



## Capital Area Council of Governments

6800 Burleson Road, Building 310, Suite 165 Austin, Texas 78744-2306

(p) 512.916.6000 (f) 512.916.6001

[www.capcog.org](http://www.capcog.org)

Betty Voights, Executive Director

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

October 19, 2012

The Honorable Dan A. Gattis  
Williamson County  
710 South Main, Suite 101  
Georgetown, Texas 78626

Re: Emergency Notification System

Dear Judge Gattis:

Attached please find the letter agreement authorizing your jurisdiction's continued participation in the CAPCOG Regional Emergency Notification System (ENS) for the period October 1, 2012 through September 30, 2013.

Enclosed are two originals of the Letter Agreement. Please sign and retain one copy for your files. Return the second copy by mail to:

Capital Area Council of Governments, Homeland Security Division

6800 Burleson Road, Building 310, Suite 165

Austin, TX 78744

Upon receipt of a copy of this agreement, we will prepare an invoice and submit it to you for payment. The amount of this invoice will be the same as in previous years.

If you have any questions, please contact Ed Schaefer, Director of Homeland Security, at 512-916-6026 or [eschaefer@capcog.org](mailto:eschaefer@capcog.org). Thank you for your support of this important regional program.

Sincerely,

Betty Voights

CC: Sheriff Jim Wilson

Jarred Thomas

Enclosures



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October 19, 2012

The Honorable Dan A. Gattis  
Williamson County  
710 South Main, Suite 101  
Georgetown, Texas 78626

Re: Emergency Notification System

Dear Judge Gattis:

This letter agreement authorizes Williamson County to use the Emergency Notification System provided by the Capital Area Council of Governments under the terms and conditions set out below, for the period beginning October 1, 2012 and ending September 30, 2013.

Williamson County agrees to use the Emergency Notification System solely in accordance with the latest revision of the CAPCOG *Emergency Notification System (ENS) Policies and Procedures* as approved by the CAPCOG Executive Committee. CAPCOG agrees to perform the duties assigned to it in the latest revision of the CAPCOG *Emergency Notification System (ENS) Policies and Procedures* as approved by the CAPCOG Executive Committee.

Upon execution of this letter agreement, CAPCOG will bill Williamson County \$2141 to cover all or some part of the operating expenses associated with use of the Emergency Notification System for the contract period. Payment to CAPCOG is expected within ninety (90) days of receipt of an invoice.

If Williamson County receives a request under the Texas Public Information Act for disclosure of any of the ENS 9-1-1 database information, Williamson County agrees not to disclose the information prior to notification of CAPCOG's Emergency Communications Department in writing within two business days of the receipt of the request so that CAPCOG may advise Williamson County regarding the request.

CAPCOG may terminate this agreement at any time. However, if Williamson County violates the CAPCOG *Emergency Notification System (ENS) Policies and Procedures* and does not correct the violation within five business days after CAPCOG gives Williamson County notice of the violation, this constitutes grounds for termination of this agreement. CAPCOG may terminate this agreement by notifying Williamson County in writing of its intent to terminate, and the agreement terminates 15 calendar days after the date on the notice.

At its sole discretion, CAPCOG may immediately disable Williamson County's user account while an investigation into the violation is being conducted or while the agreement is being terminated.

Each individual signing this agreement on behalf of a party warrants that he or she is legally authorized to do so and that the party is legally authorized to perform the obligations undertaken.

Capital Area Council of Governments

Williamson County

By Betty Voights

By \_\_\_\_\_

Betty Voights  
Executive Director

Name \_\_\_\_\_

Title \_\_\_\_\_