



Williamson County Vehicle Status Change Form

To be completed by **department** releasing vehicle:

1) Identify Vehicle:

1GNLC2E02DR260756

560

SB1321

Vehicle Identification Number

Department

Door Number

1148493

2013

CHEVROLET

TAHOE

BLACK

License Plate Number

Year

Make

Model

Color

2) Reason for Status Change:

☒ Accident

Received: 1. Williamson County Fleet Incident/Crash/Vandalism Report

2. The Official Accident Report

3. A Vehicle Insurance / Litigation Form

☐ High Mileage: List actual mileage _____

☐ Not mechanically sound _____

☒ Other: Explain _____

Totaled vehicle: Sale to Insurance Company

3) Elected Official/Department Head/Authorized Staff

Print Name L.C. 'Tony' Marshall

Signature

Date 12-10-15

To be completed by **Fleet Services Manager:**

1) Method of Status Change: This vehicle is to be considered for: (Select one)

☐ SALE at the earliest auction

☐ TRANSFER between county departments

☐ SALVAGE for parts

☐ TRADE-IN for new assets of same general type for the county

☐ SALE to a government entity / civil or charitable organization in the county at fair market value

☒ Other SALE TO INSURANCE

Print Name

R. Podany

Signature

Date

12/16/2015

RECEIVED

JAN 20 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

To be completed by **Human Resources Analyst:**

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization: _____

To be completed by **Budget Office** (only for transfers):

Transfer has been reviewed and approved:

Signature: _____

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.