

Williamson County Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 DONATION to a non-county entity
 SALE at the earliest auction *
 DESTRUCTION due to Public Health / Safety
 TRADE-IN for new assets of similar type for the county
 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Latitude D630	F16QQH1		Non-Working

Parties involved:

FROM (Transferor Department): ITS

Transferor - Elected Official/Department Head/ Authorized Staff:

Tammy McCulley
 Print Name

Tammy McCulley
 Signature

January 15, 2015
 Date

Contact Person:

Tammy McCulley
 Print Name

512.943.1455
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Tony Hill
 Print Name

Signature

Date

Contact Person:

RECEIVED
 JAN 15
 Print Name

943-3314
 Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- TRANSFER bet ween county departments
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 DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serlal, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	POLYCOM Conference Phone	S/N G208430792273 P/N 2200-07800-001		Non-Working
				Working
				Working
				Working
				Working

Parties involved:

FROM (Transferor Department): WIRELESS COMMUNICATIONS

Transferor - Elected Official/Department Head/ Authorized Staff:

Catherine Roberts
 Print Name

 Signature

Contact Person:

Catherine Roberts
 Print Name
 +1 (512) 943-3575
 Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name _____ Date _____

Contact Person:

Print Name _____
 Date _____ Phone Number _____

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JAN 15 2015

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

*-If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Williamson County

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- SALE** at the earliest auction *
- TRADE-IN for new assets of similar type for the county
- DONATION to a non-county entity
- DESTRUCTION due to Public Health / Safety
- SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	boxes of assorted sizes hanging file folders			Working

Parties involved:

FROM (Transferor Department): Facilities Maintenance

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Todd Imboden

Print Name

Signature

01/13/2015

Date

Contact Person:

Shirley Taylor

Print Name

+1 (512) 943-1599

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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Williamson County

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- | | |
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<input type="radio"/> DESTRUCTION due to Public Health / Safety
<input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |
|--|---|

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell PowerEdge 2970 server	1M173M1		Non-Working

Parties involved:

FROM (Transferor Department): Constable Pct 3

Transferor - Elected Official/Department Head/ Authorized Staff:

Theresa Lock

Print Name

Theresa Lock
Signature

January 12, 2015

Date

Contact Person:

Theresa Lock

Print Name

+1 (512) 943-1434

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Tony Hill

Print Name

Signature

January 12, 2015

Date

Contact Person:

Tony Hill

Print Name

+1 (512) 943-3314

Phone Number

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Asset List:

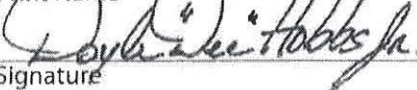
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Optiplex 740	9JZSBF1	C01819	Working
1	Optiplex 740	FHZSBF1	C01822	Working
1	Optiplex 780	HLLP4M1	C02760	Working
1	Optiplex 780	9R8K4M1	C02761	Working
1	Latitude E6510	J7C3OP1	C02920	Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/Authorized Staff:

Dee Hobbs
Print Name


Signature

January 12, 2015
Date

Contact Person:

Stephanie Lloyd
Print Name

943-1116
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

RECEIVED

JAN 1 2015

COUNTY CLERK

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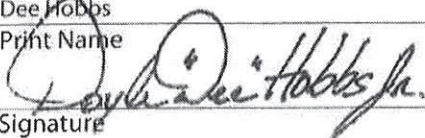
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Optiplex 790	5KWDXV1		Working
1	Optiplex 780	6LVXMN1	C02913	Working
1	Latitude E6510 w/extra defective battery	77C30P1	C02919	Working
1	Latitude E6510	67C30P1	C02928	Working
1	Latitude E6510 w/extra battery	G7C30P1	C02918	Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Dee Hobbs
 Print Name

 Signature
 January 12, 2015
 Date

Contact Person:
 Stephanie Lloyd
 Print Name
 943-1116
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name
 Signature
 Date

Contact Person:
 Print Name
 Phone Number

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 JAN 17
 COUNTY CLERK

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Optiplex 780	6LVZMN1	C02917	Working
1	Optiplex 780	6GTXMN1	C02916	Working
1	Optiplex 780	6GSXMN1	C02912	Working
1	Latitude E5400	4LJC5L1	C02586	Working
1	video card	s/n: 260739002033		Working

Parties involved:

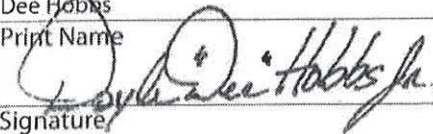
FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Contact Person:

Dee Hobbs
Print Name

Stephanie Lloyd
Print Name


Signature

January 12, 2015
Date

943-1116
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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---	---

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	ATI video card	VG112050002730		Working
	misc. power cords			Working
4	wireless keyboard and mouse			Working
3	keyboards			Working
1	Dell mouse			Working

Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Dee Hobbs	Contact Person:
Print Name	Stephanie Lloyd
	Print Name
January 12, 2015	943-1116
Signature	Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

	Contact Person:
Print Name	Print Name
Signature	Date Phone Number

RECEIVED
JAN 11

ASSIGNED TO THE PURCHASING DEPARTMENT

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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| <input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	sound bar			Working
3	Dell speakers			Working
1	blue executive chair			Working
				Working
				Working

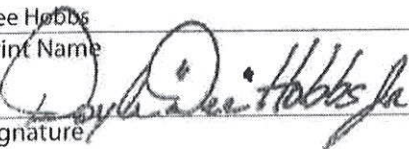
Parties involved:

FROM (Transferor Department): County Attorney

Transferor - Elected Official/Department Head/ Authorized Staff:

Dee Hobbs
Print Name

Signature



January 12, 2015
Date

Contact Person:

Stephanie Lloyd
Print Name

943-1116
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

RECEIVED
JAN 1

COUNTY CLERK
STEPHANIE LLOYD

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	see attached			Working
				Working
				Working
				Working
				Working

Parties involved:

FROM (Transferor Department): 560 - Sheriff's Office

Transferor - Elected Official/Department Head/Authorized Staff:

Contact Person:

Tony Marshall

Peggy Braun

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

RECEIVED
JAN 1 2015

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell D630 Laptop	See Attached Sheet		▼
5	Panasonic CF-H2 Toughbooks	See Attached Sheet		▼
24	Dell D630 XFR Laptops	See Attached Sheet		▼
63	Panasonic CF-30 Toughbooks	See Attached Sheet		▼
				▼

Parties involved:

FROM (Transferor Department): Sheriff's Office

Transferor - Elected Official/Department Head/ Authorized Staff:

Contact Person:

L.C. MARSHALL
 Print Name
[Signature]
 Signature

Chris Ball
 Print Name
512.943.1934
 Phone Number

1-8-15
 Date

RECEIVED
JAN 5 2015

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Tony Hill
 Print Name
[Signature]
 Signature

943-3314
 Phone Number

Date

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If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Model	Serial	Department
Dell D630 XFR	8LZ8WH1	Sheriff
Dell D630 XFR	6MZ8WH1	Sheriff
Dell D630 XFR	8X19WH1	Sheriff
Dell D630 XFR	JW19WH1	Sheriff
Dell D630 XFR	DW19WH1	Sheriff
Dell D630 XFR	1NZ8WH1	Sheriff
Dell D630 XFR	5W19WH1	Sheriff
Dell D630 XFR	HMZ8WH1	Sheriff
Dell D630 XFR	FMZ8WH1	Sheriff
Dell D630 XFR	DLZ8WH1	Sheriff
Dell D630 XFR	2W19WH1	Sheriff
Dell D630 XFR	9W19WH1	Sheriff
Dell D630 XFR	CMZ8WH1	Sheriff
Dell D630 XFR	2X19WH1	Sheriff
Dell D630 XFR	7W19WH1	Sheriff
Dell D630 XFR	JMZ8WH1	Sheriff
Dell D630 XFR	1X19WH1	Sheriff
Dell D630 XFR	4W19WH1	Sheriff
Dell D630 XFR	4X19WH1	Sheriff
Dell D630 XFR	3X19WH1	Sheriff
Dell D630 XFR	CLZ8WH1	Sheriff
Dell D630 XFR	2MZ8WH1	Sheriff
Dell D630 XFR	6X19WH1	Sheriff
Dell D630 XFR	GW19WH1	Sheriff
Dell D630	9Q6ZKF1	Sheriff
CF-30CAQAZBM	7JKYA81603	Sheriff
CF-30CAQAZBM	7EKYA30752	Sheriff
CF-30CAQAZBM	7IKYA69798	Sheriff
CF-30CAQAZBM	7JKYA81553	Sheriff
CF-30CAQAZBM	7IKYA69768	Sheriff
CF-30CAQAZBM	7IKYA72621	Sheriff
CF-30CAQAZBM	7EKYA31039	Sheriff
CF-30CAQAZBM	7JKYA81544	Sheriff
CF-30CAQAZBM	7IKYA69757	Sheriff
CF-30CAQAZBM	7IKYA69166	Sheriff
CF-30CAQAZBM	7IKYA69982	Sheriff
CF-30KCPAX2B	OCKYA25462	Sheriff
CF-30CAQAZBM	7IKYA69781	Sheriff
CF-30CAQAZBM	7IKYA69773	Sheriff
CF-30KCPAX2M	9HKYA77967	Sheriff
CF-30KCPAX2M	9HKYA77787	Sheriff
CF-30CAQAZBM	7DKYA28995	Sheriff
CF-30CAQAZBM	7EKYA30732	Sheriff
CF-30CAQAZBM	7IKYA69153	Sheriff
CF-30CAQAZBM	7IKYA69183	Sheriff
CF-30CAQAZBM	7EKYA30761	Sheriff

CF-30CAQAZBM	7EKYA31016	Sheriff
CF-30CAQAZBM	7IKYA69780	Sheriff
CF-30CAQAZBM	7IKYA69736	Sheriff
CF-30CAQAZBM	7IKYA69767	Sheriff
CF-30CAQAZBM	7IKYA69802	Sheriff
CF-30CAQAZBM	7EKYA30775	Sheriff
CF-30CAQAZBM	7EKYA30843	Sheriff
CF-30CAQAZBM	7EKYA30750	Sheriff
CF-30CAQAZBM	7EKYA30902	Sheriff
CF-30CAQAZBM	7JKYA81333	Sheriff
CF-30CASAZBM	7HKYA67567	Sheriff
CF-30CAQAZBM	7EKYA30821	Sheriff
CF-30CAQAZBM	7IKYA69753	Sheriff
CF-30CAQAZBM	7IKYA69735	Sheriff
CF-30CAQAZBM	7IKYA69845	Sheriff
CF-30CASAZBM	7HKYA64270	Sheriff
CF-30CAQAZBM	7IKYA74434	Sheriff
CF-30CAQAZBM	7EKYA30718	Sheriff
CF-30CAQAZBM	7IKYA69719	Sheriff
CF-30CAQAZBM	7IKYA69728	Sheriff
CF-30CAQAZBM	7IKYA69782	Sheriff
CF-30CAQAZBM	7JKYA81543	Sheriff
CF-30CAQAZBM	7IKYA69843	Sheriff
CF-30CAQAZBM	7IKYA69724	Sheriff
CF-30CAQAZBM	7IKYA69808	Sheriff
CF-30CAQAZBM	7EKYA30800	Sheriff
CF-30KCPAX2M	9HKYA77772	Sheriff
CF-30CAQAZBM	7EKYA30756	Sheriff
CF-30CAQAZBM	7IKYA69817	Sheriff
CF-30KCPAX2M	9HKYA77793	sheriff
CF-30CAQAZBM	7JKYA81500	Sheriff
CF-30CAQAZBM	7JKYA81615	Sheriff
CF-30CAQAZBM	7IKYA69818	Sheriff
CF-30KCPAX2M	9HKYA77948	Sheriff
CF-30CAQAZBM	7IKYA69212	Sheriff
CF-30CAQAZBM	7EKYA30961	Sheriff
CF-30CAQAZBM	7JKYA81312	Sheriff
CF-30CAQAZBM	7EKYA31019	Sheriff
CF-30CAQAZBM	7JKYA81489	Sheriff
CF-30CAQAZBM	7IKYA69797	Sheriff
CF-30CAQAZBM	7EKYA30923	Sheriff
CF-30CAQAZBM	7EKYA30857	Sheriff
CF-H2ASHLG1M	1IKYA03618	Sheriff
CF-H2ASHLG1M	1IKYA03633	Sheriff
CF-H2ASHLG1M	1IKYA03624	Sheriff
CF-H2ASHLG1M	1IKYA03622	Sheriff
CF-H2ASHLG1M	1IKYA03617	Sheriff

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 SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
4	Rainbird Irrigation Controllers 40 station	Rainbird ESP - 40 MC	n/a	Working
2	Rainbird Irrigation Controllers 16 station	Rainbird ESP - 16 & Rainbird 16 LSX	n/a	Working
1	Rainbird Irrigation Controller 8 station	Rainbird ESP - 8	n/a	Working
6	Hunter Irrigation Controllers 6-12 station	Hunter Pro-C	n/a	Working
4	Hunter Irrigation Controllers 12-42 station	Hunter ICC	n/a	Working

Parties involved:

FROM (Transferor Department): Facilities -509

Transferor - Elected Official/Department Head/ Authorized Staff:

TODD IMBODEN

Print Name _____

Trees

Signature _____

512-943-1610

Date _____ Phone Number _____

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

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Print Name _____

JAN

Signature _____

Date _____ Phone Number _____

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:
 1GBT8C4306F423604 210 UDT0633
 Vehicle Identification Number Department Door Number
 1156630 2006 CHEVROLET C8500 WHITE
 License Plate Number Year Make Model Color

2) Reason for Status Change:
 Accident
 Received: 1. Williamson County Fleet Incident/Crash/Vandalism Report
 2. The Official Accident Report
 3. A Vehicle Insurance / Litigation Form
 High Mileage: List actual mileage 204852
 Not mechanically sound FRONT TANDEM CRACKED.
 Other: Explain

3) Elected Official/Department Head/Authorized Staff
 Print Name TERRON EVERTSON Signature Terron Evertson Date 1/6/15

7 JAN 15 2:23

To be completed by **Fleet Services Manager**:

1) Method of Status Change: This vehicle is to be considered for: (Select one)
 SALVAGE for parts / **SALE** at the earliest auction based on Fleet's recommendation TRANSFER between county departments
 TRADE-IN for new assets of same general type for the county
 SALE to a government entity / civil or charitable organization in the county at fair market value
 Other _____

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 JAN 14 2015
 AUDITOR'S OFFICE
 WILLIAMSON COUNTY, TEXAS

Print Name R. Rodgers Signature [Signature] Date 1-6-15

To be completed by **Human Resources Analyst**:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.
 HR Release Authorization: [Signature]

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:
 Signature: _____

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.