

# Williamson County

## Asset Status Change Form

**The following asset(s) is(are) considered for: (select one)**

- ☐ TRANSFER bet ween county departments  
☒ SALE at the earliest auction \*  
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity  
☐ DESTRUCTION due to Public Health / Safety  
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	see attached Phillips Magnavox VCR	67224091	Ø	Not Working
1	Toshiba VHS/DVD Player model # SD-V296	PC401137699	Ø	Not Working
2	Metal Chairs w/ Black material	Samsonite	Ø	Working
1	Logitech Wireless Keyboard	MCT24110597	Ø	Not Working
1	Logitech Wireless Mouse	L2B 24245473	Ø	Not Working

**Parties involved:**
**FROM** (Transferor Department): Law Enforcement (560)

**Transferor - Elected Official/Department Head/  
Authorized Staff:**
**Contact Person:**

Chief LC "Tony" Marshall

Peggy Braun

Print Name

Print Name

Signature

Date

+1 (512) 943-1312

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donee): Auction

**Transferee - Elected Official/Department Head/**
**Authorized Staff OR Donee - Representative:** (If being approved for Sale or Trade-in, no signature is necessary.)

**Contact Person:**

Print Name

Print Name

Signature

Date

Phone Number

RECEIVED

JAN 20 2016

 AUDITOR'S OFFICE  
WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

[Print Form](#)

☒ SALE to a government entity / civil or charitable organization in the county at fair market value

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	see attached Panasonic Typewriter	KX - E4000	Ø	Working
1	Spiral Bound Book Maker <sup>GBC</sup> <sub>C110</sub>	S/N RK12363H	Ø	Working
1	Fellows Paper Shredder <sup>S8-</sup> <sub>9941</sub>	071215 GA 000926502004	Ø	Not Working
1	Dell 90W AC Adapter	CN-CU7809 91615 5AV <sup>1982</sup>	Ø	Not Working
1	RCA Audio/Video Selector	Model# DT9C2AV	Ø	Not Working

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

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☐ TRADE-IN for new assets of similar type for the county
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### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	see attached <i>Burn VPR Series coffee maker</i>	33200.0001	Ø	Not working

### Parties involved:

FROM (Transferor Department): Law Enforcement (560)

Transferor - Elected Official/Department Head/  
Authorized Staff:

Chief LC "Tony" Marshall

Print Name

*[Signature]*

Signature

Contact Person:

Peggy Braun

Print Name

+1 (512) 943-1312

Phone Number

TO (Transferee Department/Auction/Trade-in/Donor): Auction

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative: (If being  
approved for Sale or Trade-in, no signature is necessary.)

Print Name

Signature

Date

Print Name

Phone Number

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