

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

☒ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county☐ SALE at the earliest auction *☐ DONATION to a non-county entity☐ DESTRUCTION due to
Public Health / Safety**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non- Working)
2	Hon Blue Leather Desk Chairs	None	40918;40919	Working

Parties involved:**FROM** (Transferor Department): Justice of the Peace Precinct 3**Transferor - Elected Official/Department Head/****Authorized Staff:**

Judge Bill Gravell, Jr.

Print Name

Signature

**Contact Person:**

Melissa Golins

Print Name

+1 (512) 943-1508

Date Phone Number

RECEIVED**TO** (Transferee Department/Auction/Trade-in/Donee): County Attorney**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Stephanie Lloyd

Print Name

Signature

**Contact Person:**

Stephanie Lloyd

Print Name

+1 (512) 943-1116

Date Phone Number

2-11-15

FEB 13 2015

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda Item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
☐ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
☐ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

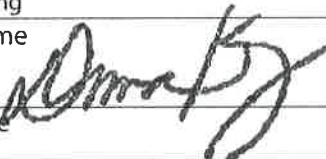
Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Southwestern Reporter 2 nd	Volume 1-999		Working
	Southwestern Reporter 3 rd	Volume 1-441		Working

Parties involved:**FROM** (Transferor Department): 26th District Court
**Transferor - Elected Official/Department Head/
Authorized Staff:**

Donna King

Print Name

Signature



February 6, 2015

Date

Contact Person:

Debbie Lewis

Print Name

943-1226

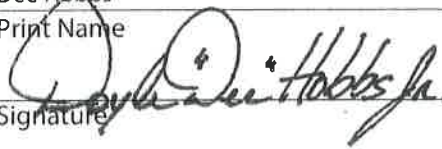
Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): County Attorney
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Dee Hobbs

Print Name

Signature



February 6, 2015

Date

Contact Person:

Stephanie Lloyd

Print Name

943-1116

Phone Number

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