor - Elected Official/Department Head/

Authorized Staff:

Scott Matthew

Print Name

Signature

Date 3-26-12

Contact Person:

John Pelczar

Print Name

+1 (512) 943-3204

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date _____

Contact Person:

Print Name

Phone Number

For assets donated to a non-county entity:

The Donor accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Dell Optiplex 740	5TTQGC1	C01279	Working
1	Dell Optiplex 740	DSTQGC1	C01281	Working
1	Dell Optiplex 740	GSTQGC1	C01260	Unknown
1	Dell Latitude D820 w/ Case	G5G2KC1	C01358	Working
1	Dell Inspiron 8100 w/ Case	2WWQ411	C02793	Working
1	Dell Axim X50	9TXV951		Working
1	Dell Axim X50	9MXV951		Working
1	Dell Cordless Optical Mouse	LZC24167063		Working

Parties involved:

FROM (Transferor Department): Juvenile Services Department

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Scott Matthew

John Pelczar

Print Name

Print Name

Signature

+1 (512) 943-3204

Phone Number

Date 3-26-12

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date _____

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The Donor accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

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 ☐ **TRADE-IN** for new assets for the county
☒ **SALE** at the earliest auction
 ☐ **DONATION** to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working, Unknown)
1	Dell 17" Monitor	1707FPc		Working
1	Dell 17" Monitor	1708FBb		Working
1	Dell 17" Monitor	1704FRPTt		Unknown
1	Logitech Keyboard Model #1045	75709-597-3399202-00600		Working
1	Logitech Keyboard Model #1045	75709-597-3399137-00600		Working
1	Dell Speakers Model #A215	CN-DD3431-48220-43N-07X7		Working
				Working
				Working

Parties Involved:

FROM (Transferor Department): Juvenile Services Department

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

Scott Matthew

John Pelczar

Print Name

Print Name

Signature

+1 (512) 943-3204

Phone Number

Date 3-20-12

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP Deskjet Printer 1220C	#SG17U130NV		Working
1	Battery Backup Surge Protector BP700UC	3B071824324		Non-Working
1	Brother IntelliFAX 4100	U60298H4J808692		Working
1	Dell Dimension 4600 desktop computer	DLP2507FW OR M3220100240	COO287	Working
1	DELL DIMENSION 4550	9PLZD21	COO289	Working

Parties involved:**FROM** (Transferor Department): Elections
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Kay Eastes

Print Name

Signature

Contact Person:

Kay Sparkman

Print Name

+1 (512) 943-1630

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, **no signature is necessary.**)

Print Name

Signature

Date

Contact Person:

Tony Hill

Print Name

+1 (512) 943-3314

Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
5	Office Chairs--broken			Non-Working
				Non-Working
2	Office Chairs--not broken			Working
1	Desktop stand for a monitor and a laptop			Working
1	Desktop flip chart with tabs			Working

Parties involved:**FROM** (Transferor Department): Elections
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Kay Eastes

Kay Sparkman

Print Name

Print Name

Signature

Date Phone Number

Kay Eastes 3-28-12

+1 (512) 943-1630

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**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
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Contact Person:

Tony Hill

Print Name

Print Name

+1 (512) 943-3314

Signature

Date Phone Number

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	KODAK EKTAGRAPHIC AUDIO VIEWER/PROJECTOR	MODEL 260 / SERIAL 62312	
1	KODAK CAROUSEL TRANSVUE 80 SLIDE TRAY		
1	KODAK CAROUSEL TRANSVUE 80 SLIDE TRAY		
1	KODAK CAROUSEL TRANSVUE 80 SLIDE TRAY		
1	KODAK CAROUSEL TRANSVUE 80 SLIDE TRAY		
1	BIKE HELMET		
1	BIKE HELMET		
1	UNDERBED DRAWER		

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT Georgetown

Transferor - Elected Official/Department Head/

Authorized Staff:

MICHELLE BRODDRICK

Contact Person:

SUSAN CARRANCO

Print Name

Michelle Broddrick

Print Name

512-943-3646

Signature

Phone Number

Date 3, 23, 12

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Phone Number

Date ____ / ____ / ____

For assets donated to a non-county entity:

The Donee accepts the above assets and has determined the Fair Market Value of assets to be \$ _____

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Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	DESK		
1	FOOTREST		
1	CALCULATOR		
1	ROLLING CART		
1	HP PHOTOSMART M425 CAMERA		003251
1	PENTEX OPTIO S40 CAMER		
1	KODAK EASYSHARE DX4330		003457
1	PHONE CORD		

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT Georgetown

Transferor - Elected Official/Department Head/
Authorized Staff:
 MICHELLE BRODDRICK

Contact Person:
 SUSAN CARRANCO

Print Name
Michelle Broddrick
 Signature

Print Name
 512-943-3646

Phone Number

Date 3, 23, 12

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
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Print Name

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	PICTURE FRAME		
1	FILE HOLDER		
1	FILE HOLDER		
1	FILE HOLDER		
1	DESK (UNASSEMBLED)		
1	DESK (UNASSEMBLED)		
1	DESK (UNASSEMBLED)		
1	TUB		

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT Georgetown

Transferor - Elected Official/Department Head/

Authorized Staff:

MICHELLE BRODDRICK

Contact Person:

SUSAN CARRANCO

Print Name Michelle Broddrick

Signature _____

Date 3, 23, 12

Print Name

512-943-3646

Phone Number

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Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name _____

Signature _____

Date ____ / ____ / ____

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	GRAY CHAIR W/ROLLERS		
1	BLUE CHAIR W/ROLLERS		
1	MAROON CHAIR W/ ROLLERS		
1	CARRYING CASE		
1	CARRYING CASE		
1	CARRYING CASE		
1	CAMERA CARRYING CASE		
1	INFANT SCALE		

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT Georgetown

**Transferor - Elected Official/Department Head/
Authorized Staff:**
MICHELLE BRODDRICK

Contact Person:
SUSAN CARRANCO

Print Name
Michelle Broddrick
Signature

Print Name
512-943-3646

Phone Number

Date 3, 23, 12

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Signature

Phone Number

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	INFANT SCALE		
1	SHARP FO-2950M FAX MACHINE	3G112816	002956
10	NOTEBOOK BINDERS		
14	DESK ORGANIZERS		
1	HEMOCUE HB201+	0424012003	003088
1	HEMOCUE HB201+	0423012026	003086
1	HEMOCUE HB201+	0423012017	003091
1	HEMOCUE HB201+	0424012174	003087

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT Georgetown

Transferor - Elected Official/Department Head/

Authorized Staff:

MICHELLE BRODDRICK

Contact Person:

SUSAN CARRANCO

Print Name

Michelle Broddrick

Signature

Print Name

512-943-3646

Phone Number

Date

3, 23, 12

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

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Phone Number

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	4 DRAWER LATERAL FILE CABINET		002105
1	INFANT MEASURING TABLE		002167
1	INFANT MEASURING TABLE		002170
1	GBC SHREDDER 9505	SC07350H	003234
1	PANASONIC COLOR VIDEO CAMERA 3240	MODEL WV-3240	001482
1	HP LASERJET 4 PLUS PRINTER	JPGH025409	001011
1	HIGH-BACK TASK CHAIR - BLUE		003231
1	FOOT REST		

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT Georgetown

Transferor - Elected Official/Department Head/

Authorized Staff:

MICHELLE BRODDRICK

Contact Person:

SUSAN CARRANCO

Print Name

Michelle Broddrick

Print Name

512-943-3646

Signature

Date

3, 23, 12

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

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Print Name

Signature

Phone Number

Date

____ / ____ / ____

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	4 DRAWER LATERL FILE CABINET		
1	SMALL SHREDDER		
1	CARD HOLDER		
1	FILE BOX		
1	DELL MONITOR		
1	PAPER HOLDER		
1	DELL MONITOR	CN-04P121-47804-35G-B78D	
1	DELL MONITOR	CN-04P121-47804-35M-C2E0	

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT Georgetown

Transferor - Elected Official/Department Head/

Authorized Staff:

MICHELLE BRODDRICK

Contact Person:

SUSAN CARRANCO

Print Name
Michelle Broddrick
Signature

Print Name
512-943-3646

Phone Number

Date 3, 23, 12

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
1	MAGNAVOX DVD PLAYER	403850533	003408
1	DELL MONITOR	CN-04P121-47804-35G-B520	002698
1	DELL MONITOR	CN-04P121-47804-B7QP	002819
1	POSTAL SCALE		
5	DISC CASES		
1	3 DRAWER VERTICAL FILE CABINET		001403
1	SMITH CORONA PERSONAL WORD PROCESSOR	121088	
1	MONITOR STAND		

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT Georgetown

Transferor - Elected Official/Department Head/

Authorized Staff:

MICHELLE BRODDRICK

Contact Person:

SUSAN CARRANCO

Print Name

Michelle Broddrick

Print Name

512-943-3646

Signature

Phone Number

Date 3, 23, 12

TO (Transferee Department/Auction/Trade-in/Donee):

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Asset list:

Quantity	Description (year, make model & etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#
114	WALL FILE HANGERS		
5	WALL SHELVES		
1	PIONEER LASER MEMORY CD ROM	RA85299492	
1	PIONEER LASER MEMORY CD ROM	RB85307192	

Parties involved:

FROM (Transferor Department): WILLIAMSON COUNTY & CITIES HEALTH DISTRICT

Transferor - Elected Official/Department Head/

Authorized Staff:

MICHELLE BRODDRICK

Contact Person:

SUSAN CARRANCO

Print Name

Michelle Broddrick

Signature

Date 3, 23, 12

Print Name

512-943-3646

Phone Number

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Auction

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Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on ____ / ____ / ____

If for Sale, the asset(s) was(were) delivered to warehouse on ____ / ____ / ____

by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	2008 Davis Dump Bed FMT-6-10 Removed from Unit UT0823	S04006353422768		Working
1	2008 Davis Dump Bed FMT-6-10 Removed from Unit UT0827	T01007223423304		Working

Parties involved:

FROM (Transferor Department):

URS

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____



Williamson County

Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:				
550-1067	210	0091		
Vehicle Identification Number	Department	Door Number		
1975	TYE	PASTURE PLEASER	RED	
License Plate Number	Year	Make	Model	Color
2) Reason for Status Change:				
<input type="checkbox"/> Accident				
Attach:				
1. Williamson County Fleet Incident/Crash/Vandalism Report				
2. The Official Accident Report				
3. A Vehicle Insurance / Litigation Release Form				
<input type="checkbox"/> High Mileage: List actual mileage _____				
<input type="checkbox"/> Not mechanically sound _____				
<input checked="" type="checkbox"/> Other: Explain Unit has reached the end of its life cycle and been replaced by a newer unit				
X 3) Elected Official/Department Head/Authorized Staff				
Print TERRON EVERTON		Signature Terron Evertson		Date 3/29/12

To be completed by **Fleet**: Forward to Fleet Services Manager - Randy Rodgers

1) Method of Status Change: This vehicle is to be considered for: (Select one)		
<input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation	<input type="radio"/> TRANSFER between county departments	
<input type="radio"/> TRADE-IN for new assets of same general type for the county	Comments: _____	
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value	Receiving Department: _____	
<input type="radio"/> OTHER _____	Elected Official/Department Head/Authorized Staff or Donee - Representative: _____	
	Print Name: _____	
	Signature and Date: _____	
	Contact name and Number: _____	
2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard		
<input type="checkbox"/> Forward forms and reports to County Auditor's Office		
Print RANNEY RODGERS	Signature RANNEY RODGERS	Date 3-29-12

Williamson County

Asset Status Change Form

Print Form

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- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☒ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
328	Inmate uniforms(yell, blk&wht, orange, orange&wht, white, blue)		N/A	Non-Working
84	Towles		N/A	Non-Working
73	White Blankets		N/A	Non-Working
123	Mattress Covers		N/A	Non-Working
5	Suicide Smocks		N/A	Non-Working

Parties involved:**FROM** (Transferor Department): Jail
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:L. C. MarshallLt. Chris Watts

Print Name

Print Name

[Signature]3/27/12

Date

835 252

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): WAP 27
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

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- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☒ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
274	Inmate black shoes(right and lefts)		N/A	Non-Working

Parties involved:**FROM** (Transferor Department): Corrections
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:L.C. MarshallLt. Chris Watts

Print Name

Print Name

[Signature]3/27/12x35252

Signature

Date

Phone Number

RECEIVED

TO (Transferee Department/Auction/Trade-in/Donee):

MAR 27 2012

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

WILLIAMSON COUNTY, TEXAS

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Forward to County Auditor's Office

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If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

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- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Meeter Toledo Scale (Laundry Room)	Model 4182-A; Serial 7722946-7GD	N/A	Non-Working
2	Standing Metal Fans 220 watts	FS-75X585280 and FS-75X585280	N/A	Non-Working
5	Sets of Cruches	1 wooden and 4 metal (HAVE REPLACED)	N/A	Working
3	Canes		N/A	Working
1	Leg Stabilizer Brace		N/A	Working

Parties involved:**FROM** (Transferor Department): Corrections**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**L. C. Marshall
Print NameLt. Chris Watts
Print Name[Signature]
Signature3/27/12
Datex 35252
Phone Number

RECEIVED

MAR 27 2012

TO (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**_____
Print Name_____
Print Name_____
Signature_____
Date Phone Number

WILLIAMSON COUNTY, TEXAS

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Williamson County

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 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
36	2-Wire Surveillance Kits	SPM-1303	N/A	Non-Working
35	CP200 Batteries	NNTN4497	N/A	Non-Working
108	CT250 Batteries	PMNN4018A	N/A	Non-Working
47	SP50 Batteries		N/A	Non-Working
26	Battery Charger	WPLN4137BR(FOR THE CP200 RADIO)	N/A	Non-Working

Parties involved:
FROM (Transferor Department): Corrections
Transferor - Elected Official/Department Head/
Authorized Staff:
Contact Person:
L. C. Marshall
Lt. Chris Watts

Print Name

Print Name

L C Marshall

Signature

3/27/12

Date

x 35252

Phone Number

RECEIVED

TO (Transferee Department/Auction/Trade-in/Donee): Auction

MAR 27 2012

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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Williamson County

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
11	CP200 Radio Antennas		N/A	Non-Working
12	SP50 Battery Charges		N/A	Non-Working
1	SP50 Battery Charger Board	HTN9067B	N/A	Non-Working
1	Grey Battery Charger		N/A	Non-Working
34	Battery Charge Base	PMTN4034A (for CT250 Radios)	N/A	Non-Working

Parties involved:FROM (Transferor Department): Corrections**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**L. C. MarshallLt. Chris Watts

Print Name

Print Name

[Signature]3/27/12

Date

x 35252

Phone Number

RECEIVED

TO (Transferee Department/Auction/Trade-in/Donee): Auction

MAR 27 2012

Transferee - Elected Official/Department Head/**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

TEXAS

Print Name

Print Name

Signature

Date Phone Number

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Williamson County

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☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Radio Microphone	HMN1056D	N/A	Non-Working
2	Computer Speakers		N/A	Non-Working
12	SP50 Radios	See Attach Report for Serial Numbers & County Tag#		Non-Working
1	HP Fax/Printer	CNBM019556	100415	Working
18	Dell Towers	See attach report for Serial Numbers		Working

Parties involved:**FROM** (Transferor Department):Corrections**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**L. C. Marshall

Print Name

L C Marshall

Signature

3/27/12

Date

x 35252

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
22	Dell Monitors/Flat Screens	See report for Serial Numbers		Working
1	Scale	Model#HDL543DO-95X11OKP	N/A	Non-Working
1	HP Scanner	5300C	N/A	Non-Working
1	Lucent Phone	8110M	N/A	Non-Working
1	Sharp Calculator	EL-2196BL	N/A	Non-Working

Parties involved:

FROM (Transferor Department):

Corrections

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

L. C. Marshall

Lt. Chris Watts

Print Name

Print Name

Signature

Date

Phone Number

3/27/12

X35252

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
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Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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Williamson County

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☒ SALE at the earliest auction * ☐ DONATION to a non-county entity ☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Brother Fax Machines	Fax565 and Fax2820	N/A	Non-Working
1	Phillips Antenna	MANT510	N/A	Non-Working
2	JVC VHS Camcorder	JVC GR-SXM384/DCR-DVD108	N/A	Non-Working
2	Dell Laptops	B9T8Q41 and J7301A00	N/A	Non-Working
1	Projection Screen		N/A	Non-Working

Parties involved:**FROM** (Transferor Department):Corrections**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**L. C. Marshall

Print Name

L. C. Marshall

Signature

L. Chris Watts

Print Name

3/27/12

Date

835252

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

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 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	SCBA'S	N/A	N/A	Non-Working
4	HP Deskjet Prineter	895CXI..C9045A...C6428A...952C	N/A	Non-Working
1	Cannon Copier MP830	Serial#QC1-9029-DB01-02	N/A	Non-Working
8	Bosch LCD Monitors	See Attach Report for Serial Numbers	N/A	Non-Working
1	HP LCD Monitor	CNN70403G6	N/A	Non-Working

Parties involved:

FROM (Transferor Department):

Corrections

Transferor - Elected Official/Department Head/**Authorized Staff:****Contact Person:**

L. C. Marshall

Lt. Chris Watts

Print Name

Print Name

Signature

Date

Phone Number

3/27/12

x 35252

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

RECEIVED

Transferee - Elected Official/Department Head/**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

MAR 27 2012

Print Name

Print Name

Signature

Date

Phone Number

WILLIAMSON COUNTY, TEXAS

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Williamson County

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 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Haier Microwave Oven	1234567017 200707133414	N/A	Non-Working
18	Officer Chairs		N/A	Non-working
155	Inmate Food Trays		N/A	Non-working

Parties involved:
FROM (Transferor Department): Corrections
Transferor - Elected Official/Department Head/
Authorized Staff:
Contact Person:
D.C. Marshall

Print Name



Signature

3/27/12

Date

Lt. Chris Watts

Print Name

x 35252

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction
Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____



MEMORANDUM

Williamson County Sheriff's Office Corrections Bureau

TO: Captain K. Pokluda
FROM: Lt. Chris Watts#2801
DATE: 03/22/2012
SUBJECT: Assets to be destroyed or auctioned

The following items are to be destroyed and cannot be auctioned:

1. Inmate Uniforms(328 total pieces (Tops and Bottoms)
2. Inmate Towels (84 total pieces)
3. Inmate White Blankets (73 total pieces)
4. Inmate Mattress Covers (123 total pieces)
5. Inmate Suicide Smocks (5 total pieces)
6. Inmate Black Shoes (274 total pieces)

The above items have been ripped, torn and are non-repairable.

The following items are to be sent to auction:

1. CP200 Batteries, CT250 Batteries, SP50 Batteries (190 total pieces):The Batteries are not holding a charge and cannot be fixed.
2. The Battery charges cannot be fixed (74 total pieces); we called All Points Communication and they advised they will not fix them that they have to be replaced.
3. The (12) SP50 Radios have been replaced with a newer version; her are the serial numbers:777FBQ6046(1668),777FXN883(1740),777FAQ0149(2310),777FBQ6201(2313),777FAU8512(2316),777FBQ6196(1756),777FXN7311(1723),777FBQ6147(1730),777FAL4795(2311),777FBQ6184(2315),777FBQ6202(2314),777FBQ6198(1741)
4. Dell Computer Towers (18) in total and are working; they have been replaced on IT recommendation. Here are the following serial numbers or county tag numbers:C00769;

DIMWWC1,H8HJLC1,2JRL461,JYYCG11,C00800,200097,C00855,C00765,C00760,C00772,C00803,DO8RFG1,C24D1C1,C01473,C01287,C00946

5. Dell monitors and or Flat Screens (22) in total and are working; they have been replaced on IT recommendation. Here are the following serial; county or model tag numbers: 1707FPT,1707FPT,ON300H641801980BSL,OPO1516418049F04KL,8148312,MY-08G157-47603-2AL-BSMF,MX-08G157-47605-3BR-BN8G,5322DE1NW339,CN-0P0151-64180-48U-04BF,MY-058VYR-47603-18T-AWQG,MX-01K525-47801-28K-G2M6,CN-0RY979-46633-79M-2GYS,CN-0CC352-64180-6CM-199S,CN-0Y4299-71618-58U-ADHQ,CN-0PM372-72872-7C3-2491,CN-0PM372-72872-7C3-2R61, CN-0PM372-72872-7C3-2R21,CN-0CC280-71618-67E-BCE7, CN-0CC280-71618-67E-BCDF, CN-0CC280-71618-67E-BCE3,VIEW SONIC-21P004808664
6. Monitors (8) out of central control room have been updated and replaced. Here are the model and serial numbers:MON201CL, B5993VDQ00177J, B5993VAP400177T, B5993VAYA00291A, B5993VAYA00285R, B5993VAP50037R, B5993VDQC00183D, B5993VAP400173M
7. Officer chairs (18) total; they are missing wheels and have broken back supports.
8. Inmate food trays (155) total; they are cracked and no longer keep the food at the required temperature.

All other items are in non-working condition at this time, however they can be repaired but it is not cost effective.

Williamson County

Asset Status Change Form

Print Form

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- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county ☒ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction * ☐ DONATION to a non-county entity

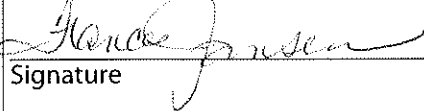
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
9	Juvenile Mattresses			Non-Working
2	Box juvenile t-shirts			Non-Working
2	Bag undergarments			Non-Working
1	Box juvenile bras			Non-Working
1	Box stained, torn bath towels			Non-Working

Parties involved:**FROM** (Transferor Department): Juvenile Detention
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Frances Jansen

Print Name



Signature

Contact Person:

Cheryl Wright

Print Name

+1 (512) 943-3252

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Destruction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county
☐ SALE at the earliest auction * ☐ DONATION to a non-county entity ☒ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Box khaki, blue, orange and green uniforms (torn, soiled)			Non-Working
1	Box Fruit of the Loom sweat pants (soiled and torn)			Non-Working
				Non-Working
				Non-Working
				Non-Working

Parties involved:**FROM** (Transferor Department): Juvenile Services Detention
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Frances Jansen

Cheryl Wright

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Destruction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	ReliaVac Vacuums	56630965		Non-Working
2	Boxes athletic balls (destroyed)			Non-Working
1	Box board games (destroyed/missing pieces)			Non-Working
				Non-Working
				Non-Working

Parties involved:FROM (Transferor Department): Juvenile Detention
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Frances Jansen

Print Name

Signature

Contact Person:

Kurt Hundl

Print Name

943-3284

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donor - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	RCA Projector	170253		Non-Working
1	Battery Backup	BX1500LCD		Non-Working
1	Magnavox VCR	63208087		Non-Working
2	Toshiba VCR	3850RZ243A		Non-Working
1	Fellowes Powershred			Non-Working

Parties involved:**FROM** (Transferor Department): Juvenile Detention**Transferor - Elected Official/Department Head/****Authorized Staff:**

Frances Jansen

Print Name

Signature

Contact Person:

Kurt Hundl

Print Name

943-3284

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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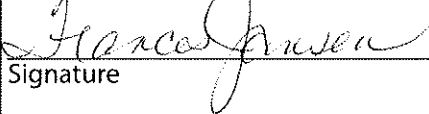
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
6	Motorola Batteries	NNTN4497BR		Non-Working
1	Box Motorola Walkie Talkie Radios w/o batteries			Non-Working
1	Box of Telephone and extension cords			Non-Working
				Non-Working
				Non-Working

Parties involved:**FROM** (Transferor Department): Juvenile Services Detention
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Frances Jansen

Print Name



Signature

Contact Person:

Cheryl Wright

Print Name

+1 (512) 943-3252

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): ~~Destruction~~ Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
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Print Name

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Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Box Motorola radio charging station			Non-Working
1	Radio USB cord			Non-Working
1	3 hole punch			Non-Working
3	Broken handcuffs			Non-Working
1	RCA Projector	170253		Non-Working

Parties involved:**FROM** (Transferor Department): Juvenile Services Detention**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Frances Jansen

Cheryl Wright

Print Name

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Signature

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	White filing cabinet w/o drawers			Non-Working
1	Dell Monitor	MX075VXR4774113T1023		Non-Working
1	Monopoly Game (missing pieces)			Non-Working
1	Sorry Game (missing pieces)			Non-Working
1	Box jigsaw puzzles (mixed and pieces missing)			Non-Working

Parties involved:
FROM (Transferor Department): Juvenile Detention Services

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Frances Jansen

Print Name

Signature

Contact Person:

Kurt Hundl

Print Name

943-3284

Date Phone Number

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Dirt Devil direct power bare floor vacuums			Non-Working
2	HON business chairs			Non-Working
1	HON business chair	HON 2072AB		Non-Working
1	HP 5200C Scanner	SG93V160CC		Working
1	Avanti small refrigerator			Non-Working

Parties involved:
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Authorized Staff:**

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