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September 25, 2014

MEMORANDUM

COMMISSIONER'S COURT AGENDA ITEM

TO: Connie Singleton
Senior Purchasing Specialist

FROM: Kurt Showalter
Financial Manager

SUBJECT: 14RFP00219

BACKGROUND

Under the direction of medical professionals, the Williamson County Jail provides pharmaceuticals and pharmaceutical supplies/services to inmates held in the county jail. In order to comply with Texas Local Government §262.023, the above referenced request for proposal was solicited.

EVALUATION MEASURES

1. Pricing (40 points)
2. Performance Record/References (30 points)
3. Online ordering of medications/methods of ordering & program for billing and credits (20 points)
4. Years of experience in a corrections environment (10 points)

FINANCIAL IMPACT

For FY 15 the budgeted amount for pharmaceuticals and pharmaceutical supplies is \$312,000. All respondents to this RFP provided reduced pricing to the county. The quantity of pharmaceuticals prescribed/utilized will determine the actual costs for FY 15.

RECOMMENDATION

After detailed review and careful consideration by the five member evaluation committee, the proposal submitted by Westwood Pharmacy is the best apparent solution to the project for which the RFP was issued. As a result, our recommendation to the Commissioner's Court is to award this project to Westwood Pharmacy.

Each vendor's submission was appreciated and received complete consideration.

The evaluation committee would like to thank Connie Singleton with the purchasing office for her assistance with this project.

