

Williamson County

Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
 ☐ DONATION to a non-county entity
☒ SALE at the earliest auction *
 ☐ DESTRUCTION due to Public Health / Safety
☐ TRADE-IN for new assets of similar type for the county
 ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Color Laser Jet 4500 DN- Hewlett Packard	JPHAA02330	LGHA066355	Non-Working

Parties involved:
FROM (Transferor Department): County Judge

**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:

Rebecca Clemons

Kathi Wysong/ Connie Watson

Print Name

Print Name

Signature

November 18, 2015

Date

+1 (512) 943-3579

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date

Phone Number

RECEIVED

NOV 19 2015

 AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP Laserjet 4000N	USEB026263		non working ☐
				☐
				☐
				☐
				☐

Parties involved:

FROM (Transferor Department):

IT

Transferor - Elected Official/Department Head/

Authorized Staff:

Tammy McElley

Print Name

Tammy McElley

Signature

Contact Person:

Tony H. II

Print Name

11-19-15 943-3314

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor):

Auction

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

NOV 20 2015

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	HP printer 4200N	100295	PTR17	Working ☐
2	Dell docking stations	2435160001297/ 2438330302809	N/A	Working ☐
1	Dell Monitor	CN0F8NDP742610910050	N/A	Working ☐
1	HP printer 4250N	100480	n/a	Working ☐
1	Dell monitor	CN0DC323716868HABIS	N/A	Working ☐

Parties involved:

FROM (Transferor Department): COUNTY JUDGE'S OFFICE

Transferor - Elected Official/Department Head/
Authorized Staff:

REBECCA CLEMONS

Print Name

Rebecca Clemons

Signature

11/19/15

Date

Contact Person:

REBECCA CLEMONS

Print Name

5129431550

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION

Transferee - Elected Official/Department Head/

Authorized Staff OR Donor - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Contact Person:

Print Name

Phone Number

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WILLIAMSON COUNTY, TEXAS

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	office chair	N/A	N/A	Non-Working ☐
1	docking station with stand	CN09W39573901	N/A	Working ☐
7	laptop power cords	N/A	N/A	Working ☐
1	HP all in one color printer	L7860	n/a	Non-Working ☐
1	laptop bag	N/A	N/A	Working ☐

Parties involved:**FROM** (Transferor Department): COUNTY JUDGE'S OFFICE**Transferor - Elected Official/Department Head/****Authorized Staff:**

REBECCA CLEMONS

Print Name

Signature

Contact Person:

REBECCA CLEMONS

Print Name

5129431550

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): AUCTION**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

RECEIVED

Print Name

Print Name

NOV 19 2015

Signature

Date

Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell laptop	52qpzn1	c02897	Working ☐
1	Dell laptop	70045555423254	c01928	Working ☐
1	Dell laptop	h2fy81	c02765	Working ☐
1	Logitech keyboard	pid sc31053	n/a	Working ☐
1	Logitech Mouse	m705	n/a	Working ☐

Parties involved:

FROM (Transferor Department): COUNTY JUDGE'S OFFICE

Transferor - Elected Official/Department Head/Authorized Staff:

REBECCA CLEMONS

Print Name

Rebecca Clemons 11/19/15

Signature

Date

Contact Person:

REBECCA CLEMONS

Print Name

5129431550

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

RECEIVED

Print Name

Print Name

NOV 19 2015

Signature

Date Phone Number

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2 ☒	tan colored 61" cubicle walls	NA	NA	Working
3 ☒	grey colored 31" cubicle walls	NA	NA	Working
1	pink colored 45" cubicle wall	NA	NA	Working
5 ☒	tan colored 42" cubicle walls	NA	NA	Working
5	wood stands (for cubicle walls)	NA	NA	Working

Parties involved:FROM (Transferor Department): 560 - COUNTY SHERIFF**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**L.C. TONG MARSHALL / CHIEF DEPUTYMIKE COWIE, Lieutenant

Print Name

Print Name

[Signature]10-8-15512-943-5261

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:****RECEIVED**

Print Name

Print Name

NOV 17 2015

Signature

Date Phone Number

**AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS**

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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	tri fold rolling tables (wood/metal)	NA	NA	Working
1	blue colored rolling office chair (no arms)	HON	NA	Working
				Working
				Working
				Working

Parties involved:**FROM** (Transferor Department): 560**Transferor - Elected Official/Department Head/****Authorized Staff:****Contact Person:**

L.C. MARSHALL

Mike Cowie, Lieutenant

Print Name

Print Name

20 Marshall

10-8-15

512-943-5261

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction**Transferee - Elected Official/Department Head/****Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)**Contact Person:**

RECEIVED

Print Name

Print Name

NOV 17 2015

Signature

Date Phone Number

AUDITOR'S OFFICE
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Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	file shelving w/removable buckets			Working

Parties involved:**FROM** (Transferor Department): County Attorney
**Transferor - Elected Official/Department Head/
Authorized Staff:**
Contact Person:Dee Hobbs
Print NameStephanie Lloyd
Print Name

Signature

November 12, 2015

943-1116
Date Phone Number**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
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Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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NOV 13 2015

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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1	GBC BATES - ELECTRIC PUNCH & STAPLE	MQ62314		Working
	VARIOUS OFFICE SUPPLIES	N/A		Working
1	DELL MONITOR	CN-ONDMRP-74261-36Q-3K6M		Working
3	KEYBOARDS	N/A		Working
2	MOUSE	N/A		Working

Parties involved:
FROM (Transferor Department): Justice of the Peace, Precinct 3

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Bill Gravell, Jr.

Print Name

Signature


Contact Person:

Melissa Goins

Print Name

+1 (512) 943-1508

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being

approved for Sale or Trade-in, no signature is necessary.)

Tony Hill

Print Name

Signature

Contact Person:

Tony Hill

Print Name

+1 (512) 943-3314

Date Phone Number

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NOV 13 2015

 AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

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