

Project Worksheet—FY 2014 Homeland Security Grant Program

NOTE: The Project Worksheet for FY 2014 has been changed to incorporate the information required by the state. In previous years, the task of converting the CAPCOG Project Worksheet Form to the state-mandated format required considerable staff time, time that is not available this year due the short timeline for submission of projects to the state.

Instructions: Fill in a copy of this form for each project. The three highlighted items at the end are required only for projects recommended for funding and do not need to be completed at the time the project worksheet is submitted. Jurisdictions that were approved for funding from the FY 2013 Homeland Security Grant Program can request from CAPCOG staff an electronic copy of last year's completed form to use as a template in completing this year's form.

You can use the <Tab> key to move between text fields or you can click on the desired field. If needed for clarity, you can use the <Enter> key to create paragraphs within the larger text boxes.

When this form is complete, print it and have the form signed by the Authorizing Chief Official and the Project Manager. If you are unable to obtain the signature of the Authorizing Chief Official prior to submission, the project worksheet must be accompanied by a statement that a signature is forthcoming. The required signatures must be provided before the project is submitted to the state.

Send the signed copy and an electronic copy in Microsoft Word format of the unsigned form to:

Cindy Hood, Assistant Director, Homeland Security Division
Capital Area Council of Governments
6800 Burlison Road, Building 310, Suite 165
Austin, TX 78744
chood@capcog.org

CAPCOG MUST receive all completed and signed (except as noted above) project worksheets by 5:00 p.m., Monday, March 10, 2014. Late or incomplete submissions cannot be accepted.

CONTACT INFORMATION

Region: CAPCOG

Name: (Name of person filling out application) Aubury Holmes

Email: aholmes@wilco.org

Phone: 512-864-8355

The project coordinator is the person that you would like us to contact in regard to this project.

Project Coordinator Name: Jarred Thomas

Project Coordinator Email: jthomas@wilco.org

Project Coordinator Phone Number: 512-864-8355

Please select the most relevant investment category:

Sustaining Special Response Teams

Project Title: [Not to exceed 150 characters including spaces. Begin with the name of your jurisdiction.]

Capital Area / CENTEX Incident Management Team Grant Project

Check if this project is for law enforcement terrorism prevention.

Check if this project supports a fusion center.

Check if this project supports a NIMS Typed Resource (i.e. Team, Training, or Equipment).

Describe the project and the activities that will be implemented; include information about building or sustaining NIMS Typed Resources (i.e. Team, Training, or Equipment) as applicable. Not to exceed 1250 characters, including spaces.

CENTEX & Capital Area All-Hazards Incident Management Teams are jointly requesting funding to sustain current IMT operations within the CAPCOG region, as well as, state requests from Texas Department of Emergency Management (TDEM) for Disaster District Chair (DDC) support. Specifically, this project's purpose is to decrease response time and increase IMT capability and safety when called upon by the various communities in the state of Texas.

The response to the next three (3) sections should be consistent with the region's (1) Threat and Hazard Identification and Risk Assessment (THIRA); (2) State Preparedness Report; and (3) Texas Homeland Security Strategic Implementation Plan. [You may request a copy of these documents by sending an e-mail request to: chood@capcog.org.]

Describe the threats and hazards that create the need for the project. Not to exceed 1250 characters, including spaces.

Type III incident management teams assist local government in mitigating natural and man-made disasters. This is known as an "All-Hazards Incident Response" and requires incident management teams to be self-sustained for 72 hours.

Describe the capability gap(s) which will be addressed by the project: Not to exceed 1250 characters, including spaces.

Currently the supply cache for both Incident Management teams has fallen below acceptable levels due to multiple responses and the local and regional levels. Also as we are "All-Hazards" teams, the personal protection equipment we have available is limited to what each regional agency is able to spare during an already taxing emergency situation.

How will the project reduce the capability gap(s): Not to exceed 1250 characters, including spaces.
 This project will sustain current operations and provide each team opportunity for a decreased response time to local and regional requests for incident management by increasing the amount of equipment caches within the region.

Measuring project impact: List 2-5 specific performance outcomes/outputs that can be used to measure the success of the project (At least one outcome and one output are required per project)

Outcome 1: Not to exceed 300 characters, including spaces

Increased safety while responding on a local or regional incident.

Outcome 2: Not to exceed 300 characters, including spaces

Regional response times will decrease due to having multiple cache locations.

Output 1: Not to exceed 300 characters, including spaces

Any team member would be able to respond without having to rely on any single agency's budget or policy limitations.

Output 2: Not to exceed 300 characters, including spaces

Capability of having multiple cache points throughout the CAPCOG Region.

Output 3: Not to exceed 300 characters, including spaces

This will allow an all-hazards approach to incident management within the region.

Please select applicable Core Capabilities and amount of funding for each.

Priorities were identified in the region's THIRA. Enter decimal numbers only, no characters (dollar signs, commas), do not put N/A, only numbers.

(Link to definitions of Core Capabilities: <http://www.fema.gov/core-capabilities>)

High Priority	Amount of Funding
<input type="checkbox"/> Operational Coordination	\$
<input type="checkbox"/> Intelligence and Information Sharing	\$
<input type="checkbox"/> Interdiction and Disruption	\$
<input type="checkbox"/> Screening, Search, and Detection	\$
<input type="checkbox"/> Access Control and Identity Verification	\$
<input type="checkbox"/> Cybersecurity	\$
<input type="checkbox"/> Physical Protective Measures	\$
<input type="checkbox"/> Critical Transportation	\$
<input checked="" type="checkbox"/> Environmental Response/Health and Safety	\$ 7,098
<input type="checkbox"/> Fatality Management Services	\$
<input type="checkbox"/> Infrastructure Systems	\$
<input type="checkbox"/> Mass Care Services	\$
<input type="checkbox"/> Mass Search and Rescue Operations	\$
<input checked="" type="checkbox"/> Operational Communications	\$ 12,428.20
<input type="checkbox"/> Public and Private Services and Resources	\$
<input type="checkbox"/> Public Health and Medical Services	\$
<input checked="" type="checkbox"/> Situational Assessment	\$ 372.90
Medium Priority	
<input checked="" type="checkbox"/> Planning	\$ 7,514.78

<input type="checkbox"/>	Public Information and Warning	\$
<input type="checkbox"/>	Risk Management for Protection Programs and Activities	\$
<input type="checkbox"/>	Community Resilience	\$
<input type="checkbox"/>	Long-term Vulnerability Reduction	\$
<input type="checkbox"/>	Risk and Disaster Resilience Assessment	\$
<input type="checkbox"/>	Threats and Hazard Identification	\$
<input type="checkbox"/>	On-scene Security and Protection	\$
<input type="checkbox"/>	Economic Recovery	\$
<input type="checkbox"/>	Health and Social Services	\$
<input type="checkbox"/>	Housing	\$
Low Priority		
<input type="checkbox"/>	Forensics and Attribution	\$
<input type="checkbox"/>	Supply Chain Integrity and Security	\$
<input type="checkbox"/>	Natural and Cultural Resources	\$

Indicate if this project focuses on building New Capabilities or sustaining Existing Capabilities.
Sustaining Existing Capabilities

Describe existing capability levels and prior homeland security funded projects that address the identified goals/objectives and what will be in place to support the Investment prior to the use of FY 2014 funds. Not to exceed 1250 characters, including spaces
 Our current cache is nearly depleted due to multiple incident responses on the local and regional levels. The cases containing our equipment are not man portable and require at least two persons to move them. Our surveillance systems are limited to monitoring the incident from a stationary position.

Explain the long-term approach to sustaining the capabilities developed by this project.
 Not to exceed 1250 characters, including spaces
 This ensures swift responses from our team members and sustains a safe response culture among the incident management teams.

Provide an explanation on the regional impact of this project.
 Not to exceed 1250 characters, including spaces
 This project sustains current capabilities of incident management teams within the CAPCOG region and improves the safety of first responders mitigating natural and man-made disasters.

Enter the amount of funding for each category.
 Enter decimal numbers only, no characters (dollar signs, commas), do not put N/A, only numbers.

Planning	\$
Organization	\$
Equipment	\$ \$27,413.88
Training	\$
Exercise	\$
M/A*	\$
*Maximum allowed is 3% of award total	
Total	\$ \$27,413.88

Provide a description and amount for any in-kind and/or local match for this project:

Not to exceed 1250 characters, including spaces

Amount: \$

Description: n/a

You must include a specific breakdown by funding category (Planning, Organization, Equipment, Training, Exercises, and M&A). Provide detailed information on exactly what the funding will be used to purchase. Include the details of your cost estimates by AEL code and jurisdiction (if applicable) within each category.

Planning: (Include AEL Codes) Not to exceed 1500 characters, including spaces

n/a

Organization: (Include AEL Codes) Not to exceed 1500 characters, including spaces

n/a

Equipment: (Include AEL Codes - Provide Title, estimated quantity and total cost by each AEL Code)

Not to exceed 1500 characters, including spaces

01UR-01-HLMT-Leader SAR All Risk Helmet (6/\$156ea); 19GN-00-BGPK-511 All Hazards Backpack (6/\$130ea); 01ZA-06-COOL-511 Moisture Wicking/ Cooling Polos (60/\$40ea),511 Moisture Wicking/ Cooling Station Shirts (120/\$15ea); 19MH-00-CONT-Pelican Case 1650(4/\$247ea),Pelican Case 1620 (4/\$238ea); 16GN-00-FILE - Pelican Case 3001 (2/\$405ea),04MD-02-PROJ Epson® VS230 Projector (2 @ \$359.99); 21GN-00-OCEQ-Canon P-208 Scanner (4/\$229),HP Officejet 100 Inkjet Printer (4/\$279),Evolis Badgy Kit- officedepot.com # 765492 (4 @ 70.95); 04AP-05-CRED - Badgy Card Printer (1 @ \$949); 09ME-03-DEAE-AED Cardiac Science (Recertified) (2 /\$645ea); 09ME-01-BAGM-511 BLS Kit (2/\$336ea), 11RE-00-RFEX-ICS Log Booklets (10/\$8.95ea), Job Hazard Analysis Guide (16/\$4.95ea), CERT Forms Book (16/\$4.95ea), CERT Field Operating Guide (10/\$12.50ea);06CP-01-PORT-APX 7000XE (2 @ \$5742.10); 10PE-00-BCON - Impress Desk Charger #WPLN7080 (2 @ \$100), 06CP-03-PRAC-Impress Shoulder Mic #NNTN8203A (2 @ \$268); 01AR-03-PAPB-NIMH 2100AH Batteries #NNTN7573 (2 @ \$104)

Training: (Include AEL Codes) Not to exceed 1500 characters, including spaces

n/a

Exercises: (Include AEL Codes) Not to exceed 1500 characters, including spaces

n/a

M&A*: (Include AEL Codes) Not to exceed 1500 characters, including spaces

*Maximum allowed is 3% of award total

n/a

Does this Investment require new construction or renovation, retrofitting, or modification of existing structures?

<Select one>

Time period for completion of project

Choose a time period from the dropdown menu:

<Select one>

List 3-5 milestones of this project, and then list the intended completion date for each milestone. Milestones should occur throughout the project.

Milestone 1: Not to exceed 300 characters, including spaces

Intended Start Date: Must be in MM/DD/YYYY format

Intended Milestone Completion Date: Must be in MM/DD/YYYY format

Milestone 2: Not to exceed 300 characters, including spaces

Intended Milestone Completion Date: Must be in MM/DD/YYYY format

Milestone 3: Not to exceed 300 characters, including spaces

Intended Milestone Completion Date: Must be in MM/DD/YYYY format

Milestone 4: Not to exceed 300 characters, including spaces

Intended Milestone Completion Date: Must be in MM/DD/YYYY format

Milestone 5: Not to exceed 300 characters, including spaces

Intended Milestone/Project Completion Date: Must be in MM/DD/YYYY format

Certification

Signature of Authorizing Chief Official

This signature certifies that the requestor understands the requirements, procedures, and deliverables, coinciding with this request for funding and has the authority to represent the governing body of this organization.

Authorizing Chief Official

Date

Printed Name

Title

Signature of Project Manager

The following person is authorized to receive direction, manage work performed, complete and sign required reports, and otherwise act on behalf of the jurisdiction for this project.

Project Manager

Date

09.10.2014

Jarred Thomas

EM Coordinator

Printed Name

Title

Check box if letters of support are attached.