

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments   
 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

**Asset List:**

| Quantity | Description<br>(year, make, model, etc.)              | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|---|---|----------------|---|
| 2        | Metal Storage Units W/36 Drawers (14"D X 30"W X 72"H) | N/A   | N/A            | Working                                       |
|          |   |   |                |   |
|          |   |   |                |   |
|          |   |   |                |   |
|          |   |   |                |   |

**Parties involved:**

FROM (Transferor Department): Williamson County Clerk

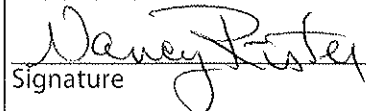
**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Nancy E. Rister

Gary Elderton

Print Name

Print Name



May 11, 2012

+1 (512) 943-1522

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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**Asset List:**

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|----------|--|---|----------------|---|
| 1        | Dell Optiplex 755 Computer workstation   | 8YPT7G1   | C02824         | Working                                       |
| 2        | HP Inkjet 950C                           |   |                | Working                                       |
| 1        | HP Laserjet 4000N                        |   |                | Non-Working                                   |
| 1        | Dell 17" Monitor                         |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |

**Parties involved:****FROM** (Transferor Department): Infrastructure - Road & Bridge**Transferor - Elected Official/Department Head/****Authorized Staff:**

Terron Evertson

Print Name

Signature

**Contact Person:**

Lisa Pohlmeier

Print Name

+1 (512) 943-3330

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donor - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.)           | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 11       | Motorcycle Helmet, Shoei W3 (expired DOT warranty) | n/a   | n/a            | Non-Working                                   |
|          |  |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |
|          |  |   |                | Non-Working                                   |

**Parties involved:****FROM** (Transferor Department): 560 Law Enforcement
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Chief LC "Tony" Marshall

Print Name



Signature

May 2, 2012

Date

**Contact Person:**

Paul Swisher

Print Name

+1 (512) 943-1349

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Destruction
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
 **Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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 ☐ DESTRUCTION due to Public Health / Safety  
☐ SALE at the earliest auction \*  
 ☐ DONATION to a non-county entity

### Asset List:

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 1        | Tan metal desk                           |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |

### Parties involved:

FROM (Transferor Department):

Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Tony Hill

Print Name

[Signature]

Signature

Contact Person:

T. Hill

Print Name

5-2-12

Date

943-3314

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

S.O. (D.A.R.E) 560

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Chief L.C. "Tony" Marshall

Print Name

[Signature]

Signature

Contact Person:

Paul Swisher

Print Name

May 4, 2012

Date

943-1349

Phone Number

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
|          | see attached spreadsheet                 |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |

**Parties involved:****FROM** (Transferor Department): Law Enforcement (560)
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Chief LC "Tony" Marshall

Print Name



Signature

May 4, 2012

Date

**Contact Person:**

Paul Swisher

Print Name

+1 (512) 943-1349

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID #<br>(serial, service tag,<br>or VIN) | County<br>Tag# | Condition of Assets<br>(working, non-<br>working, unk) |
|----------|--|---|----------------|--|
| 4        | Black Chairs                             | n/a   | n/a            | non-working  |
| 1        | Tan, metal Desk                          | n/a   | n/a            | working  |
| 1        | Tan, metal Credenza                      | n/a   | n/a            | working  |
| 2        | Stack on Storage shelving                | n/a   | n/a            | non-working  |
| 7        | Yellow swift water Helmets - Protec      | n/a   | n/a            | non-working  |
| 3        | MSA Custom MMR breathing aparatus        | n/a   | n/a            | non-working  |
| 3        | MSA Oxygen tanks                         | 7-947-1   | n/a            | non-working  |
| 2        | Dell CRT monitors E773s                  | n/a   | n/a            | working  |
| 1        | Dell docking station PA-6                | n/a   | n/a            | working  |
| 1        | Dell keyboard                            | n/a   | n/a            | working  |
| 1        | Dog Catch pole                           | n/a   | n/a            | non-working  |
| 1        | HP Photosmart C7280                      | my8cahg43s  | n/a            | non-working  |
| 1        | Dell Optiplex 740                        | BSZSNC1   | C01415         | working  |
| 1        | Dell Dimension 4550                      | 9HnV421   | C00109         | working  |
| 1        | HP Deskjet 5940 printer                  | cn57p1t1tx  | n/a            | non-working  |
| 1        | HP C8969A                                | my75s9r0b6  | n/a            | non-working  |
| 1        | Kodak Easy Share CD33 camera             | kcgfr52843019   | BC01091        | non-working  |
| 1        | Kodak Easy Share CD33 camera             | kcgfr54409380   | BC01092        | non-working  |
| 2        | Olympus WS-100 recorders                 | n/a   | n/a            | non-working  |
| 1        | Canon Powershot A540 camera              | 2822249611  | n/a            | non-working  |
| 1        | Viewsonic M4285p TV                      | QUM082110597  | n/a            | non-working  |
|          |  |   |                |  |
|          |  |   |                |  |
|          |  |   |                |  |

ALL INSIGNIAS HAVE BEEN REMOVED - NOT SUITABLE FOR REISSUE



# Williamson County

## Vehicle Status Change Form

To be completed by **department** releasing vehicle:

|  |      |                              |                |                 |
|--|------|------------------------------|----------------|-----------------|
| 1) Identify Vehicle:   |      |                              |                |                 |
| 2FAFP71W03X111676  |      | SO / 560                     |                | SA0321          |
| Vehicle Identification Number  |      | Department                   |                | Door Number     |
| VHC205   | 2003 | FORD                         | CROWN VICTORIA | Blue            |
| License Plate Number   | Year | Make                         | Model          | Color           |
| 2) Reason for Status Change:   |      |                              |                |                 |
| <input type="checkbox"/> Accident  |      |                              |                |                 |
| Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report   |      |                              |                |                 |
| 2. The Official Accident Report  |      |                              |                |                 |
| 3. A Vehicle Insurance / Litigation Release Form   |      |                              |                |                 |
| <input type="checkbox"/> High Mileage: List actual mileage _____   |      |                              |                |                 |
| <input type="checkbox"/> Not mechanically sound _____  |      |                              |                |                 |
| <input checked="" type="checkbox"/> Other: Explain paint peeling, body damage, torn seat cover, problem with window motor, rusted rims and has 82,713 miles, vehicle has been replaced |      |                              |                |                 |
| 3) Elected Official/Department Head/Authorized Staff   |      |                              |                |                 |
| Print LC Marshall  |      | Signature <i>LC Marshall</i> |                | Date 04-24-2012 |

To be completed by **Fleet**: Forward to Fleet Services Manager - Randy Rodgers

|   |  |
|---|--|
| 1) Method of Status Change: This vehicle is to be considered for: (Select one)  |  |
| <input checked="" type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation       | <input type="radio"/> TRANSFER between county departments                          |
| <input type="radio"/> TRADE-IN for new assets of same general type for the county                                       | Comments: _____  |
| <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value | Receiving Department: _____  |
| <input type="radio"/> OTHER _____   | Elected Official/Department Head/Authorized Staff or Donee - Representative: _____ |
|   | Print Name: _____  |
|   | Signature and Date: _____  |
|   | Contact name and Number: _____   |
| 2) <input type="checkbox"/> Vehicle Marked for Auction and moved to Auction Yard  |  |
| <input type="checkbox"/> Forward forms and reports to County Auditor's Office   |  |
| Print <i>R Rodgers</i>  | Signature <i>R Rodgers</i> Date 8-10-12  |



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## Asset Status Change Form

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- ☒ TRANSFER between county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety  
☐ SALE at the earliest auction \*
 ☐ DONATION to a non-county entity

### Asset List:

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 1        | Gray file cabinet                        |   |                | DOES NOT LOCK                                 |
|          |  |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |

### Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Tony Hill

Print Name

Print Name

Signature

Date Phone Number

5-7-12

943-3314

TO (Transferee Department/Auction/Trade-in/Donee):

Building Maint.

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

James Whetson

James Whetson

Print Name

Print Name

Signature

Date Phone Number

5-9-12

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|----------|--|---|----------------|---|
| 1        | MOTOROLA XTS 5000 2 WAY PORTABLE 800 RADIO   | 721CHX3800  |                | Working                                       |
| 1        | MOTOROLA IMPRES 7.5 V NICKEL HYDRIDE BATTERY | NNTN4437B   |                | Working                                       |
|          |  |   |                |   |
|          |  |   |                |   |
|          |  |   |                |   |

**Parties involved:**FROM (Transferor Department): RCS
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

CATHERINE L ROBERTS

CATHERINE L ROBERTS

Print Name

Print Name

Signature

April 27, 2012

Date

943-3575

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Const #1
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

ROBERT CHODY

ROBERT CHODY

Print Name

Print Name

Signature

Date

XT 18650

Phone Number

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**Asset List:**

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|----------|--|---|----------------|---|
| 1        | MYTANA Drain Cleaner M/N: M-81           | S/n: 7255 (needs Repair)                          |                | Non-Working                                   |
| 1        | Air compressor, Champion                 | S/N: G0006798                                     |                | Non-Working                                   |
| 1        |  |   |                | Non-Working                                   |
| 1        |  |   |                | Non-Working                                   |
|          |  |   |                |   |

**Parties involved:**

FROM (Transferor Department): Build Maintenance

**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Gary Wilson

James Whetston

Print Name

Print Name

Signature

Date

+1 (512) 943-1599

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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**Asset List:**

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|----------|--|---|----------------|---|
| 1        | Skill HI-Speed Sander M/N: 7382          |   |                |   |
| 1        | Ryobi Trim Saw 18V M/N: R10631           | S/N: 324033 0145                                  |                |   |
| 1        | Ryobi Recipricating Saw 18V M/N: RJC180  | S/N: 287228 0145                                  |                |   |
| 1        | Mikita 18v Cordless Drill M/N: BDF452    | S/N: 0055239Y                                     |                |   |
|          |  |   |                |   |

**Parties involved:****FROM** (Transferor Department): Building Maintenance
**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

Gary Wilson

James Whetston

Print Name

Print Name

Signature

Date 5-8-2012 +1 (512) 943-1599

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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