

# Williamson County Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

TRANSFER bet ween county departments   
  TRADE-IN for new assets of similar type for the county   
  DESTRUCTION due to Public Health / Safety  
 SALE at the earliest auction \*   
  DONATION to a non-county entity

**Asset List:**

| Quantity                                    | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County Tag# | Condition of Assets<br>(Working, Non-Working) |
|---|--|---|-------------|---|
| 1 Lot                                       | TV'S                                     |   |             | ▼   |
| 1 Lot                                       | Printers (see attached list)             |   |             | ▼   |
|   |  |   |             | ▼   |
| *Above items did not sell in Feb 14 auction |  |   |             | ▼   |
|   |  |   |             | ▼   |

**Parties involved:**

**FROM** (Transferor Department): Auction

**Transferor - Elected Official/Department Head/Authorized Staff:** Tony Hill      **Contact Person:** **RECEIVED**

Print Name: \_\_\_\_\_      Print Name: \_\_\_\_\_

Signature: [Signature]      Date: \_\_\_\_\_      Phone Number: \_\_\_\_\_

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

**TO** (Transferee Department/Auction/Trade-in/Donee): Goodwill

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)      **Contact Person:**

Print Name: \_\_\_\_\_      Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_      Date: \_\_\_\_\_      Phone Number: \_\_\_\_\_

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

|                    |            |                              |
|--------------------|------------|------------------------------|
| HP OfficeJet J5780 | CN77QC30N1 | DPS, 12/10/13                |
| HP OfficeJet 5610  | CN79BF73BG | DPS, 12/10/13                |
| HP LaserJet 4100N  | USJND13610 | SO, 12/10/13                 |
| HP LaserJet 4000N  | USMB156777 | CA, 11/12/13                 |
| HP LaserJet 4000N  | USEF214816 | CC, 12/10/13                 |
| HP LaserJet 4000N  | USMB169860 | CC, 12/10/13                 |
| HP LaserJet 5      | JPHK029424 | 277 <sup>th</sup> , 12/10/13 |

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|----------|--|---|-------------|---|
| 1        | Blue Vinyl Executive Office Chair        |   |             | Working                                       |
|          |  |   |             |   |
|          |  |   |             |   |
|          |  |   |             |   |

**Parties involved:**

**FROM** (Transferor Department): Justice of the Peace Precinct 2

**Transferor - Elected Official/Department Head/Authorized Staff:**

Edna Staudt  
 Print Name  
  
 Signature

**Contact Person:**

Melissa East  
 Print Name  
 +1 (512) 260-4218  
 Date Phone Number

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FEB 21 2014

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

**TO** (Transferee Department/Auction/Trade-in/Donee): Constable Precinct 2

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

RICK COFFMAN  
 Print Name  
  
 Signature

**Contact Person:**

Rick Coffman  
 Print Name  
 02/18/14  
 Date Phone Number 512-260-4270

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SALE at the earliest auction \*     DONATION to a non-county entity

**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|-------------|---|
| 1        | mobile map hanger                        |   |             | ▼   |
|          |  |   |             | ▼   |
|          |  |   |             | ▼   |
|          |  |   |             | ▼   |
|          |  |   |             | ▼   |

**Parties involved:**

**FROM** (Transferor Department): Auction

**Transferor - Elected Official/Department Head/Authorized Staff:** Tony Hill

**Contact Person:** T. Hill

Print Name: Tony Hill      Print Name: T. Hill

Signature: [Signature]      Date: 2-14-14      Phone Number: 943-3314

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WILLIAMSON COUNTY, TEXAS

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**TO** (Transferee Department/Auction/Trade-in/Donee): Road + Bridge

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.) Lydia Linden

**Contact Person:** \_\_\_\_\_

Print Name: Lydia Linden      Print Name: \_\_\_\_\_

Signature: [Signature]      Date: \_\_\_\_\_      Phone Number: \_\_\_\_\_

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 1        | Poweredge r805                           | 8x96wh1   |                | Non-Working <input type="button" value="v"/>  |
| 1        | Poweredge 2950                           | c9rwtc1   |                | Non-Working <input type="button" value="v"/>  |
|          |  |   |                | <input type="button" value="v"/>              |
|          |  |   |                | <input type="button" value="v"/>              |
|          |  |   |                | <input type="button" value="v"/>              |

**Parties involved:**

**FROM** (Transferor Department): ITS

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Tammy McCulley

Print Name

*Tammy McCulley*  
Signature

**Contact Person:**

Jeff Smith

Print Name

943-1456

Date Phone Number

*2/19/14*  
Date

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AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

**Contact Person:**

Tony Hill

Print Name

943-3314

Date Phone Number

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|-------------|---|
| 13       | Blue Fabric Armed Office Chair           |   |             | Working                                       |
|          |  |   |             |   |
|          |  |   |             |   |
|          |  |   |             |   |

**Parties involved:**

**FROM** (Transferor Department): Justice of the Peace Precinct 2

**Transferor - Elected Official/Department Head/**

**Authorized Staff:**

Edna Staudt

Print Name



Signature

February 18, 2014

Date

**Contact Person:**

Melissa East

Print Name

+1 (512) 260-4218

Phone Number

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FEB 21 2014

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/**

**Authorized Staff OR Donee - Representative:** (If being

approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.)              | Manufacturer ID#<br>(serial, service tag, or VIN) | County Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|---|---|-------------|---|
| 10       | 5 gallon container of tan paint                       |   |             | Working                                       |
| 9        | container bins of holiday lighting C9 and mini lights |   |             | Working                                       |
| 5        | pallets of steel Venetian blinds                      |   |             | Working                                       |
|          |   |   |             |   |
|          |   |   |             |   |

**Parties involved:**

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**FROM** (Transferor Department): Facilities Maintenance

**Transferor - Elected Official/Department Head/ Authorized Staff:**

**Contact Person:**

FEB 20 2014

Gary Wilson

Gary Wilson

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

Print Name

Print Name

Signature

+1 (512) 943-1636

Date

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date Phone Number

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|----------|--|---|-------------|---|
| 1        | 55" X 34" 3 drawer desk                  | none found  | none found  | Working                                       |
| 1        | 48" X 24" 2 drawer desk                  | none found  | none found  | Working                                       |
| 1        | 60" X 34" 7 drawer desk                  | none found  | none found  | Working                                       |
| 1        | 28" X 28" 2 drawer file cabinet          | none found  | none found  | Working                                       |
| 2        | office chairs                            | none found  | none found  | Working                                       |

**Parties involved:**

**FROM** (Transferor Department): \_\_\_\_\_

**Transferor - Elected Official/Department Head/Authorized Staff:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

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Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

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FEB 21 2014

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**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.) \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

---

Terron Evertson \_\_\_\_\_ Lydia Linden \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Signature *Terron Evertson* \_\_\_\_\_ Date February 13, 2014 \_\_\_\_\_ Phone Number +1 (512) 943-3330

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**Asset List:**

| Quantity | Description<br>(year, make, model, etc.) | Manufacturer ID#<br>(serial, service tag, or VIN) | County<br>Tag# | Condition of Assets<br>(Working, Non-Working) |
|----------|--|---|----------------|---|
| 1        | several misc desk stack storage trays    | none found  | none found     | Working                                       |
| 1        | 4 drawer file cabinet                    | none found  | none found     | Working                                       |
|          |  |   |                | Working                                       |
|          |  |   |                | Working                                       |
|          |  |   |                | Working                                       |

**Parties involved:**

**FROM** (Transferor Department): \_\_\_\_\_

**Transferor - Elected Official/Department Head/Authorized Staff:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Terron Evertson \_\_\_\_\_ Lydia Linden \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Signature *Terron Evertson* \_\_\_\_\_ Date February 13, 2014 \_\_\_\_\_ Phone Number +1 (512) 943-3330

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AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

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## Office Furniture for Storage

55" x 34" 3 drawer desk- To go to storage

48" x 24" 2 drawer desk- To go to storage

60" x 34" 7 drawer desk- To go to storage

39" x 12" shelf- To go to storage

28" x 28" 2 drawer filing cabinet- To go to storage

2- office chairs- To go to storage

27- desk trays- To go to storage

25" depth x 15"width x 52" tall – 4 drawer filing cabinet- From storage to Taylor Yard