

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments    ☐ TRADE-IN for new assets of similar type for the county    ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*    ☐ DONATION to a non-county entity

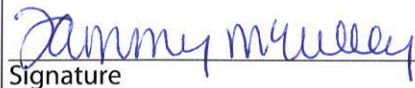
**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	catalyst 3550 48 port switch	cnmg230ara		Working
1	catalyst 2950 24 port	f0c0544z16s 0r cnm9f00crb or 0007eb61a580		Working
1	catalyst 2950 24 port	fhk0702y1rn cnm9a00cra 000bfd325000		Working
1	catalyst 2950 24 port	fhk0720z15y cnm9z30cra 000d287b8d00		Working
1	catalyst 2950 24 port	fhk07028z01x cnm9a000cra 000d653bfc40		Working

**Parties involved:****FROM** (Transferor Department): ITS
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Tammy McCulley

Print Name



Signature

**Contact Person:**

Tammy McCulley

Print Name

943-1455

Date Phone Number

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OCT 12 2012

AUDITOR'S OFFICE  
WILLAMSON COUNTY, TEXAS**TO** (Transferee Department/Auction/Trade-in/Donor): Auction**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donor - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)

Tony Hill

Print Name

Signature

Date

**Contact Person:**

Tony Hill

Print Name

943-3314

Phone Number

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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 ☐ TRADE-IN for new assets of similar type for the county   
 ☐ DESTRUCTION due to Public Health / Safety  
☒ SALE at the earliest auction \*   
 ☐ DONATION to a non-county entity

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP LJ 4000N	n/a	I00066	Non-Working
1	IBM Typewriter	n/a	n/a	Non-Working
1	HP LJ 9000N	JPBMN01733	I00089	Working
3	17" LCD Monitors (Dell and HP)	n/a	n/a	Working
1	box PS2 keyboards, mice, PS2 type KVM and associated cables	n/a	n/a	Working

**Parties involved:**

FROM (Transferor Department): Georgetown Tax Office

**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

Deborah Hunt

Jeff Thiel

Print Name

Print Name

Deborah M. Hunt

943-3578

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
4	rolling <sup>desk</sup> chairs - burgundy			broken arm
4	sled based chairs - burgundy			working
6	rolling chairs - burgundy			working

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WILLAMSON COUNTY, TEXAS

**Parties involved:****FROM** (Transferor Department):

County Attorney

**Transferor - Elected Official/Department Head/****Authorized Staff:**

Print Name

Signature

**Contact Person:**

Print Name

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor):

Auction

**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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- ☐ TRANSFER bet ween county departments    ☐ TRADE-IN for new assets of similar type for the county  
☒ SALE at the earliest auction \*    ☐ DONATION to a non-county entity    ☐ DESTRUCTION due to Public Health / Safety

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP Deskjet 990cxi printer			Non-Working
		RECEIVED		Non-Working
		OCT 09 2012		Non-Working
		AUDITOR'S OFFICE		Non-Working
		WILLIAMSON COUNTY, TEXAS		Non-Working

**Parties involved:****FROM** (Transferor Department): Road & Bridge
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Terron Evertson

Print Name

Signature

**Contact Person:**

Lisa Pohlmeier

Print Name

+1 (512) 943-3364

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	Typewriter tables			Working
1	Panasonic 7000i electric typewriter		A106313	Working
3	4 drawer Legal size metal file cabinets			Working
2	Polaroid cameras			Non-Working
3	Dell flat screen monitors			Working

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 OCT 09 2012  
 AUDITOR'S OFFICE  
 WILLIAMSON COUNTY, TEXAS
**Parties involved:****FROM** (Transferor Department): Road & Bridge
**Transferor - Elected Official/Department Head/  
 Authorized Staff:**
**Contact Person:**

Terron Evertson

Lisa Pohlmeier

Print Name

Print Name

Signature

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/  
 Authorized Staff OR Donor - Representative:** (If being  
 approved for Sale or Trade-in, no signature is necessary.)
**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_



# Williamson County

## Vehicle Status Change Form

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AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

1FMZU62K43ZA39540

883

FB0305

Vehicle Identification Number

Department

Door Number

1104155

2003

FORD

EXPLORER

WHITE

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach:

1. Williamson County Fleet Incident/Crash/Vandalism Report

2. The Official Accident Report

3. A Vehicle Insurance / Litigation Release Form

☐ High Mileage: List actual mileage \_\_\_\_\_

☐ Not mechanically sound \_\_\_\_\_

☒ Other: Explain MOTORPOOL PROGRAM TERMINATED

3) Elected Official/Department Head/Authorized Staff

Print

R. RODGERS

Signature

[Signature]

Date

10-10-12

To be completed by **Fleet**: Forward to Fleet Services Manager - Randy Rodgers

1) Method of Status Change: This vehicle is to be considered for: (Select one)

☐ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation

☐ TRADE-IN for new assets of same general type for the county

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

☐ OTHER \_\_\_\_\_

☒ TRANSFER between county departments

Comments: \_\_\_\_\_

Receiving Department:

Infrastructure

Elected Official/Department Head/Authorized Staff or Donee - Representative:

Print Name:

Robert B Daigh

Signature

and Date:

[Signature] 10/10/12

Contact name and Number: \_\_\_\_\_

2) ☐ Vehicle Marked for Auction and moved to Auction Yard

☐ Forward forms and reports to County Auditor's Office

Print

R. RODGERS

Signature

[Signature]

Date

10/10/12