

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☒ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☐ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell Optiplex 740 PC	81XY1G1	CO1931	Working
1	Dell 17" monitor	CN-0F019J-74261-96B-044S T		Working

Parties involved:
FROM (Transferor Department): Technology Services
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Tammy McCulley

Print Name



Signature

February 11, 2015

Date

Contact Person:
Tammy McCulley

Print Name

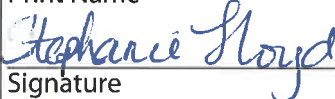
+1 (512) 943-1455

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): County Attorney
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Stephanie Leschber Lloyd

Print Name



Signature

February 11, 2015

Date

Contact Person:
Stephanie Leschber Lloyd

Print Name

+1 (512) 943-1111

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

Asset Status Change Form

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- ☒ TRANSFER bet ween county departments
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 ☐ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction *
 ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
6	HON 4-drawer lateral file cabinets, black (CID ADMIN)	HON		Working
1	HON 5-drawer flip door cabinet, black (CID ADMIN)	HON		Working
3	HON 4-drawer lateral file cabinets, black (Crime Scene/Evidence)	HON		Working
2	HON 5-drawer flip door cabinet, black (Crime Scene/Evidence)	HON		
3	wooden desk pieces - lateral file cabinets (Crime Scene)	Unknown		Working

Parties involved:

FROM (Transferor Department):

Auction (Warehouse)

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Tony Hill

Print Name

Print Name

[Signature]

Signature

Date Phone Number

943-3314

RECEIVED

FEB 27

TO (Transferee Department/Auction/Trade-in/Donee):

Sheriff's Office

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

L.C. Marshall

Print Name

Print Name

[Signature]

Signature

Date Phone Number

512-943-1327

2-24-15

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HON 4-drawer lateral file cabinets, black (Peggy Braun-ADMIN)	HON		Working
1	HON 5-drawer flip door cabinet, black (Peggy Braun-ADMIN)	HON		Working
2	HON 4-drawer lateral file cabinets, black (Katie Lentz)	HON		Working
				Working

Parties involved:

FROM (Transferor Department):

Auction (Warehouse)

Transferor - Elected Official/Department Head/

Authorized Staff:

Contact Person:

Tony Hill

Print Name



Signature

Print Name

943-3314

Date Phone Number

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FEB 27

TO (Transferee Department/Auction/Trade-in/Donee):

SHERIFF'S OFFICE

Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

L. C. Marshall

Print Name



Signature

Capt. Pete Hughey

Print Name

512-943-1327

Date Phone Number

2-24-15

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	3 drawer file cab			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

Tony Hill
Print Name

T.Hill
Print Name

[Signature]
Signature

3-2-15 943-3314
Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): ITS

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Tammy McCuller
Print Name

Tony Hill
Print Name

[Signature]
Signature

3-2-15 943-3314
Date Phone Number

RECEIVED

MAR - 3 2015

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Printer stand			<input type="checkbox"/>
1	3 drawer file cabinet			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

RECEIVED

Parties involved:

FROM (Transferor Department):

Auction

MAR - 4 2015

Transferor - Elected Official/Department Head/
Authorized Staff:

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Animal Shelter

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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