



Max Bricka, CPSM
PURCHASING AGENT / DIRECTOR

11/18/15

Williamson County Commissioners Court

Re: Sole Source request from Fleet Services for FUELMaster software and hardware from Syntech Systems, Inc.

Dear County Judge and Commissioners,

Recently our county Fleet department made a request for the **sole source purchase of FUELMaster software and hardware from Syntech Systems, Inc.** After reviewing all documentation requested and provided by Fleet Services, **I recommend qualifying this request as a sole source purchase per Texas Local Government Code section 262.003.**

The process has included the following:

- A signed Sole Source Justification Request submitted by Randy Rodgers
- A written quote provided by the supplier
- A letter of justification from the supplier, establishing why their product / service is only available from their company
- A notarized Sole Source Affidavit completed by the supplier
- A signed letter of recommendation from Randy Rodgers, Director of Fleet Services

If you have any questions or concerns, please contact me at any time.

Sincerely,

Max Bricka
Williamson County
Purchasing Agent / Director