

# Williamson County

## Asset Status Change Form

Print Form

**The following asset(s) is(are) considered for: (select one)**

<input type="radio"/> TRANSFER bet ween county departments <input checked="" type="radio"/> SALE at the earliest auction * <input type="radio"/> TRADE-IN for new assets of similar type for the county	<input type="radio"/> DONATION to a non-county entity <input type="radio"/> DESTRUCTION due to Public Health / Safety <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value
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**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
3	WINDOWS XP MONITOR XW4300 BASE	2UA6150KN4, 2UA6140CQS, 2UA6150KS2		Working <input type="checkbox"/>
3	WINDOWS XP MONITOR XW4300 BASE	2UA61702VR, 2UA6150KNW, 2UA6140C23		Working <input type="checkbox"/>
1	WINDOWS XP MONITOR XW4300 BASE	2UA6150KN2		Working <input type="checkbox"/>
3	MOTOROLA MODEL 32698012(NEW IN BOX)	509CHK2045, 509CHK2043, 509CHK2044		Working <input type="checkbox"/>
2	MOTOROLA MODEL 32698012 (NEW IN BOX)	509CHK2046, 509CHK2042		Working <input type="checkbox"/>

**Parties involved:**

**FROM** (Transferor Department): WC RCS

**Transferor - Elected Official/Department Head/Authorized Staff:**

CATHERINE ROBERTS

Print Name

Signature

**Contact Person:**

CATHERINE ROBERTS

Print Name

5129433575

Date Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

RECEIVED

Print Name

Print Name

SEP 23 2015

Signature

Date Phone Number

AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

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- |                                                                              |                                                                                                                         |
|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <input type="radio"/> TRANSFER bet ween county departments                   | <input type="radio"/> DONATION to a non-county entity                                                                   |
| <input checked="" type="radio"/> SALE at the earliest auction *              | <input type="radio"/> DESTRUCTION due to Public Health / Safety                                                         |
| <input type="radio"/> TRADE-IN for new assets of similar type for the county | <input type="radio"/> SALE to a government entity / civil or charitable organization in the county at fair market value |

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
19	Computer Monitors			Working

**Parties involved:**

**FROM** (Transferor Department): Dept. of Infrastructure, Road & Bridge Division

**Transferor - Elected Official/Department Head/  
Authorized Staff:**

*TERRON EVERTSON*  
 Print Name  
  
 Signature  
 September 18, 2015  
 Date

**Contact Person:**  
 Lisa Pohlmeier  
 Print Name  
 +1 (512) 943-3364  
 Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): AUCTION

**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name  
 Signature  
 Date

**Contact Person:** **RECEIVED**  
 SEP 18 2015  
 AUDITOR'S OFFICE  
 WILLIAMSON COUNTY, TEXAS

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