

# Dunbar Armored Best and Final Offer Document

Date 8/31/2015

Location	Address	City	State	Zip	Schedule	Time
Justice of the Peace #4	109 W. 5th Street	Taylor	TX	76574	M Thru F	1300-1600
WC Justice Center	405 MLK Jr. Blvd	Georgetown	TX	78626	M Thru F	0800-1200
WC Sheriff's Office	508 Rock Street	Georgetown	TX	78626	M Thru F	0800-1200
WC Tax Assessor	904 Main Street	Georgetown	TX	78626	M Thru F	0800-1200
Williamson County Annex	350 Discovery Blvd.	Cedar Park	TX	78613	M Thru F	0800-1200
Williamson County Annex	412 Vance Street	Taylor	TX	76574	M Thru F	1300-1600
Williamson County Annex	301 SE Inner Loop	Georgetown	TX	78626	M Thru F	0800-1200
Williamson County Courthouse	710 Main Street	Georgetown	TX	78626	M Thru F	0800-1200
Health Department RR	211 Commerce Cove	Round Rock	TX	78664	M-W-F	0800-1200
WC Health District	200 Main Street	Georgetown	TX	78626	M-W-F	0800-1200
Williamson County Annex	1801 E Old Settlers Blvd.	Round Rock	TX	78664	M-W-F	1000-1400
Williamson County Expo Center	210 Carlos G. Parker Blvd, NW	Taylor	TX	76574	To be added	1300-1600
Wc Juvenile Facility	1821 SE Inner Loop	Georgetown	TX	78626	Tues & Fri	0800-1200
WC Maintenance Facility	3351 SE Inner Loop	Georgetown	TX	78626	Tues & Fri	0800-1200
WC Regional Animal Shelter	1855 SE Inner Loop	Georgetown	TX	78626	Tues & Fri	0800-1200
County Clerk	405 MLK Jr. Blvd Ste. 201	Georgetown	TX	78626	Weekly/ On Call	0800-1200
Southwest Regional Park	219 Perry Mayfield	Leander	TX	78641	Weekly/ On Call	1000-1400
Central Texas Treatment Center	601 N Alligator St.	Granger	TX	76530	WED Only	0800-1700
District Clerk	405 M.L.K. Ste. 135	Georgetown	TX	78626	Weekly/ On Call	0800-1200
Justice of the Peace #1	1801 E. Old Settlers Blvd. Ste. 100	Round Rock	TX	78664	Weekly/ On Call	1000-1400
Justice of the Peace #2	350 Discovery Blvd. Ste. 204	Cedar Park	TX	78613	Weekly/ On Call	0800-1200
Justice of the Peace #3	301 SE Inner Loop Ste. 103	Georgetown	TX	78626	Weekly/ On Call	0800-1200

Leander is 20 min round trip off route

<b>Sean Deome</b>
<b>Account Executive</b>
<b>Dunbar Armored, Inc.</b>
<b>Austin, TX 78721</b>

*Sean Deome*

Trip Charge	Total	Fuel 9.35%	Total with Fuel Added	Variable	Monthly Charge	Liability	Trip Pickup
\$15.50	\$341.00	\$31.88	\$372.88		\$372.88	\$50,000	5
\$15.50	\$341.00	\$31.88	\$372.88		\$372.88	\$50,000	5
\$15.50	\$341.00	\$31.88	\$372.88		\$372.88	\$50,000	15
\$15.50	\$341.00	\$31.88	\$372.88		\$372.88	\$50,000	15
\$15.50	\$341.00	\$31.88	\$372.88		\$372.88	\$50,000	5
\$15.50	\$341.00	\$31.88	\$372.88		\$372.88	\$50,000	5
\$15.50	\$341.00	\$31.88	\$372.88		\$372.88	\$50,000	5
\$15.50	\$341.00	\$31.88	\$372.88		\$372.88	\$50,000	5
\$16.50	\$214.50	\$20.06	\$234.56		\$234.56	\$50,000	5
\$16.50	\$214.50	\$20.06	\$234.56		\$234.56	\$50,000	5
\$16.50	\$214.50	\$20.06	\$234.56		\$234.56	\$50,000	5
						\$50,000	5
\$17.00	\$153.00	\$14.31	\$167.31		\$167.31	\$50,000	5
\$17.00	\$153.00	\$14.31	\$167.31		\$167.31	\$50,000	5
\$17.00	\$153.00	\$14.31	\$167.31		\$167.31	\$50,000	5
\$25.00		\$2.34		\$27.34	Per Trip	\$50,000	5
\$44.00		\$4.11		\$44.00	Per Trip	\$50,000	5
\$50.00		\$4.68		\$50.00	Per Trip	\$50,000	5
\$25.00		\$2.34		\$27.34	Per Trip	\$50,000	5
\$25.00		\$2.34		\$27.34	Per Trip	\$50,000	5
\$25.00		\$2.34		\$27.34	Per Trip	\$50,000	5
\$25.00		\$2.34		\$27.34	Per Trip	\$50,000	5
\$25.00		\$2.34		\$27.34	Per Trip	\$50,000	5

\$4,188.65

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# QUESTIONS/CLARIFICATIONS FOR DUNBAR COURIER BID

**AUGUST 31, 2015**

1. The address for the Central Texas Treatment Center, with one stop per week on Wednesday, is:

601 N Alligator Rd

PO Box 488

Granger, TX 76530

The Cost for this location being out of service area will be \$50 a stop.

2. The stop at the Southwest Regional Park, Leander should be changed to **one day** per week, day to be determined. Please explain the route which makes this stop 20 minutes round trip off route.

Because of routing and services planed for your company this account is being serviced by routes by Dunbar. The closest route that will service this location will be 20 min round trip.

3. PRICING DATA SHEET:

**No more than \$25,000 in cash per location per day:** During the tax season (December and January), there may be days where that amount is exceeded due to residents paying their property taxes in cash. This will be rare, but may occur. The maximum should be well under \$50,000 on those rare occasions.

We will be changing the liabilities to \$50,000 for all locations, this will not change pricing.

**Dunbar's pricing assumes no more than five items at each location:** Williamson County cannot operate under this limitation. During the Courier stop yesterday I realized that we keep a copy of the number of items picked up each day (somewhat haphazardly in a file). I took the opportunity to review several months of activity. While many of the locations will only have 2-3 items, two locations have numerous offices dropping deposits into the safe room vault: WC Justice Center at 405 MLK Blvd and the Sheriff's Office at 508 Rock Street (next door). Items numbered up to 7 items routinely, with occasionally up to 9 and at times, up to 12. HOWEVER, the items are limited to

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two types of cash bags: Clear, which go to the Wells Fargo Cash Vault and White, which come to the Treasurer's Office. All are scannable, and while not bulky to handle, we do understand the time involved to scan and account for each Red Book.

We will be changing your bag limit to 15 for these two locations. Keep in mind we charge for bag pickup not drop off for services.

We request that your pricing be such that there are no limitations with regard to number of items. We will not take advantage of unlimited pickups, but we must know, for budgetary purposes, what our monthly costs will consistently be.

The budget will remain the same please refer to the answer above.

4. **Dunbar will pick up most of the County's locations before 3:00 PM:** The time offered for pickup/delivery to the Treasurer's Office at 710 Main Street, Georgetown should be the last stop of the day, not between 0800 - 1200. There will be 10 – 20 white cash bags (fairly light, not bulky) that will be picked up from the various Williamson County stops for subsequent delivery to the Treasurer's Office. These will be counted and consolidated into one deposit for pickup by the Courier the following day.

**These bags will be consolidated overnight in our vault and delivered the next day to the treasures office.** These bags might be 1-5 bags a location are not counted as item bags when consolidated to a drop off location. We only count for pickup not drop off.

#### **Additional Requirements:**

5. The Courier who is awarded this contract **will guarantee**, barring any unforeseen difficulties, that **delivery of deposits to the Wells Fargo Cash Vault in Austin will be next day by 3:00 PM.** Due to unforeseen circumstances, "Acts of God" we cannot guarantee delivery next day. We have priced services to deliver next day to the WFCV and considering it is down the street from us this should not be a problem.
6. The Courier who is awarded this contract will provide information regarding the pickup of change orders from the Wells Fargo Austin Cash Vault. **Currently, if the cash is ordered via the Cash Vault by 10:30 AM, it is delivered the next day. Can Dunbar meet this schedule?** Yes a change order sheet will also be available for deliveries that can be emailed or faxed to any one location for authentication.

#### **Price Sheet:**

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7. It would appear, based on the Trip Charge, that Dunbar will charge based on the number of days service for the month. Our current Courier Service charges a per month fee, regardless of days. That would be the preference if Dunbar would consider a monthly charge rather than a Trip Charge, again, for budgetary purposes.

For billing we will be providing a monthly charge. For days for pickup can be changed given a weeks notice.

However, if Dunbar chooses to stay with a Trip Charge system, how much advance notice (in hours) must the County give Dunbar if County Offices are closed due to bad weather? It is presumed that the County would give Dunbar a listing of Holidays and that would suffice for regularly scheduled closures.

Due to "Acts of God" locations that are closed clients will be contacted by our branches that will not be serviced. A holiday service schedule is on the first page of our Redbooks that will be provided to ever location. This Redbook is used to keep a written documentation of all pickups of deposits. The number for the branch that is servicing the location is also on the first page as well.

**Sean Deome**

Account Executive

Dunbar Armored, Inc.

A handwritten signature in black ink that reads "Sean Deome". The signature is fluid and cursive, with a long horizontal stroke at the end.A small, handwritten signature in the bottom right corner of the page, appearing to be "Seo".