

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 TRADE-IN for new assets of similar type for the county
 DESTRUCTION due to Public Health / Safety
 SALE at the earliest auction *
 DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	SHARP F0-DC500 COPIER/FAX MACHINE	2710647Y	EQ#42315	Non-Working

Parties involved:

FROM (Transferor Department): AUDITOR

Transferor - Elected Official/Department Head/ Authorized Staff:

Julie Kiley
 Print Name

Julie M. Kiley
 Signature

Contact Person:

Kelsey Rollins
 Print Name

+1 (512) 943-1574
 Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

Print Name

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
11	Binders			Working
1	Wall Clock			Working
1	Typing Easel			Working
2	Monitor Stands			Working

Parties involved:

FROM (Transferor Department): Auditor

Transferor - Elected Official/Department Head/ Authorized Staff:

Julie Kiley
 Print Name

Julie Kiley
 Signature

Date

Contact Person:

Kelsey Rollins
 Print Name

+1 (512) 943-1574
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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MAY 29 2012

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TENNESSEE

Williamson County

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- TRANSFER bet ween county departments
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1	Magic Chef Microwave	DJ11411178		Non-Working

Parties involved:

FROM (Transferor Department): County Clerk

Transferor - Elected Official/Department Head/

Authorized Staff:

Nancy E. Rister

Print Name

Nancy E. Rister
Signature

05/25/2012

Date

Contact Person:

Marilyn Cavender

Print Name

+1 (512) 943-1549

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): ~~Destruction~~ Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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	see attached spreadsheet			Non-Working
				Non-Working
				Non-Working
				Non-Working
				Non-Working

Parties involved:

FROM (Transferor Department): 570 Corrections

Transferor - Elected Official/Department Head/Authorized Staff:

Contact Person:

LC Marshall

Emily Hajda

Print Name

Print Name

LC Marshall

May 7, 2012

+1 (512) 943-1324

Signature

Date

Phone Number

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MAY 29 2012

AUDITOR'S OFFICE
WILLAMSON COUNTY, TEXAS

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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Williamson County

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AUDITOR'S OFFICE

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	see attached spreadsheet			Working
				Working
				Working
				Working
				Working

Parties involved:

FROM (Transferor Department): 570 Corrections

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Print Name

Emily Hajda

Signature

May 18, 2012

Print Name

+1 (512) 943-1324

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

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Quantity	Description (year, make, model, etc.)	Manufacturer ID # (serial, service tag, or VIN)	County Tag#	Condition of Assets (working, non- working, unk)
1	CT 250 Radio	422HKY9387	1642	working
1	CT 250 Radio	422HDY9470	1702	working
1	CT 250 Radio	422HDYNH806	1641	working
1	CT 250 Radio	422HDY9471	1638	working
1	CT 250 Radio	422HDY7475	1645	working
1	CT 250 Radio	422HDL0594	1849	working
1	CT 250 Radio	422HDEJ356	1650	working
1	CT 250 Radio	422HDY9518	1640	working
1	CT 250 Radio	422HDY9516	1643	working
1	CT 250 Radio	422HDQH513	1760	working
1	CT 250 Radio	422HDJ1520	1773	working
1	CT 250 Radio	422HDNH728	1680	working
1	CT 250 Radio	422HDL0590	1651	working
1	CT 250 Radio	422HDY9360	1663	working
1	CT 250 Radio	422HDEJ371	1669	working
1	CT 250 Radio	422HDNJ177	1693	working
1	CT 250 Radio	422HDY9392	1633	working
1	CT 250 Radio	422HDL0588	1675	working
1	CT 250 Radio	422HDY9575	1737	working
1	CT 250 Radio	422HDEJ363	1750	working
1	CT 250 Radio	422HDNH844	1677	working
1	CT 250 Radio	422HDY9407	1637	working
1	CT 250 Radio	422HDEJ355	1727	working
1	CT 250 Radio	422HDY3964	1699	working
1	CT 250 Radio	422HDY9447	1634	working
1	CT 250 Radio	422HDEH843	1686	working
1	CT 250 Radio	422HDEJ352	1644	working

Quantity	Description (year, make, model, etc.)	Manufacturer ID # (serial, service tag, or VIN)	County Tag#	Condition of Assets (working, non- working, unk)
1	CT 250 Radio	422HDY9554	1647	working
1	CT 250 Radio	422HDY9365	1676	working
1	CT 250 Radio	422HDNJ177	1719	working
1	CT 250 Radio	422HDNH830	1718	working
1	CT 250 Radio	422HDY9388	1700	working
1	CT 250 Radio	422HDY9356	2304	working
1	CT 250 Radio	422HDY9364	1769	working
1	CT 250 Radio	422HDEH910	2306	working
1	CT 250 Radio	422HDEH910	2306	working
1	CT 250 Radio	422HDY9391	1714	working
1	CT 250 Radio	422HDNH864	1696	working
1	CT 250 Radio	422HDHE911	1685	working
1	CT 250 Radio	422HDNJ130	1655	working
1	CT 250 Radio	422HDEH901	1697	working
1	CT 250 Radio	422HDEH906	1674	working
1	CT 250 Radio	422HDGB880	1662	working
1	CT 250 Radio	422HDEJ364	1738	working
1	CT 250 Radio	422HDEJ361	1649	working
1	CT 250 Radio	422HDNH729	1720	working
1	CT 250 Radio	422HDY9520	1654	working
1	CT 250 Radio	422HDEJ448	1671	working
1	CT 250 Radio	422HDY9513	1744	working
13	CT 250 Charger Base with Cords	n/a	n/a	working
1	CT 250 Charger Board	n/a	n/a	working
55	CT 250 Batteries	n/a	n/a	working
17	CP 200 Batteries	n/a	n/a	non-working
1	Motorola Radius Base Radio	778FPQ1519	2312	working

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1	Faxmodem, U.S.Robotics V.92 Mod# 5686	Ser# 2ABLY2HG0137		Working
1	Zip Drive, iomega Mod# Z100P2	Ser# RRCL10B59P		Working
1	Laptop, ProStar Mod# 1300M W/POWER SUPPLY	Ser# N1XE823312784	C01563	Working
1	NETGEAR, Dual Speed Hub Model# DS104	DS14H18624160		
1	Modem, Scout 33.6 kbps	2CIC0518		

Parties involved:

FROM (Transferor Department): Building Maintenance

Transferor - Elected Official/Department Head/Authorized Staff:

Gary Wilson
Print Name

Gary Wilson
Signature

5-29-2012
Date

Contact Person:

James Whetston
Print Name

+1 (512) 943-1599
Phone Number

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MAY 29 2012

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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1	Electronic Charging Scale Mod# TIF 9010	Ser# 168880096		Non-Working
1	Magnehelic Pressure Gage M/N 2001			Working
1	Magnehelic Pressure Gage Max Pressure 15 lb			Non-Working
1	Chilled Water Balancing Valve M/N UA-125 (6) 13			Working
1	Chilled Water Balancing Valve M/N UA -100 (5)			Working


Parties involved:

FROM (Transferor Department): Building Maintenance

Transferor - Elected Official/Department Head/Authorized Staff:

Gary Wilson
Print Name

Signature



5-29-2012
Date

Contact Person:

James Whetston
Print Name

+1 (512) 943-1599
Phone Number

RECEIVED

MAY 29 2012

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

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Phone Number

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1	Dark brown desk			
1	Light brown table			

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Tony Hill

T. Hill

Print Name

Print Name

[Signature]

5-17-12

943-3314

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Adult Probation

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Kathy Blankenship

Joe Kaylor Steve Morrison

Print Name

Print Name

[Signature]

Date

Phone Number

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Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

Vehicle Identification Number <u>565</u>	Department <u>210</u>	Door Number <u>2905</u>
License Plate Number <u>N/A</u>	Year <u>1990</u>	Make <u>Continental</u>
	Model <u>Belton</u>	Color <u>Red</u>

2) Reason for Status Change:

Accident

Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report
 2. The Official Accident Report
 3. A Vehicle Insurance / Litigation Release Form

High Mileage: List actual mileage _____

Not mechanically sound _____

Other: Explain _____

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AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

3) Elected Official/Department Head/Authorized Staff

Print Terron Everton Signature TERRON EVERTON Date 5/25/12

To be completed by **Fleet**: Forward to Fleet Services Manager - Randy Rodgers

1) Method of Status Change: This vehicle is to be considered for: (Select one)

<p><input type="radio"/> SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation</p> <p><input type="radio"/> TRADE-IN for new assets of same general type for the county</p> <p><input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value</p> <p><input type="radio"/> OTHER _____</p>	<p><input checked="" type="radio"/> TRANSFER between county departments</p> <p>Comments: <u>Thank You!</u></p> <p>Receiving Department: <u>PARKS</u></p> <p>Elected Official/Department Head/Authorized Staff or Donee Representative:</p> <p>Print Name: <u>RANDY BELL</u></p> <p>Signature and Date: <u>Randy Bell 5/30/12</u></p> <p>Contact name and Number: _____</p>
--	--

2) Vehicle Marked for Auction and moved to Auction Yard

Forward forms and reports to County Auditor's Office

Print R Rodgers Signature [Signature] Date 5-31-12



Williamson County

Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

Vehicle Identification Number 1104785 Department 210 Door Number 2912

License Plate Number N/A Year 1991 Make Bush Hog Model 268R Color Red

2) Reason for Status Change:

Accident

Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report
2. The Official Accident Report
3. A Vehicle Insurance / Litigation Release Form

High Mileage: List actual mileage _____

Not mechanically sound _____

Other: Explain _____

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AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

3) Elected Official/Department Head/Authorized Staff

Print TERRON EVERTSON Signature Terron Evertson Date 5/25/12

To be completed by **Fleet**: Forward to Fleet Services Manager - Randy Rodgers

1) Method of Status Change: This vehicle is to be considered for: (Select one)

SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation

TRADE-IN for new assets of same general type for the county

SALE to a government entity / civil or charitable organization in the county at fair market value

OTHER _____

TRANSFER between county departments

Comments: Thank You!

Receiving Department: PARKS

Elected Official/Department Head/Authorized Staff or Donee Representative:

Print Name: RANDY BELL

Signature and Date: Randy Bell 5/30/12

Contact name and Number: _____

2) Vehicle Marked for Auction and moved to Auction Yard

Forward forms and reports to County Auditor's Office

Print R. Rodgers Signature R. Rodgers Date 5-31-12