

Williamson County

Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments ☐ TRADE-IN for new assets of similar type for the county ☒ DESTRUCTION due to Public Health / Safety
☐ SALE at the earliest auction * ☐ DONATION to a non-county entity

Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
	Inmate Clothing	see attached report		Non-Working
	Inmate Shoes	see attached report		Non-Working
	Inmate Towels	see attached report		Non-Working
	Inmate Blankets	see attached report		Non-Working
	Inmate Mattress Covers	see attached report		Non-Working

Parties involved:

FROM (Transferor Department): 570 Corrections

**Transferor - Elected Official/Department Head/
Authorized Staff:**

Contact Person:

LC Marshall

Lieutenant Chris Watts

Print Name

Print Name

Signature

Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): DESTRUCTION

**Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative:** (If being
approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Print Name

Signature

Date Phone Number

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FEB 22 2016

AUDITOR'S OFFICE
WILLIAMSON COUNTY, TEXAS

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _____ in Commissioner's Court on _____

If for Sale, the asset(s) was(were) delivered to warehouse on _____ by _____



MEMORANDUM
Williamson County Sheriff's Office
Corrections

TO: Captain Pekluda
FROM: Lt. Christopher T. Watts
DATE: 02/18/2016
SUBJECT: Items for Destruction

The following items are for Destruction:

1. Inmate Uniforms Pants (102) and Tops (26)
2. Inmate Shoes (Crocs) 181 in total
3. Inmate Towels (56)
4. Inmate Blankets (10)
5. Inmate Mattress Covers (88)

All of the above items have been ripped or torn beyond repair.

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WILLIAMSON COUNTY, TEXAS