

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

§
§
§

**SERVICES CONTRACT
FOR PURCHASE & MAINTENANCE
OF SYSTEM SOFTWARE
FOR
CONTINUITY OF OPERATIONS PLAN (COOP) AND
EMERGENCY OPERATIONS PLAN (EOP)
COUNSULTING SERVICE AND PLANNING
(BOLDplanning Software - 15RFP00121)**

Important Notice: County Purchase Orders and Contracts constitute expenditures of public funds, and all vendors are hereby placed on notice that any quotes, invoices or any other forms that seek to unilaterally impose contractual or quasicontractual terms are subject to the extent authorized by Texas law, including but not limited to Tex. Const. art. XI, § 7, the Texas Government Code, the Texas Local Government Code, the Texas Transportation Code, the Texas Health & Safety Code, and Opinions of the Texas Attorney General relevant to local governmental entities.

THIS CONTRACT is made and entered into by and between **Williamson County, Texas** (hereinafter "The County"), a political subdivision of the State of Texas, acting herein by and through its governing body, and **BOLDplanning, Inc.**, a Tennessee corporation a/k/a BOLDplanning (hereinafter "Service Provider"), with principal offices located at 4515 Harding Pike #325, Nashville, TN 37205. The County agrees to engage Service Provider as an independent contractor, to assist in providing certain operational goods and services pursuant to the following terms, conditions, and restrictions:

I.

No Agency Relationship & Indemnification: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent contractor for the purpose of this agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this

agreement. The County will not be liable for any loss, cost, expense or damage, whether indirect, incidental, punitive, exemplary, consequential of any kind whatsoever for any acts by Service Provider or failure to act relating to the services being provided. Service Provider agrees to indemnify, hold harmless, and defend The County against any claim, demand, loss, injury, damages, action, or liability of any kind against The County resulting from any services Service Provider perform on behalf of The County.

II.

No Waiver of Sovereign Immunity or Powers: Nothing in this agreement will be deemed to constitute a waiver of sovereign immunity or powers of The County, the Williamson County Commissioners Court, or the Williamson County Judge.

III.

No Assignment: Service Provider may not assign this contract.

IV.

Compliance With All Laws: Service Provider agrees and will comply with any and all local, state or federal requirements with respect to the services rendered.

V.

Consideration and Compensation: Service Provider will be compensated based on the attached **Response/Price Quote and related detail**, dated June 2, 2015 and incorporated herein as if copied in full. **The not-to-exceed amount under this agreement for installation and delivery is \$68,800.00 (tentatively, \$33,000.00 in FY2015 and \$35,800.00 in FY2016), unless amended by a change order and approved by the Williamson County Commissioners Court.** There are also on-going support & hosting services. The County reserves the right to opt-out of a phase or move a phase to a subsequent fiscal year, as needed. Payments will be made in accordance with the following general payment plan, although the full amount may be invoiced if all milestones set below have been accomplished:

Payment Event	Cost Payable
Setup, Implementation & Configuration (completion of setup and software installation)	Billed upon completion of applicable phase

Delivery of the Licensed Software	Billed upon completion of applicable phase and cost of software modules
Testing & Training (all inclusive – included in pricing)	Included in pricing, with optional workshop or tabletop exercise as quoted
Support & Hosting Based on <i>annual</i> billing after October 1, 2015 for following fiscal year(s) at \$10,800 per year, although FY2016 is contemplated to be pro-rated December, 2015 to September 30, 2016 for \$9,000	Annual billing starting October 1, 2015 as quoted

Payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the contract; (2) the date the performance of the service under the contract is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by The County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The County's fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

VI.

Services: Service Provider shall provide services *as an independent contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he or she is not an employee of The County. The services include, but are not limited to the following items in order to complete the project:

As described in the attached:

- 1) Request for Proposal No. 15RFP00121 (and addenda);**
- 2) Service Provider's Response/Price Quote & related detail;**
- 3) Service Provider's "Master Services Agreement" (with the exception of terms conflicting with 15RFP00121);**
- 4) Service Provider's "End-User Sublicense Agreement"; and**
- 5) any required insurance certificates for this project. All contract documents are incorporated herein as if copied in full.**

VII.

Entire Contract & Incorporated Documents: This Contract constitutes the entire Contract between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Contract include the following:

- 1) Request for Proposal No. 15RFP00121 (and addenda);**
- 2) Service Provider's Response/Price Quote & related detail;**
- 3) Service Provider's "Master Services Agreement" (with the exception of terms conflicting with 15RFP00121);**
- 4) Service Provider's "End-User Sublicense Agreement"; and**
- 5) any required insurance certificates for this project. All contract documents are incorporated herein as if copied in full.**

VIII.

Good Faith Clause: Service Provider agrees to act in good faith in the performance of this agreement.

IX.

Confidentiality: Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

X.

Termination: This agreement may be terminated at any time at the option of either party, without *future or prospective* liability for performance upon giving one ninety (90) days written notice thereof. In the event of termination, The County will only be liable for 90 days of recurring fees.

XI.

Mediation: The parties agree to use mediation for dispute resolution prior to and formal legal action being taken on this Contract.

XII.

Venue and Applicable Law: Venue of this contract shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XIII.

Effective Date and Term: This contract shall be in full force and effect when signed by all parties and shall continue for a reasonable time period for the specific project and shall terminate upon project completion or when terminated pursuant to paragraph X above.

XIV.

Severability: In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this agreement and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XV.

Right to Audit: Service Provider agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that The County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

XVI.


County Judge or Presiding Officer Authorized to Sign Contract: The presiding officer of The County's governing body who is authorized to execute this instrument by order duly recorded may execute this contract on behalf of The County.

WITNESS the signatures of all parties in duplicate originals this the ____ day of _____, 201 ____.

WILLIAMSON COUNTY:

Authorized Signature

SERVICE PROVIDER:



Authorized Signature