

# Williamson County

## Asset Status Change Form

Print Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments  
☒ SALE at the earliest auction \*  
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity  
☐ DESTRUCTION due to Public Health / Safety  
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

**Asset List:**

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
7	APC REPLACEMENT BATTERY	RBC2		Non-Working

**Parties involved:****FROM** (Transferor Department): County Clerk - Criminal Division
**Transferor - Elected Official/Department Head/  
Authorized Staff:**

Nancy E Rister

Print Name



Signature

February 29, 2016

Date

**Contact Person:**

Brad Weems

Print Name

+1 (512) 943-1151

Phone Number

**TO** (Transferee Department/Auction/Trade-in/Donor): Auction
**Transferee - Elected Official/Department Head/  
Authorized Staff OR Donor - Representative:** (If being  
approved for Sale or Trade-in, no signature is necessary.)
 **Contact Person:**

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Print Name

Print Name

FEB 29 2016

Signature

Date Phone Number

 AUDITOR'S OFFICE  
 WILLIAMSON COUNTY, TEXAS

\* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

## Forward to County Auditor's Office

This Change Status was approved as agenda item # \_\_\_\_\_ in Commissioner's Court on \_\_\_\_\_

If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_

# Williamson County

## Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER bet ween county departments  
☒ SALE at the earliest auction \* *PEL DENISE CARLSON*  
☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity  
☐ DESTRUCTION due to Public Health / Safety  
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

### Asset List:

Quantity	Description (year, make, model, etc.)	Manufacturer ID# (serial, service tag, or VIN)	County Tag#	Condition of Assets (Working, Non-Working)
2	2 Large boxes of used khaki pants/shirts	n/a	n/a	Non-Working
1	1 box of used shower shoes	n/a	n/a	Non-Working
1	Shower seat	n/a	n/a	Non-Working

### Parties involved:

FROM (Transferor Department): WC Juvenile Services

Transferor - Elected Official/Department Head/  
Authorized Staff:

John J. Pelczar  
Print Name

Signature

Contact Person:

Denise Carlson (512)943-3220

Print Name

*2/29/16* *(512) 943-3204*  
Date Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): AUCTION

Transferee - Elected Official/Department Head/  
Authorized Staff OR Donee - Representative: (If being  
approved for Sale or Trade-In, no signature is necessary.)

Print Name

Signature

Print Name

Date Phone Number

RECEIVED

MAR - 1 2016

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If for Sale, the asset(s) was(were) delivered to warehouse on \_\_\_\_\_ by \_\_\_\_\_