



OFFICE MEMORANDUM

Date: August 28, 2015

COORDINATION — ROUTING

Div.	Name	Initial	Date
Purchasing			
Purchasing			
Purchasing			
Purchasing			
Remarks:			
Return To:			

To: Mr. Max Bricka - Purchasing
From: Randy Bell - Parks *Randy Bell*
Subject: Landscape Services for Williamson County Parks
Solicitation 1506-006
Re: Bid Evaluation

In response to Solicitation 1506-006 the Purchasing Department received complete Bid Tabulations from three (3) companies desiring to provide Landscape Services for Williamson County Parks.

Parks Department staff, with Purchasing Department overview, evaluated the Bid Tabulations according to the criteria contained in the Solicitation:

1. Lowest and reasonable mowing price
2. Three (3) commercial references for similar services in the past three (3) years. One (1) commercial reference that was equal to or a higher valued contract as that contained in the proposal.
3. Overall presentation of proposal
4. On-site inspection of Respondent's equipment for capability to perform.

After evaluating all Bid Tabulations according to the stated criteria, and considering the best and final pricing offer of \$146,889 (which is within FY 2016 budget parameters) Heart of Texas Landscaping and Irrigation Company, Inc. is the best overall selection for Landscape Services for Williamson County Parks.

Heart of Texas Landscaping and Irrigation Company, Inc. has been in business since 1989, and is known for their stability and long time reputation for quality work. The company has over ten (10) years of previous experience with the Williamson County Parks & Recreation Department. The company is very flexible and they have an excellent working knowledge of the department and related customer service and operational needs. Their professionalism and excellent communication results in positive business relationships.

Heart of Texas Landscaping and Irrigation Company, Inc. is financially stable, and they own all of the necessary equipment (including reel mowers) to execute the necessary services that are outlined in the Solicitation. The company has twelve (12) full time maintenance crews, and one (1) crew that handle's special enhancement projects, tree work, and mulching. They also have eight (8) construction crews, two (2) irrigation crews, and a chemical applicator for weed and disease control. Heart of Texas Landscaping and Irrigation Company, Inc. has numerous staff members with excellent, very relevant technical training and the necessary industry specific certifications that

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will ensure contract compliance and success. Certifications and licenses include: Master Certified Turf grass Professional, Commercial Pesticide Applicator License, Irrigation Technician, Licensed Irrigator, Backflow Prevention Assembly Tester, and Texas Certified Landscape Professional.

After review and consideration of all stated criteria, and the best and final pricing submission, the Parks & Recreation Department recommends that Heart of Texas Landscape and Irrigation Company, Inc. be awarded the Landscape Services for Williamson County Parks - Solicitation 1506-006. We believe this company has the financial stability, the equipment, the staffing and technical training, and the proven service record to successfully provide landscaping maintenance services for the Williamson County Parks & Recreation Department.

Thank you.

Williamson County Parks &
Recreation Department
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Leander, Texas 78641
512-943-1920
<http://parks.wilco.org/>

Parks Mission: Our mission is to manage and operate a system of parks that will add quality to life, build community pride and spirit, promote physical fitness and self improvement, evoke an emotional and intellectual response to connections with nature, consider long term open space needs, preserve endangered species, and improve air quality.