

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments
☒ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
☐ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entlty / civil or charitable organization in the county at fair market value

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
1	Dell OptiPlex 740 computer	BBCMH1 ✓	N/A	Working
1	Dell OptiPlex GX520 computer	7BKN5C1 ✓	C1520	Working
1	Dell OptiPlex 740 computer	H15RFD1 ✓	N/A	Working
1	Dell Monitor 24 inch	CN-0630211-74261-876-1C2U-A00	N/A	Working
1	Dell 24 inch Monitor	CN-0C1823-74445-992-FUGU	N/A	Working

Parties involved:

FROM (Transferor Department): Tax Assessor/Collector

Transferor - Elected Official/Department Head/Authorized Staff:

Larry Gaddes

Print Name

Signature

December 21, 2015

Date

Contact Person:

Judy Koclan

Print Name

+1 (512) 943-1954

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Tony Hill

Print Name

Signature

Date

Contact Person:

Tony Hill

Print Name

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____

Williamson County

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1	Dell OptiPlex 740 computer	5P3GZD1 ✓	N/A	Working
1	Dell OptiPlex 740 computer	5P2MLH1 ✓	N/A	Working
1	Dell OptiPlex 740 computer	HDGD1L1 ✓	N/A	Working
1	Dell OptiPlex 740 computer	1BBKMH1 ✓	N/A	Working
1	Dell OptiPlex GX520 computer	H9KN5C1 ✓	C1516	Working

Parties involved:

FROM (Transferor Department): Tax Assessor/Collector

Transferor - Elected Official/Department Head/Authorized Staff:

Larry Gaddes

Print Name

Signature

December 21, 2015

Date

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Tony Hill

Print Name

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Asset List:

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1	Dell 19 inch Monitor	CN-0G302H-74261-873-4Y94-A00	N/A	Working
1	Dell 19 inch monitor	CN-0PM372-72872-789-31CG	N/A	Working
1	Dell OptiPlex 740 computer	4P2MLH1 ✓	N/A	Working

Parties involved:

FROM (Transferor Department): Tax Assessor Collector

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Larry Gaddes
Print Name

Signature

December 21, 2015

Date

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