

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

TRANSFER bet ween county departments
 DONATION to a non-county entity

SALE at the earliest auction *
 DESTRUCTION due to Public Health / Safety

TRADE-IN for new assets of similar type for the county
 SALE to a government entity / civil or charitable organization in the county at fair market value

KR - ok per phone call w/ Theresa 9/20/15

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	ABA BALLISTIC VEST PANEL	N-976-2232-A	N/A	Working
1	ABA BALLISTIC VEST PANEL	N-9762230-A	N/A	Working
1	POINT BLANK BALLISTIC VEST PANEL	0400981123	N/A	Working
1	POINT BLANK BALLISTIC VEST PANEL	0400981157	N/A	Working
1			N/A	Working

Parties involved:

FROM (Transferor Department): PCT. 3 CONSTABLE

SEP 30 2015

Transferor - Elected Official/Department Head/ Authorized Staff:

THERESA LOCK
 Print Name

Signature

September 30, 2015
 Date

Contact Person:

THERESA LOCK
 Print Name

+1 (512) 943-1436
 Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): ~~AUCTION~~ Destruction

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

 Print Name

 Print Name

 Signature

 Date

 Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____