



Max Bricka, CPSM
PURCHASING AGENT / DIRECTOR

11/18/15

Williamson County Commissioners Court

Re: Sole Source request from Information Technology department for ESRI software maintenance of GIS software

Dear County Judge and Commissioners,

Recently our county Information Technology department made a request for the **sole source purchase of software maintenance for our GIS software that is proprietary and supported by only Environmental Systems Research Institute (ESRI)**. After reviewing all documentation requested and provided by the Information Technology department, **I recommend qualifying this request as a sole source purchase per Texas Local Government Code section 262.003.**

The process has included the following:

- A signed Sole Source Justification Request submitted by Tammy McCulley
- A written quote provided by the supplier
- A letter of justification from the supplier, establishing why their product / service is only available from their company
- A notarized Sole Source Affidavit completed by the supplier
- A signed letter of recommendation from Jay Schade, Sr. Director of Technology Services

If you have any questions or concerns, please contact me at any time.

Sincerely,

Max Bricka
Williamson County
Purchasing Agent / Director