

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

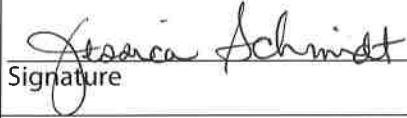
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	AVAYA 6408D+ TELEPHONE	01TFG0029059		
1	DOCKING STATION	CN-06U64342940-4CS--2AX		
1	HP 4250/4350 B/W LASER PRINTER	CNRXH77823		
1	HP 4250/4350 B/W LASER PRINTER	CNXR35044		
1	HP4100 B/W LASER PRINTER	USBDJ11991		

Parties involved:**FROM** (Transferor Department): JP 4**Transferor - Elected Official/Department Head/Authorized Staff:**

JESSICA SCHMIDT

Print Name



Signature

9/4/15

Date

Contact Person:

JESSICA SCHMIDT

Print Name

+1 (512) 352-4159

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Print Name

Phone Number

RECEIVED

SEP 11 2015

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	AVAYA 6424D+ TELEPHONE	99SP6942612		
1	AVAYA 6408D+ TELEPHONE	00SP4261636		
1	AVAYA 6408D+ TELEPHONE	0204783143STL		
1	AVAYA 6416D+ TELEPHONE	99SP53673803		

Parties involved:

FROM (Transferor Department): JP 4

Transferor - Elected Official/Department Head/Authorized Staff:

JESSICA SCHMIDT

Print Name

Jessica Schmidt
Signature

9/4/15

Date

Contact Person:

JESSICA SCHMIDT

Print Name

+1 (512) 352-4159

Phone Number

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Transferee - Elected Official/Department Head/

Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

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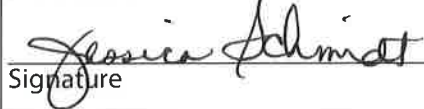
Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	EPSON STYLUS C88+ PRINTER	JKDY431501		Non-Working
1	EPSON STYLUS C88+ PRINTER	JKDY401666		Non-Working
1	EPSON STYLUS C88+ PRINTER	JKDY347116		Non-Working

Parties involved:**FROM** (Transferor Department): JP 4**Transferor - Elected Official/Department Head/Authorized Staff:**

JESSICA SCHMIDT

Print Name



Signature

9/4/15

Date

Contact Person:

JESSICA SCHMIDT

Print Name

+1 (512) 352-4159

Phone Number

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