OFFICE MEMORANDUM

Date: January 9, 2015

COORDINATION — ROUTING			
Div.	Name	Initial	Date
Purchasing	Connie Singleton	cc	
PARKS			

To: Ms. Kerstin Hancock, Purchasing Agent

From: Randy Bell, Parks Director

Subject: Lease 227 acres agricultural land located east of Jonah, TX
Blackland Heritage County Park

Re: Invitation for Bids
Number: 15IFB107

Return To:

On January 6, 2015 at 3:30 PM, Purchasing Department staff opened six (6) proposals that were submitted in response to the Invitation for Bids to lease acreage for Agricultural Crop production on approximately 227 acres of Blackland Heritage County Park (located off of State Highway 29, near Jonah, Texas.)

Respondents were asked to submit: a monetary rental amount per acre, per lease period; three (3) references; any disclosure of any existing or potential conflict of interest; and a Williamson County Conflict of Interest Statement.

The Williamson County Parks Department and the Williamson County Extension Agent for Agriculture and Natural Resources with Texas A&M Agrilife (Evaluation Team) evaluated all responses according to the Bid Award Process. The Evaluation Team reviewed each response according to stated Bid Submission Requirements to ensure receipt of all necessary completed forms and required information. All respondents met the stated minimum requirements with their submissions. The Evaluation Team also ranked each submission according to the total amount of rent that was proposed by each respondent.

The following individuals submitted monetary rental amounts with their bids, and are ranked accordingly:

Name	1st Period	2nd Period	Total Amount	Ranking
Clifton Kotrla	$20,430.00	$20,430.00	$40,860.00	1
James Martinka	$19,808.02	$19,808.02	$39,616.04	2
Gregory BrinkMeyer	$17,933.00	$20,657.00	$38,590.00	3
R. Emory Stromberg, Jr.	$18,500.50	$18,500.50	$37,001.00	4
Bradley & Mitchell Shirocky Farms	$18,387.00	$18,387.00	$36,774.00	5
Brany Hajda	$15,209.00	$15,209.00	$30,418.00	6

After consideration of all related information, the evaluation team recommends contract award and Farm Lease to Mr. Clifton Kotrla, the overall highest and best bidder.

Thank you for your assistance with this Invitation for Bids.

Williamson County Parks &
Recreation Department
219 Perry Mayfield
Leander, Texas 78641
512-943-1920
http://parks.wilco.org/

Wilco Parks Mission: Our mission is to manage and operate a system of parks that will add quality to life, build community pride and spirit, promote physical fitness and self improvement, evoke an emotional and intellectual response to connections with nature, consider long term open space needs, preserve endangered species, and improve air quality.