



## OFFICE MEMORANDUM

**Date:** September 22, 2014

### COORDINATION — ROUTING

Dept.	Name	Initial	Date
Purchasing	Connie Singleton	cc	

**To:** Ms. Kerstin Hancock, Purchasing Agent

**From:** Randy Bell, Parks Director *Randy Bell*

**Subject:** Pecan Harvest Lease  
Blackland Heritage County Park

**Re:** Request for Proposal  
Number: 14RFP00235

Remarks:

Return To:

On September 16, 2014 at 3:00 PM, Purchasing Department staff opened one (1) proposal that was submitted in response to the Request for Proposal for a Pecan Harvest Lease at Blackland Heritage County Park.

Respondents were asked to submit either a lump sum cash rental amount, or a crop share percentage, or a combination of both a cash rental amount and crop share.

The following individual submitted a proposal for the first initial term of lease:

Rob Stewart Pecan Harvesting Crop Share (70% Lessor: 30% Lessee)

Parks Department staff evaluated the response according to the best overall mix of seven (7) Submission Requirements (attached).

#### Evaluation:

Mr. Stewart has been in the pecan harvesting business his entire life, starting his own operation in 1977. Mr. Stewart has four (4) crews who contract to harvest crops on over 3900 acres in six (6) counties. Crews utilize harvesting techniques and equipment that are common to industry standard. Timing appears adequate to meet site cleanup and harvest goals for this coming season (November 1- December 1). Mr. Stewart's proposed crop share reflects the industry standard regarding current site conditions and the workload necessary to prepare the area for harvest. References confirmed Mr. Stewart's satisfactory record of performance, and his ability to perform according to contract.

Mr. Stewart's proposal clearly demonstrates his experience and his pecan harvesting skills. In consideration of all information, I recommend contract award to Stewart's Pecan Farm.

Williamson County Parks &  
Recreation Department  
219 Perry Mayfield  
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512-943-1920  
<http://parks.wilco.org/>

**Parks Mission:** Our mission is to manage and operate a system of parks that will add quality to life, build community pride and spirit, promote physical fitness and self improvement, evoke an emotional and intellectual response to connections with nature, consider long term open space needs, preserve endangered species, and improve air quality.