

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- TRANSFER bet ween county departments
 TRADE-IN for new assets of similar type for the county
 DESTRUCTION due to Public Health / Safety
 SALE at the earliest auction *
 DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
4	GT Distributors Hard Plastic Car Organizers	RECEIVED SEP 15 2012 AUDITOR'S OFFICE WILLIAMSON COUNTY, TEXAS		Working
				Working

Parties involved:

FROM (Transferor Department): Mobile Outreach Team

Transferor - Elected Official/Department Head/ Authorized Staff:

Contact Person:

Annie Burwell

Jeanne Williby

Print Name

Print Name

Annie Burwell 9.11.12

943-3588

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Precinct 4 Constable

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Mark Birchard

Mark Birchard

Print Name

Print Name

[Signature]

352-4181

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____