

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county

☒ SALE at the earliest auction *

☐ DONATION to a non-county entity

☐ DESTRUCTION due to Public Health / Safety

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Monitor	51N CN-0A WXT6-72872-33N -ASAL		
1	Computer	CO 2352		
1	Key board	N/A		
1	Mouse	N/A		
	Cables	N/A		

Parties involved:

FROM (Transferor Department): County Court at Law No. 1

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Fernanda Muñoz

Print Name

Print Name

Fernanda Muñoz

Signature

8/19/14

Date

512-943-1200

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auditor's office Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

Signature

Date

Phone Number

AUG 21 2014
AUDITOR'S OFFICE
WILLAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

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- ☒ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☐ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Desktop lamp			<input type="checkbox"/>
		RECEIVED		<input type="checkbox"/>
				<input type="checkbox"/>
		SEP 11 2014		<input type="checkbox"/>
				<input type="checkbox"/>

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

Parties involved:FROM (Transferor Department): Auction
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:
 Tony Hill
 Print Name

Print Name

Signature

9.11.14

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): JP#3
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)
Contact Person:
 Bill Gravell
 Print Name

Print Name

Signature

9.11.14

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	Misc. box of Keyboards			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

 AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS
Parties involved:

FROM (Transferor Department): JP #3

**Transferor - Elected Official/Department Head/
 Authorized Staff:**
Contact Person:

Bill Gravell

Print Name

Print Name

 Signature Bill Gravell Date 9-11-14

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
 Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)
Contact Person:

Tony Hill

Print Name

Print Name

Signature

Date Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Cherry wood desk			
1	cherry wood hutch			
1	cherry wood file drawer			

Parties involved:
FROM (Transferor Department): Auction

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

 Tony Hill
 Print Name

 Tony Hill
 Print Name

Signature

Date

 +1 (512) 943-3314
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auditor's Office

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

 Julie M. Kiley
 Print Name

 Lisa Moore
 Print Name

Signature

Date

 +1 (512) 943-1623
 Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	VG-40 VULACAN TILT SKILLET	NONE FOUND	NONE	Working

Parties involved:

FROM (Transferor Department): Facilities Maintenance

Transferor - Elected Official/Department Head/Authorized Staff:

Gary Wilson

Print Name

Signature

Contact Person:

Ken Fontenot

Print Name

3-5258

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Contact Person:

Print Name

Date Phone Number

RECEIVED

SEP - 8 2014

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	brown chair			Working
1	9 shelves-bookcase			Working
1	desk w/ book case			Working
1	Bookcase- cherry			Working
	Book case			Working

Parties involved:FROM (Transferor Department): 277th District Court

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Wanda DavidsonWanda Davidson

Print Name

Print Name

Wanda Davidson8/29 512-943-1277

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

SEP - 8 2014

Print Name

Print Name

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
32	boxes of books			Working
1	book case	A103199		Working
1	cabinet - Brown			Working
1	Hutch			Working
3	small shelves	A-102525 (1) no tag - (2)		Working

Parties involved:

FROM (Transferor Department):

277th District Court

Transferor - Elected Official/Department Head/**Authorized Staff:****Contact Person:**

Wanda Davidson

Wanda Davidson

Print Name

Print Name

Wanda Davidson

8/29

512-943-1277

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

Transferee - Elected Official/Department Head/**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

RECEIVED

Print Name

Print Name

SEP - 8 2014

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____

by _____

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- ☐ TRANSFER bet ween county departments
 ☐ TRADE-IN for new assets of similar type for the county
 ☐ DESTRUCTION due to Public Health / Safety
☒ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Bench Chair - Blue			Working <u>non-</u>
3	Office Chairs - Blue			Working <u>non-</u>
1	Dell printer	4ZG5W71		Working <u>non-</u>
1	Dell Keyboard + mouse	KB212-B		Working <u>Working</u>
1	Dell Monitor	002Tm2-74262-2TV-74/HL		Working <u>Working</u>

Parties involved:

FROM (Transferor Department):

27th District Court

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Wanda DavidsonWanda Davidson

Print Name

Print Name

Wanda Davidson

Signature

8/29512-943-1277

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

SEP - 8 2014

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Forward to County Auditor's Office

This Change Status was approved as agenda item # 2014-08-29 in Commissioner's Court on 8/29/14If for Sale, the asset(s) was(were) delivered to warehouse on 8/29/14by Wanda Davidson



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

~~2002 Ford Explorer~~ 1FMZU62E62EB72728 Technology Services IB0203
~~Vehicle Identification Number~~ Department Door Number
1087655 2002 Ford Explorer White
~~License Plate Number~~ Year Make Model Color

2) Reason for Status Change:

☐ Accident

- Received: 1. Williamson County Fleet Incident/Crash/Vandalism Report
2. The Official Accident Report
3. A Vehicle Insurance / Litigation Form

☐ High Mileage: List actual mileage _____

☒ Not mechanically sound Needs repairs beyond budget _____

☐ Other: Explain _____

3) Elected Official/Department Head/Authorized Staff

Print Name Jay Schade

Signature [Signature]

Date 8-21-14

To be completed by **Fleet Services Manager**:

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- ☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation ☐ TRANSFER between county departments
☐ TRADE-IN for new assets of same general type for the county
☐ SALE to a government entity / civil or charitable organization in the county at fair market value
☐ Other _____

Print Name R. Rodenrys

Signature [Signature]

Date 8-25-14

To be completed by **Human Resources Analyst**:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization: [Signature]

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature: _____

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.



Williamson County Vehicle Status Change Form

29 AUG 14 11:18

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

1FDWF32F4XED43348

210

UB9926

Vehicle Identification Number

Department

Door Number

1087670

1999

FORD

F350

WHITE

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report

2. The Official Accident Report

3. A Vehicle Insurance / Litigation Form

☒ High Mileage: List actual mileage 159219

☒ Not mechanically sound ERRATIC TRANS. SHIFT

☐ Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print Name

TERRON EVERTON

Signature

Terron Evert

Date

9/2/14

To be completed by **Fleet Services Manager:**

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- ☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation ☐ TRANSFER between county departments
- ☐ TRADE-IN for new assets of same general type for the county
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value
- ☐ Other

Print Name

R. RODGERS

Signature

R. Rodgers

Date

8-28-14

To be completed by **Human Resources Analyst:**

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.



Williamson County Vehicle Status Change Form

29 AUG 14 11:03 AM

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

1FTRX12W47KC60393

210

UB0713

Vehicle Identification Number

Department

Door Number

1175671

2007

FORD

F150 XCAB

WHITE

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report

2. The Official Accident Report

3. A Vehicle Insurance / Litigation Form

☒ High Mileage: List actual mileage 149348

☐ Not mechanically sound

☐ Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print Name

TERRON EVERSON

Signature

Terron E

Date

8/27/14

To be completed by **Fleet Services Manager**:

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- ☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation
- ☐ TRANSFER between county departments
- ☐ TRADE-IN for new assets of same general type for the county
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value
- ☐ Other

Print Name

R. RODGERS

Signature

R. Rodgers

Date

8-28-14

To be completed by **Human Resources Analyst**:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

Janet Rogers

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

2FAFP71V18X103861

570

SA0805

Vehicle Identification Number

Department

Door Number

1183394

2008

FORD

CROWN VIC

WHITE

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report

2. The Official Accident Report

3. A Vehicle Insurance / Litigation Form

☒ High Mileage: List actual mileage 127,653

26 AUG 14 3:15P

☐ Not mechanically sound

☐ Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print Name L.C. "TONY" MARSHALL

Signature

Date 8-22-14

To be completed by **Fleet Services Manager:**

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- ☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation ☐ TRANSFER between county departments
- ☐ TRADE-IN for new assets of same general type for the county
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value
- ☐ Other

Print Name

R. ROGERS

Signature

[Signature]

Date

8-25-14

To be completed by **Human Resources Analyst:**

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

[Signature]

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

2FAFP71VX8X103860

570

SA0804

Vehicle Identification Number

Department

Door Number

1183393

2008

FORD

CROWN VIC

WHITE

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☐ Accident

Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report

2. The Official Accident Report

3. A Vehicle Insurance / Litigation Form

☒ High Mileage: List actual mileage 142,845

☐ Not mechanically sound

☐ Other: Explain

3) Elected Official/Department Head/Authorized Staff

Print Name L.C. "TONY" MARSHALL

Signature

Date

8-22-14

To be completed by **Fleet Services Manager:**

1) Method of Status Change: This vehicle is to be considered for: (Select one)

- ☒ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation ☐ TRANSFER between county departments
- ☐ TRADE-IN for new assets of same general type for the county
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value
- ☐ Other

Print Name

R. ROGERS

Signature

[Signature]

Date

8-25-14

To be completed by **Human Resources Analyst:**

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

[Signature]

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

1GNLC2E07DR261496

560

SB1332

Vehicle Identification Number

Department

Door Number

1148497

2013

CHEVY

TAHOE

BLACK

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☒ Accident

Attach: 1. Williamson County Fleet Incident/Crash/Vandalism Report

2. The Official Accident Report

3. ~~A Vehicle Insurance / Litigation Form~~ NOT Applicable per TEXAS Assoc. of Counties

26 AUG 14 3:15P

☐ High Mileage: List actual mileage

☐ Not mechanically sound

☐ Other: Explain

Total pay out will be \$28,050

3) Elected Official/Department Head/Authorized Staff

Print Name L.C. "TONY" MARSHALL

Signature

Date

8-22-14

To be completed by **Fleet Services Manager:**

1) Method of Status Change: This vehicle is to be considered for: (Select one)

☐ SALVAGE for parts / SALE at the earliest auction based on Fleet's recommendation

☐ TRANSFER between county departments

☐ TRADE-IN for new assets of same general type for the county

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

☒ Other

Insurance will Pick up Unit

Print Name

R. RODGERS

Signature

Date

8-25-14

To be completed by **Human Resources Analyst:**

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature:

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