



*"We will provide quality service with the highest standards of professionalism, integrity and respect. We will uphold these standards while providing an accurate, fair and cost-effective appraisal roll in compliance with the laws of the State of Texas."*

September 4, 2015

Dear Sir or Madam,

According to Section 6.03(e) of the Texas Property Tax Code I am notifying you of the number of votes to which your unit is entitled in the election of the Board of Directors for the Williamson Central Appraisal District.

Also enclosed is a brief outline of the election procedures in order to assist you in your scheduling of the required actions. A description of eligibility requirements and a listing of additional taxing units is also included.

Nominations must be made by resolution and returned to me before **October 15, 2015**. A sample resolution is enclosed for your review and will be available electronically if needed. We ask that the general information sheet enclosed be completed for each nomination.

If you have any questions, or if I can be of assistance, please feel free to call.

With Kindest Regards,

A handwritten signature in black ink that reads "Alvin Lankford". The signature is written in a cursive style with a large, stylized "A" and "L".

Alvin Lankford  
Chief Appraiser

ARL/cam

**Enclosures:**

- Election Votes
- Election Procedures
- Election Requirements
- Additional Taxing Jurisdiction Listing
- Sample Resolution
- General Information Sheet

Board of Directors Harry Gibbs, Chairman  
Deborah Hunt, Vice-Chairman  
Cecilia M. Crowley, Secretary  
Rufus Honeycutt  
Charles Chadwell

Chief Appraiser Alvin Lankford  
[alvinl@wcad.org](mailto:alvinl@wcad.org)

**2015  
Board Election Votes**

Taxing Jurisdiction	Number of Votes		Taxing Jurisdiction	2014 Levy	%	x 1,000		x 5
City of Austin	140		City of Austin	\$ 24,960,545	0.027660957	27.66096	28	140
City of Bartlett	0		City of Bartlett	\$ 153,033	0.00016959	0.16959	0	0
City of Cedar Park	150		City of Cedar Park	\$ 27,191,659	0.030133449	30.13345	30	150
City of Coupland	0		City of Coupland	\$ 36,702	0.000040673	0.040673	0	0
City of Florence	0		City of Florence	\$ 262,155	0.000290517	0.290517	0	0
City of Georgetown	115		City of Georgetown	\$ 20,989,456	0.023260247	23.26025	23	115
City of Granger	0		City of Granger	\$ 376,440	0.000417166	0.417166	0	0
City of Hutto	30		City of Hutto	\$ 5,835,922	0.006467295	6.467295	6	30
City of Jarrell	5		City of Jarrell	\$ 455,356	0.000504619	0.504619	1	5
City of Leander	75		City of Leander	\$ 13,170,497	0.014595376	14.59538	15	75
City of Liberty Hill	5		City of Liberty Hill	\$ 653,505	0.000724206	0.724206	1	5
City of Pflugerville	0		City of Pflugerville	\$ 56,981	6.31451E-05	0.063145	0	0
City of Round Rock	215		City of Round Rock	\$ 38,901,193	0.043109805	43.1098	43	215
City of Taylor	35		City of Taylor	\$ 6,726,147	0.00745383	7.45383	7	35
City of Thrall	0		City of Thrall	\$ 141,482	0.000156788	0.156788	0	0
City of Thorndale	0		City of Thorndale	\$ 433	4.802E-07	0.00048	0	0
City of Weir	0		City of Weir	\$ 59,930	6.64136E-05	0.066414	0	0
Bartlett ISD	5		Bartlett ISD	\$ 534,013	0.000591787	0.591787	1	5
Burnet ISD	0		Burnet ISD	\$ 74,173	8.21976E-05	0.082198	0	0
Coupland ISD	5		Coupland ISD	\$ 590,684	0.000654588	0.654588	1	5
Florence ISD	15		Florence ISD	\$ 3,275,065	0.003629385	3.629385	3	15
Georgetown ISD	500		Georgetown ISD	\$ 90,302,921	0.100072543	100.0725	100	500
Granger ISD	10		Granger ISD	\$ 1,423,572	0.001577584	1.577584	2	10
Hutto ISD	160		Hutto ISD	\$ 29,052,218	0.032195297	32.1953	32	160
Jarrell ISD	60		Jarrell ISD	\$ 10,601,547	0.011748499	11.7485	12	60
Leander ISD	790		Leander ISD	\$ 142,296,944	0.157691655	157.6917	158	790
Lexington ISD	0		Lexington ISD	\$ 23,723	2.62897E-05	0.02629	0	0
Liberty Hill ISD	105		Liberty Hill ISD	\$ 18,772,035	0.020802929	20.80293	21	105
Pflugerville ISD	0		Pflugerville ISD	\$ 125,686	0.000139284	0.139284	0	0
Round Rock ISD	1385		Round Rock ISD	\$ 249,953,946	0.276995769	276.9958	277	1385
Taylor ISD	70		Taylor ISD	\$ 12,191,908	0.013510917	13.51092	14	70
Thorndale ISD	0		Thorndale ISD	\$ 186,722	0.000206923	0.206923	0	0
Thrall ISD	15		Thrall ISD	\$ 2,421,521	0.002683499	2.683499	3	15
Williamson Co. & FM/RD	1110		Williamson Co. & FM/RD	\$ 200,576,486	0.222276298	222.2763	222	1110
Austin Community College	145		Austin Community College	\$ 26,261,869	0.029103068	29.10307	29	145
EWC Higher Ed Center	5		EWC Higher Ed Center	\$ 925,564	0.001025699	1.025699	1	5
<b>Total</b>	<b>5000</b>			<b>\$ 902,374,599</b>	<b>1</b>	<b>1000</b>	<b>1000</b>	<b>5000</b>

# Board of Directors Election Procedures

## Excerpts from Texas Property Tax Code Section 6.03 Board of Directors

(e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:

(1) to the county judge and each commissioner of the county served by the appraisal district;

(2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager; and

(3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts.

(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

(j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsection (g), alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

(k) The governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates.

## BOARD OF DIRECTORS *Requirments*

The Williamson Central Appraisal District is governed by a Board of five Directors.

### Eligibility

To be eligible to serve on the Board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date of appointment.

Section 6.035 of the Property Tax Code states an individual is ineligible to serve on an appraisal district Board of Directors if the individual owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:

- (a) the delinquent taxes and any penalties and interest are being paid under an installment payment agreement
- (b) a suit to collect the delinquent taxes is deferred or abated

An employee of a taxing unit participating in the appraisal district is not eligible to serve unless the individual is also a member of the governing body or an elected official of a taxing unit participating in the district (*see additional taxing jurisdictions listing attached*).

Section 6.035 of the Property Tax Code, effective September 1, 1989, bars a Board member from serving if the member is related to a person who operates for compensation as a tax agent or a property tax appraiser in the appraisal district.

Section 6.036 of the Property Tax Code, effective September 1, 1989, bars a person from serving on the Board if they contract with the appraisal district, or if they contract on a tax related matter with a taxing unit served by the appraisal district, or if they have a substantial interest in a business that contracts with the appraisal district or a taxing unit served by the appraisal district.

### Term of Office

Members of the Board of Directors will serve two-year terms beginning in January of even numbered years.

### Selection

Section 6.03 of the Property Tax Code establishes the selection process for Appraisal District Directors. Members of the Board are selected by certain taxing units participating in the district. An option of the Property Tax Code allows three-fourths of the voting units to increase the number of Directors. The taxing units of Williamson County have adopted a five member Board of Directors.

### Vacancies on the Board

Section 6.03 of the Property Tax Code (Board of Directors) provides that in the event of a vacancy on the Board, the governing body of the taxing unit or units shall nominate a candidate. The Board of Directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

### Recall

Section 6.033 of the Property Tax Code (Recall of Director) provides that the governing body of a taxing unit that participated in the appointment of an individual to the Board may initiate the procedure for recall of its representative.

### Additional Taxing Jurisdictions

3B&J MUD
ANDERSON MILL LIMITED DISTRICT
ANDERSON MILL MUD
AVERY CENTRE ROAD DISTRICT #1
AVERY CENTRE ROAD DISTRICT #2
AVERY RANCH ROAD DISTRICT
BEHRENS RANCH PID
BELLA VISTA MUD
BLOCKHOUSE MUD
BRUSHY CREEK MUD CORNERSTONE DEFINED AREA
BRUSHY CREEK MUD DEFINED AREAS
BRUSHY CREEK MUD SENDERO SPRINGS DEFINED AREA
BRUSHY CREEK MUD
CEDAR PARK TAX INCREMENT REINVESTMENT ZONE NUMBER TWO
CEDAR PARK TOWNCENTER TAX INC. FINC. DIST.
CIMARRON HILLS PID
CLL MUD #1
CLEARWATER RANCH PID
CLEARWATER RANCH PID #2
DONAHOE CREEK WATERSHED
FERNBLUFF MUD
GEORGETOWN DOWNTOWN TAX INC. FINC. DIST.
GEORGETOWN VILLAGE PID 1
HIGHLANDS AT MAYFIELD RANCH MUD
LAKESIDE MUD #2-A
LAKESIDE MUD #3
LAKESIDE MUD #5
LAKESIDE WC&ID #2A
LEANDER REINVESTMENT ZONE #1
LEANDER MUD #1
LEANDER MUD #2
LEANDER MUD #3
LEANDER TODD MUD #1
LOWER BRUSHY CREEK WC&ID
MEADOWS OF CHANDLER CREEK MUD
NORTH AUSTIN MUD #1
NORTHEAST ROUND ROCK ROAD DISTRICT #1
NORTHWEST WILLIAMSON CO MUD #1
NORTHWOODS ROAD DISTRICT #1
OAK CREEK PID
PALMERA RIDGE MUD
PARKSIDE AT MAYFIELD RANCH MUD
PALOMA LAKE MUD #1
PALOMA LAKE MUD #2
PEARSON PLACE ROAD DISTRICT

RANCH AT CYPRESS CREEK MUD #1
RIVERY PARK TIRZ
SIENA MUD #1
RANCH AT CYPRESS CREEK MUD #1
RIVERY PARK TIRZ
SIENA MUD #1
SIENA MUD #2
SOMERSET HILLS ROAD DIST #3
SOMERSET HILLS ROAD DIST #4
SONTERRA MUD
SONTERRA MUD A
SONTERRA MUD B
SOUTH GEORGETOWN TIRZ
SPRINGWOODS LIMITED DISTRICT
SPRINGWOODS MUD
STONEWALL RANCH MUD
TAYLOR DOWNTOWN TAX INCREMENT FINC.DIST.
THORNDALE ISD
UPPER BRUSHY CREEK WC&ID 1A
VISTA OAKS MUD
WALSH RANCH MUD
WATCH HILL MUD
WELLS BRANCH MUD
WEST WILLIAMSON COUNTY MUD #1
WILLIAMS DRIVE GATEWAY REINVESTMENT ZONE
WILLIAMSON \ TRAVIS COUNTY WC & ID 1C
WILLIAMSON \ TRAVIS COUNTY WC & ID 1D
WILLIAMSON \ TRAVIS COUNTY WC & ID 1E
WILLIAMSON \ TRAVIS COUNTY WC & ID 1F
WILLIAMSON \ TRAVIS COUNTY WC & ID 1G
WILLIAMSON COUNTY ESD #1
WILLIAMSON COUNTY ESD #10
WILLIAMSON COUNTY ESD #11
WILLIAMSON COUNTY ESD #12
WILLIAMSON COUNTY ESD #2
WILLIAMSON COUNTY ESD #3
WILLIAMSON COUNTY ESD #4
WILLIAMSON COUNTY ESD #5
WILLIAMSON COUNTY ESD #6
WILLIAMSON COUNTY ESD #7
WILLIAMSON COUNTY ESD #8
WILLIAMSON COUNTY ESD #9
WILLIAMSON COUNTY MUD #10
WILLIAMSON COUNTY MUD #11
WILLIAMSON COUNTY MUD #12

**Additional Taxing Jurisdictions (cont.)**

WILLIAMSON COUNTY MUD #13
WILLIAMSON COUNTY MUD #14
WILLIAMSON COUNTY MUD #15
WILLIAMSON COUNTY MUD #16
WILLIAMSON COUNTY MUD #19A
WILLIAMSON COUNTY MUD #19B
WILLIAMSON COUNTY MUD #22
WILLIAMSON COUNTY MUD #25
WILLIAMSON COUNTY MUD #26
WILLIAMSON COUNTY MUD #28
<i>WILLIAMSON COUNTY MUD #9</i>
WILLIAMSON COUNTY WC & ID #2
WILLIAMSON COUNTY WC & ID #3
WILLIAMSON COUNTY WSID #3
WILLIAMSON-LIBERTY HILL MUD
WILLIAMSON-TRAVIS MUD #1
<i>WOLF RANCH TAX INCREMENT FINANCING DIST.</i>

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Section 6.03 (f) of the Property Tax Code provides for the governing body of taxing units to nominate individuals for each position to be filled on the Williamson Central Appraisal District Board of Directors, and

WHEREAS, the \_\_\_\_\_  
(Entity)  
Wishes to nominate the following individuals:

NOW THEREFORE BE IT RESOLVED BY \_\_\_\_\_  
(Governing Body)

\_\_\_\_\_,  
that the \_\_\_\_\_ hereby nominates the  
(Entity)  
individuals listed above for the Williamson Central Appraisal District Board of Directors.

RESOLVED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Signed \_\_\_\_\_  
Presiding Officer

Attest: \_\_\_\_\_  
Secretary

**2016-2017**  
**BOARD OF DIRECTORS ELECTION**  
**GENERAL INFORMATION SHEET**

**Name:** \_\_\_\_\_  
(Please print)

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_

**Business Address:** \_\_\_\_\_  
\_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_

**Cellular Phone:** \_\_\_\_\_

**IF ELECTED, where do you want to receive hand deliveries (when necessary)?**

\_\_\_\_\_

**IF ELECTED, where do you want to receive mail?** \_\_\_\_\_

\_\_\_\_\_

**IF ELECTED, do you want your address and phone number kept confidential?**

Yes ☐ No ☐

*Pursuant to Government Code Chapter 573:*

**Is any relative of either you or your spouse employed by the Williamson Central Appraisal District in any capacity, or a member of the WCAD Appraisal Review Board?**

Yes ☐ No ☐

*If yes:*

**Relative's Name:** \_\_\_\_\_

**Relative's Address:** \_\_\_\_\_

**Degree of Relationship:** \_\_\_\_\_

**WCAD Position:** \_\_\_\_\_

*Note: An answer of "Yes" may disqualify you, depending on the relative's position and the degree of relationship.*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**