



Max Bricka, CPSM
PURCHASING AGENT / DIRECTOR

11/24/15

Williamson County Commissioners Court

Re: Sole Source recommendation for Stanley Convergent Security Solutions

Dear County Judge and Commissioners,

Recently our county ITS and Facilities departments made a request for qualifying the **sole source purchase of software, support and hardware from Stanley Convergent Security Solutions**. Stanley Convergent Security Solutions provides Williamson County the Basis Security Management System which controls our county-wide access control system as well as some integrated Video at the EOC building.

After reviewing all documentation requested and provided by ITS and Facilities, **I recommend qualifying this request as a sole source purchase per Texas Local Government Code sections 262.003 (a) and 262.024 (a) (7).**

The process has included the following:

- A signed Sole Source Justification Request submitted by Tammy McCulley
- A letter of justification from the supplier, establishing why their product / service is only available from their company
- A notarized Sole Source Affidavit completed by the supplier
- A signed letter of recommendation from Gary Wilson, Director of Facilities
- A written quote provided by the supplier
- Submission of a one year contract for approval, in the amount of \$8,752.00

If you have any questions or concerns, please contact me at any time.

Sincerely,

A handwritten signature in black ink that reads 'Max R. Bricka'.

Max Bricka
Williamson County
Purchasing Agent / Director

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